

AGENDA
TOWN OF SENECA REGULAR BOARD MEETING
JANUARY 21ST, 2020

Resolution #37-20
Authorization to Pay the Audited December 2019 Vouchers

| CLAIM | CLAIM NUMBER | IN THE AMOUNT OF |
|------------------------|---------------------|-------------------------|
| GENERAL | | |
| HIGHWAY | | |
| SEWER | | |
| HALL LIGHTING | | |
| STANLEY LIGHTING | | |
| SENECA CASTLE LIGHTING | | |
| WATER | | |
| TRUST AND AGENCY | | |

Resolution #38-20
Authorization to Pay the Audited January 2020 Vouchers

| CLAIM | CLAIM NUMBER | IN THE AMOUNT OF |
|------------------------|---------------------|-------------------------|
| GENERAL | | |
| HIGHWAY | | |
| SEWER | | |
| HALL LIGHTING | | |
| STANLEY LIGHTING | | |
| SENECA CASTLE LIGHTING | | |
| WATER | | |
| TRUST AND AGENCY | | |

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Resolution #39-20
Authorize 2019 Budget Transfers

WHEREAS, the bookkeeper and Budget Officer of the Town of Seneca are requesting to make the following transfers to the 2019 budget; and

| <u>Fund</u> | <u>From</u> | <u>To</u> | <u>Amount</u> |
|--------------|-------------|-----------|---------------|
| General (A) | | | |
| | | | |
| Highway (DA) | | | |
| | | | |
| Water (SW1) | | | |
| | | | |

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the bookkeeper to make the above transfers to the 2019 budget

Resolution #2-20
Investment Policy

RESOLVED THAT the Investment Policy (original adoption 01/04/99) be adopted as edited and reviewed on January 21, 2020.

Resolution #40-20
Authorization to Approve Excess Property

WHEREAS, the following equipment has exhausted its useful life and is no longer necessary to operations:

- 2017 John Deere Z970R Zero Turn Mower
- 2011 John Deere 6330 4x4 Tractor
- 1996 Champion Grader
- Bob Cat Broom Attachment
- Office Desk
- 2- Used Grader Tires
- 1- Used Tractor Tire
- Used Gas Boy Fuel Key System to donate to BOCES for parts since they have that same system

NOW, THEREFORE BE IT RESOLVED, the above-mentioned items are hereby declared surplus equipment and shall be auctioned, donated, recycled or junked as is applicable.

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Resolution #41-20

Accept Town Clerk Annual Report

WHEREAS, in accordance with Town Law §123 the Seneca Town Clerk has provided the Town Board of the Town of Seneca with her annual accounting report and accounting records; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the annual report of the Seneca Town Clerk and finds the accounts records to be in order.

Resolution #42-20

Accept 2020 Agreement for the Expenditure of Highway Monies

WHEREAS, the Seneca Town Highway Superintendent presents the 2020 Agreement for the Expenditure of Highway Monies pursuant to the provisions of Section 284 of the Highway Law; and

WHEREAS, this agreement details the proposed expenditure of [REDACTED] for general and permanent repairs on 75.81 miles of town highways; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the 2019 Agreement for the Expenditure of Highway Moneys as presented.

Resolution #43-20

Authorization to Purchase Mower

WHEREAS, the Town Board of the Town of Seneca allocated funds in the 2020 Adopted Budget for the purchase of a Zero Turn Mower for the Highway Department; and

WHEREAS, three quotes were obtained and Highway Superintendent Lawson recommends quote #273175 from Twin Pines Power Equipment for a Ferris IS3200Z, 72" Zero Turn Mower and bar tire upgrade for \$14,281.80 less \$10,647.82 (rebates, mower trade-in and tire trade-in) for a grand total expenditure of \$3,633.98.

WHEREAS, the grand total of \$3,633.98 will be split equally between the water and general funds.

