

**SENECA TOWN BOARD**  
*Regular Meeting, February 20, 2024*

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7:30 PM Regular Meeting

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Privilege of the Floor
5. Supervisor's Report
  - a. Water Update
  - b. Impact Earth Discussion
6. Approve Minutes
  - a. January 16<sup>th</sup>- Regular
7. Communications
  - a. Office of the Aging Newsletter- Winter 2024.
  - b. 4-H Camp Enrollment at Bristol Hills
  - c. MOU for SEQRA Applications for NYS
  - d. Public Water Supply Sampling Requirements
  - e. REVISED Public Water Supply Sampling Requirements
  - f. Thank You Letter- Mercy Flight
  - g. The Inside Dirt Newsletter- February 2024
8. Department Reports

Casella
Highway
Water
CEO
Assessor
Town Clerk
Historian

9. Accept Supervisor, Town Clerk, and CEO Reports
10. Warrants
  - a. **Resolution #25-24:** 2023 Warrants
11. New Business
  - a. **MOTION #1:** Set Public Hearing for Local Law #1-2024 (Written Notification)
  - b. **MOTION #2:** Set Public Hearing for Local Law #2-2024 (Tax Cap Override)
  - c. **Resolution #26-24:** Purchase of Zero-Turn for Water Department
  - a. **Resolution #27-24:** Approve Annual Town Clerk Report
  - b. **Resolution #28-24:** Authorize Casella Host-Fee Audit
  - c. **Resolution #29-24:** Approve Highway 284 Agreement
  - d. **Resolution #30-24:** Approve Purchase of Pickup Truck
  - e. **Resolution #31-24:** Approve Amendment for Hunt Engineers
  - f. **Resolution #32-24:** Approve Purchase of Tractor
  - g. **Resolution #33-24:** Approve Purchase of Bush Hog
12. Old Business
13. Privilege of the Floor
14. Adjournment

**SENECA TOWN BOARD**  
Resolutions & Motions  
*Regular Meeting, February 20, 2024*

**Resolution # 25-24**

Authorization to Pay the 2024 Audited Vouchers

**WHEREAS**, the Town of Seneca Town Board must authorize payment of bills within the Town each month; and

**WHEREAS**, prior to authorizing, the Town Board will present claim numbers and amount to be paid for each department; and

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Seneca hereby authorizes payment of the February monthly bills as presented.

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

**MOTION #1**

Set Public Hearing for Local Law #1-2024

Supervisor Wickham is looking for a motion to set a date for a Public Hearing on March 19, 2024, at 7:30 PM located at the Town of Seneca Town Hall, 3675 Flint Road, Stanley, NY 14561. This Public Hearing will be to hear all public comments regarding Local Law #1-2024: A Local Law Providing for Written Notification of Defects and Obstructions on Town Highways, Bridges, Streets, Sidewalks, Crosswalks, and Culverts in the Town of Seneca.

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

**MOTION #2**

Set Public Hearing for Local Law #2-2024

Supervisor Wickham is looking for a motion to set a date for a Public Hearing on March 19, 2024, at 7:30 PM located at the Town of Seneca Town Hall, 3675 Flint Road, Stanley, NY 14561. This Public Hearing will be to hear all public comments regarding Local Law #2-2024: Tax Cap Override.

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

**Resolution # 26-24**

Authorize Water Department to Purchase Zero-Turn Mower

**WHEREAS**, Water Superintendent Coolbaugh retrieved quotes for the purchase of a new Zero-Turn Mower which was included in the 2024 Adopted Budget; and

**WHEREAS**, it is the recommendation of Water Superintendent Coolbaugh to utilize the quote from Twin Pines Power Equipment for a Hustler Super Z, 72" , Rear Discharge Zero-Turn at an amount not to exceed \$5,500.00; and

**WHEREAS**, the above-mentioned not-to-exceed amount includes Ag Tires, the possible addition of a power deck actuator, and a trade-in value of \$9,200.00 for our 2020; and now therefore

**BE IT RESOLVED**, The Town Board of the Town of Seneca hereby approves and authorizes the Water Superintendent to complete any necessary documentation to execute this purchase through Twin Pines Equipment.

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

**Resolution # 27-24**  
Accept Town Clerk Annual Report

**WHEREAS**, in accordance with Town Law §123, the Seneca Town Clerk has provided the Town Board of the Town of Seneca with her annual report and accounting records; and now therefore

**BE IT RESOLVED**, the Town Board of the Town of Seneca hereby accepts the Annual Report of the Seneca Town Clerk and finds the records to be in order.

