

TOWN OF SENECA
REGULAR MEETING
September 19th, 2023

7:30 pm Regular Meeting

1. **PLEDGE OF ALLEGIENCE**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **PRIVILEGE OF THE FLOOR**
5. **SUPERVISOR'S REPORT**
 - a. Pavilion Discussion Re: Budgeting
6. **APPROVE MINUTES**
 - a. August 15th Minutes- Regular Meeting
7. **COMMUNICATIONS**
 - a. Casella Reconciliation Report
 - b. Ontario County Tax Levy Process
 - c. Amended Host Fee Audit Report
 - d. Solar Facility Decommissioning Bond
 - e. Certificate of Liability Insurance (FL Triathlon, took place on 9/10/23)
 - f. American Legion Winneck Post #396 Tavern License- Request to Waiver 30 Day Waiting Period
 - g. Fidelity National Title Letter
 - h. Ontario Pathways Newsletter
 - i. Hospice House Letter
 - j. The Inside Dirt Newsletter
 - k. Municipal Shelter Inspection Report
 - l. Genessee Transportation Council Postcard
 - m. Gates Road Solar- Notice of Electronic Filing
 - n. Notice Re: Cardinale Vs. Town of Seneca
8. **DEPARTMENT REPORTS**

Highway
Water
CEO
Assessor
Town Clerk
Historian
Casella

9. **ACCEPT FINANCIAL REPORTS:** Supervisor, Town Clerk, CEO
10. **WARRANTS**
 - a. **Resolution #75-23:** 2023 Warrants
11. **NEW BUSINESS**
 - a. **Resolution #76-23:** Re-Appoint Board of Assessment Review Member
 - b. **Resolution #77-23:** 2023-2024 Snow Removal Contract
 - c. **Resolution #78-23:** Adopt Negative Declaration
 - d. **Resolution #79-23:** Adopt Local Law #2-2023
 - e. **Resolution #80-23:** Set Public Hearing for Preliminary Budget
 - f. **Resolution #81-23:** Authorize Court to Apply for 2023-2024 JCAP Grant
 - g. **Resolution #82-23:** Authorize Water Rate Increase
12. **OLD BUSINESS**
13. **PRIVILEGE OF THE FLOOR**
14. **EXECUTIVE SESSION**
15. **ADJOURNMENT**

RESOLUTIONS & MOTIONS

TOWN OF SENECA

Regular Board Meeting

September 19th, 2023

Resolution # 75-23

Authorization to Pay the 2023 Audited Vouchers

Claim Category	Claim Numbers	Claim Amount
GENERAL		
HIGHWAY		
WATER		
SEWER		
HALL		
STANLEY		
SENECA CASTLE		
TRUST & AGENCY		
WATER CAPITAL SYSTEM		

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution #76-23

Re-Appoint Colleen Cappiello to Town of Seneca Board of Assessment Review

RESOLVED THAT Colleen Cappiello is reappointed to the Board of Assessment Review for a term starting on 10/1/2023 and ending on 9/30/2028

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 77-23

Authorize 2024 Snow Removal Contract

WHEREAS, Ontario County has presented an agreement to the Town of Seneca for the employment of Snow and Ice control services from October 1, 2023, through September 30, 2024; and

WHEREAS, per this agreement the Twon of Seneca will be reimbursed at a rate of \$6,800.00 per mile for a total of 14.13 miles as outlined in Schedule A; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Seneca hereby accepts the agreement with Ontario County to provide snow and ice control services and authorizes the supervisor to execute said agreement.

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 78-23
Adopt Negative Declaration

WHEREAS, The Seneca Town Board has had the opportunity to review the SEQR provided by CEO Hoover; and

WHEREAS, the Public Hearing was conducted at 7:30 pm on August 15th, 2023 and all public comments were considered regarding the planned moratorium on Event Venues; and

WHEREAS, it was determined that no significant adverse environmental impacts were identified; and now therefore

BE IT RESOLVED, the Seneca Town Board hereby declares negative declaration and authorize Town Supervisor, Andrew Wickham, to sign off on the SEQR.

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 79-23
Adopt Local Law #2-2023

WHEREAS, The Seneca Town Board held a public hearing at the Seneca Town Hall on August 15th, 2023 regarding a proposed Moratorium on Event Venues to hear any and all public comment regarding such; and

WHEREAS, the notice of said Public Hearing was duly advertised in the official newspaper of the Town of Seneca on August 11, 2023 and all other notices required by law to be given were properly served, posted, or given; and

WHEREAS, said public hearing was duly held on August 15th, 2023, at 7:30 pm at the Seneca Town Hall, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

WHEREAS, the Seneca Town Board, after due deliberation, finds it in the best interest of the Town of Seneca to adopt said Local Law; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Seneca hereby adopts said Local Law No. 2 of 2023, entitled, "A Local Law Establishing a Moratorium on Event Venues in the Town of Seneca", a copy of which is attached hereto and made a part of this resolution, and be it further

RESOLVED, that the Town Clerk be, and she hereby is, directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Seneca, and to give due notice of the adoption of said local law to the Secretary of State of New York.

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 80-23

Set Public Hearing for 2024 Preliminary Budget

BE IT RESOLVED, the Seneca Town Board will hold a public Hearing on October 17th, 2023, at 7:30 pm for the 2024 Preliminary Budget.

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 81-23

Authorize Court to Apply for 2023-2024 JCAP Grant

WHEREAS, the Seneca Town Court, located at 4224 South Street, Stanley is seeking authorization to apply for a 2023-2024 JCAP Grant up to \$30,000; and

BE IT RESOLVED, the Board of the Town of Seneca authorizes the Seneca Town Court to apply for a JCAP Grant in the 2023-2024 grant cycle, up to \$30,000

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 82-23
Authorize Water Rate Increase

WHEREAS, the Town of Seneca Water Department took part in a Water Rate Study put on by New York Rural Water Association to research the Town's water usage and rates charged in comparison to the Town budgets; and

WHEREAS, based on the Water Rate Study, the Town of Seneca Water Superintendent is recommending a rate increase for water usage to start on January 1, 2024; and

WHEREAS, the recommended increases are as follows:

- Minimum of 0-6,000 gallons be charged at \$50.00 (Increase of \$10.00)
- Per 1,000 gallons above the min. be charged at \$4.75 per thousand (increase of \$1.85)

NOW, THEREFORE, BE IT RESOLVED, the Board of the Town of Seneca authorizes the Water Department and the Water Billing Clerk to increase the rates as listed above starting with the January 1, 2024, water bill.

Ayes	Nays	Abst.	Absent	Motion	Second