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby approves the purchase of the Zero Turn Mower from Twin Pines Power Equipment and authorizes the Highway Superintendent to complete the necessary documentation to execute this purchase for a total cost not to exceed \$3,633.98 to be charged to the 2020 adopted budget equally under the water and general budget lines.

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Resolution #44-20

Accept Quote for Gasoline Purchasing

WHEREAS, New York State updated their fuel contract beginning in March 2019 and it no longer includes non-ethanol fuel; and

WHEREAS, in accordance with the Town of Seneca Procurement Policy, the Highway Superintendent has made a good faith effort to collect written quotes for the supply and delivery of non-ethanol fuel; and

WHEREAS, it is the recommendation of the Highway Superintendent to accept the January 17th, 2020 quote from NOCO; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the January 17th, 2020 quote from NOCO and authorizes the Highway Superintendent to execute the ongoing purchase of non-ethanol fuel in accordance with the Town of Seneca Procurement Policy.

Resolution #45-20

Authorize 2020 Excavation Permit for Gas Installation

WHEREAS, New York State Electric & Gas Corporation (NYSEG) has requested a blanket permit from the Town of Seneca to install gas services within the Right-of-Way on all Town Highways from January 1, 2020 through January 1, 2021; and

WHEREAS, it is the recommendation of the Highway Superintendent to authorize this permit; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the 2020 Excavation Permit for NYSEG and directs the Highway Superintendent to sign said permit.

Resolution #46-20

Authorize Expenditure from the General Fund Building Capital Reserve Fund; Subject to Permissive Referendum

WHEREAS, the Town of Seneca has previously created a building capital reserve account and now wishes to expend money from this account for the purpose listed below; and

| | |
|-----------------------|---------------|
| Facility Improvements | \$ 200,000.00 |
|-----------------------|---------------|

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes above expenditure from the building capital reserve fund; and

BE IT FURTHER RESOLVED, said resolution and expenditure be and the same hereby is subject to a permissive referendum, as required by law.

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Resolution #47-20

Authorize Expenditure from the Water Repair Reserve Fund; Subject to Permissive Referendum

WHEREAS, the Town of Seneca has previously created a water repair reserve account and now wishes to expend money from this account for the purpose listed below; and

| | |
|--------------------------------|--------------|
| Water Hydrants & Water Repairs | \$ 50,000.00 |
|--------------------------------|--------------|

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes above expenditure from the water repair reserve fund; and

BE IT FURTHER RESOLVED, said resolution and expenditure be and the same hereby is subject to a permissive referendum, as required by law.

Resolution #48-20

Authorize Purchases & Expenditures from the Highway Equipment Reserve Fund; Subject to Permissive Referendum

WHEREAS, the Town of Seneca has previously created a Highway Equipment Reserve account and now wishes to authorize the Highway Superintendent to purchase and expend through OGS or Sourcewell \$150,000 from this account and the balance from the Highway Equipment Account for the purposes listed below; and

| | |
|-------------------------------------|--------------|
| 2020- ½ Ton 4x4 pickup | \$ 40,000.00 |
| 2020 Tractor | \$ 95,000.00 |
| 2020- 4500 Series 4x4, 6 Wheel Dump | \$ 90,000.00 |

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes above purchase and expenditure from the Highway Equipment Reserve fund and Highway Equipment account; and

BE IT FURTHER RESOLVED, said resolution and expenditure be and the same hereby is subject to a permissive referendum, as required by law.

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Resolution #49-20

Authorize Purchase & Expenditure from the Water Account

WHEREAS, the Town of Seneca has previously budgeted the purchase of a 2020 ½ ton 4x4 pickup for the water department not to exceed \$ 38,000.00.

WHEREAS, The Town of Seneca now wishes to authorize the Water Superintendent to purchase and expend through OGS or Sourcewell not to exceed \$ 38,000.00 from account SW1-8340.2 (Water Account)

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes above purchase from the Water Equipment account.