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

**Resolution # 28-24**  
Authorize Casella Host-Fee Audit

**WHEREAS**, the Town Board of the Town of Seneca wishes to perform an audit to verify that the quarterly payments made by Casella are in accordance with the Host Agreement for the Ontario County Landfill; and

**WHEREAS**, EnSol, Inc. has submitted a Proposal for Professional Services outlining a three step Scope of Work to complete this audit for a total cost of \$2,000; and

**WHEREAS**, funds for this service have been allocated in the 2024 Adopted Town Budget line A1989.42 (Landfill Audit); and

**WHEREAS**, in accordance with General Municipal Law §104-b and the Town of Seneca Procurement Policy, the solicitation of alternative proposals is not required for professional services such as this; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby accepts the proposal from EnSol, Inc. and authorizes the Supervisor to execute this agreement for a total cost not to exceed \$2,000.00.

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

**Resolution # 29-24**

Accept 2024 Highway 284 Agreement for the Expenditure of Highway Monies

**WHEREAS**, the Seneca Town Highway Superintendent presents the 2024 agreement for the expenditure of Highway Monies pursuant to the provisions of Section 284 of the Highway Law; and

**WHEREAS**, this agreement details the proposed expenditure of \$800,000.00 for general and permanent repairs on 75.46 miles of town highways; and now therefore

**BE IT RESOLVED**, the Town Board of the Town of Seneca hereby accepts the 2023 agreement for the expenditure of Highway Monies as presented.

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

**Resolution # 30-24**  
Approve Purchase of Pickup Truck

**WHEREAS**, the 2024 adopted budget includes funds for the purchase of a pickup truck in the Highway Department; and

**WHEREAS**, per new processes for state-bid purchases, although the funds are included in the budget, the purchase must be approved or denied in order to go out to bid; and

**WHEREAS**, this new truck will replace the Highway Departments 2020 chevy pickup; and now therefore

**BE IT RESOLVED**, the Town Board of the Town of Seneca hereby approves Highway Superintendent Lawson to move forward in the search for a new 4x4 pickup at an amount not to exceed \$50,000.00.

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

**Resolution # 31-24**  
Approve Proposal Amendment for Hunt Engineers

**WHEREAS**, the Seneca Town Board passed Resolution #90-23 in November 2023 which was to authorize a proposal from HUNT Engineers for a Soil/Foundation Plan for the Kidder Road Bridge Replacement; and

**WHEREAS**, the project did not include survey services that are needed for Ontario County Soil & Water to be able to complete the permit; and

**WHEREAS**, the additional services needed will cost a total amount of \$3,090.00 as outlined in the amendment from HUNT Engineers; and

**WHEREAS**, this will bring the proposal to an amount not to exceed \$15,240.00; and

**NOW, THEREFORE BE IT RESOLVED**, the cost of this service will be charged to budget line DA5110.42 (Highway Kidder Road Culvery Replacement).

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

**Resolution # 32-24**  
Approve Purchase of Tractor

**WHEREAS**, the 2024 adopted budget for the Town of Seneca includes funds for the purchase of a tractor in the Highway Department; and

**WHEREAS**, Highway Superintendent Lawson retrieved two quotes for the purchase of a tractor that fits the needs of the Highway Department; and

**WHEREAS**, it is the recommendation of Highway Superintendent Lawson to utilize the quote from Land Pro Equipment for a John Deere 6110M Cab Tractor in the amount of \$113,507.19 which will fall under the Source Well AG Tractor Contract 082923-DAC (PG1PCG70); and now therefore

**BE IT RESOLVED**, the Town Board of the Town of Seneca hereby approves and authorizes the Highway Superintendent to complete any necessary documentation to execute this purchase through Landpro Equipment to be charged to the 2024 adopted town budget.

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

**Resolution # 33-24**  
Authorize Highway to Purchase a 4110RR1 Bush Hog

**WHEREAS**, the Town of Seneca 2024 adopted budget includes funds for the purchase of a Bush Hog Rotary Mower in the Highway Department; and

**WHEREAS**, Highway Superintendent Lawson retrieved two quotes for the purchase of a Bush Hog which will fall under the Sourcewell Contract; and

**WHEREAS**, it is the recommendation of Highway Superintendent Lawson to utilize the quote from Empire Tractor for an amount of \$28,669.50; and now therefore

**BE IT RESOLVED**, the Town Board of the Town of Seneca hereby accepts the quote from Empire Tractor for the purchase of a Bush Hog Rotary Mower.

Wickham \_\_\_\_\_

Mosher \_\_\_\_\_

Keeney \_\_\_\_\_

Malyj \_\_\_\_\_

Orbaker \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_