

**AGENDA**  
**TOWN OF SENECA REGULAR BOARD MEETING**  
**JANUARY 21<sup>ST</sup>, 2020**

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<b>Resolution #37-20</b> <i>Authorization to Pay the Audited <u>December 2019</u> Vouchers</i>
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CLAIM	CLAIM NUMBER	IN THE AMOUNT OF
GENERAL	793-804	\$10,375.11
HIGHWAY	805-814	\$9,001.08
SEWER	NONE	
HALL LIGHTING	815-816	\$406.62
STANLEY LIGHTING	817-818	\$376.82
SENECA CASTLE LIGHTING	819-820	\$317.00
WATER	238-245	\$22,137.92
TRUST AND AGENCY	127-128	\$300.00

Ayes	Nays	Absent
4	0	1

<b>Resolution #38-20</b> <i>Authorization to Pay the Audited <u>January 2020</u> Vouchers</i>
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CLAIM	CLAIM NUMBER	IN THE AMOUNT OF
GENERAL	1-17	\$22,498.89
HIGHWAY	18-24	\$20,642.92
SEWER	NONE	
HALL LIGHTING	NONE	
STANLEY LIGHTING	NONE	
SENECA CASTLE LIGHTING	NONE	
WATER	1-6	\$63,134.05
TRUST AND AGENCY	1-7	\$918.58
	7	\$61,504.74

Ayes	Nays	Absent
4	0	1

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<p><b>Resolution #39-20</b>  <i>Authorize 2019 Budget Transfers</i></p>
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**WHEREAS**, the bookkeeper and Budget Officer of the Town of Seneca are requesting to make the following transfers to the 2019 budget; and

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
General (A)	A1990	A1420.41	\$25,000
	Attorney for Solar Litigation		
Highway (DA)			
Water (SW1)			

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby authorizes the bookkeeper to make the above transfers to the 2019 budget

Ayes	Nays	Absent
4	0	1

<p><b>Resolution #2-20</b>  <i>Investment Policy</i></p>
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**RESOLVED THAT** the Investment Policy (original adoption 01/04/99) be adopted as edited and reviewed on January 21, 2020.

Ayes	Nays	Absent
4	0	1

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**Resolution #40-20**

*Authorization to Approve Excess Property*

**WHEREAS**, the following equipment has exhausted its useful life and is no longer necessary to operations:

- 2017 John Deere Z970R Zero Turn Mower
- 2011 John Deere 6330 4x4 Tractor
- 1996 Champion Grader
- Bob Cat Broom Attachment
- Office Desk
- 2- Used Grader Tires
- 1- Used Tractor Tire
- Used Gas Boy Fuel Key System to donate to BOCES for parts since they have that same system

**NOW, THEREFORE BE IT RESOLVED**, the above-mentioned items are hereby declared surplus equipment and shall be auctioned, donated, recycled or junked as is applicable.

<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
4	0	1

**Resolution #41-20**

*Accept Town Clerk Annual Report*

**WHEREAS**, in accordance with Town Law §123 the Seneca Town Clerk has provided the Town Board of the Town of Seneca with her annual accounting report and accounting records; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby accepts the annual report of the Seneca Town Clerk and finds the accounts records to be in order.

<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
4	0	1

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**Resolution #42-20**

*Accept 2020 Agreement for the Expenditure of Highway Monies*

**WHEREAS**, the Seneca Town Highway Superintendent presents the 2020 Agreement for the Expenditure of Highway Monies pursuant to the provisions of Section 284 of the Highway Law; and

**WHEREAS**, this agreement details the proposed expenditure of \$500,000.00 for general and permanent repairs on 75.46 miles of town highways; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby accepts the 2019 Agreement for the Expenditure of Highway Moneys as presented.

Ayes	Nays	Absent
4	0	1

**Resolution #43-20**

*Authorization to Purchase Mower*

**WHEREAS**, the Town Board of the Town of Seneca allocated funds in the 2020 Adopted Budget for the purchase of a Zero Turn Mower for the Highway Department; and

**WHEREAS**, three quotes were obtained and Highway Superintendent Lawson recommends quote #273175 from Twin Pines Power Equipment for a Ferris IS3200Z, 72" Zero Turn Mower and bar tire upgrade for \$14,281.80 less \$10,647.82 (rebates, mower trade-in and tire trade-in) for a grand total expenditure of \$3,633.98.

**WHEREAS**, the grand total of \$3,633.98 will be split equally between the water and general funds.

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby approves the purchase of the Zero Turn Mower from Twin Pines Power Equipment and authorizes the Highway Superintendent to complete the necessary documentation to execute this purchase for a total cost not to exceed \$3,633.98 to be charged to the 2020 adopted budget equally under the water and general budget lines.

Ayes	Nays	Absent
4	0	1

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**Resolution #44-20**

*Accept Quote for Gasoline Purchasing*

**WHEREAS**, New York State updated their fuel contract beginning in March 2019 and it no longer includes non-ethanol fuel; and

**WHEREAS**, in accordance with the Town of Seneca Procurement Policy, the Highway Superintendent has made a good faith effort to collect written quotes for the supply and delivery of non-ethanol fuel; and

**WHEREAS**, it is the recommendation of the Highway Superintendent to accept the January 17<sup>th</sup>, 2020 quote from NOCO; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby accepts the January 17<sup>th</sup>, 2020 quote from NOCO and authorizes the Highway Superintendent to execute the ongoing purchase of non-ethanol fuel in accordance with the Town of Seneca Procurement Policy.

Ayes	Nays	Absent
4	0	1

**Resolution #45-20**

Authorize 2020 Excavation Permit for Gas Installation

**WHEREAS**, New York State Electric & Gas Corporation (NYSEG) has requested a blanket permit from the Town of Seneca to install gas services within the Right-of-Way on all Town Highways from January 1, 2020 through January 1, 2021; and

**WHEREAS**, it is the recommendation of the Highway Superintendent to authorize this permit; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby authorizes the 2020 Excavation Permit for NYSEG and directs the Highway Superintendent to sign said permit.

Ayes	Nays	Absent
4	0	1

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**Resolution #46-20**

*Authorize Expenditure from the General Fund Building Capital Reserve Fund; Subject to Permissive Referendum*

**WHEREAS**, the Town of Seneca has previously created a building capital reserve account and now wishes to expend money from this account for the purpose listed below; and

Facility Improvements                      \$ 200,000.00

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby authorizes above expenditure from the building capital reserve fund; and

**BE IT FURTHER RESOLVED**, said resolution and expenditure be and the same hereby is subject to a permissive referendum, as required by law.

Ayes	Nays	Absent
4	0	1

**Resolution #47-20**

*Authorize Expenditure from the Water Repair Reserve Fund; Subject to Permissive Referendum*

**WHEREAS**, the Town of Seneca has previously created a water repair reserve account and now wishes to expend money from this account for the purpose listed below; and

Water Hydrants & Water Repairs                      \$ 50,000.00

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby authorizes above expenditure from the water repair reserve fund; and

**BE IT FURTHER RESOLVED**, said resolution and expenditure be and the same hereby is subject to a permissive referendum, as required by law.

Ayes	Nays	Absent
4	0	1

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**Resolution #48-20**

*Authorize Purchases & Expenditures from the Highway Equipment Reserve Fund; Subject to Permissive Referendum*

**WHEREAS**, the Town of Seneca has previously created a Highway Equipment Reserve account and now wishes to authorize the Highway Superintendent to purchase and expend through OGS or Sourcewell \$150,000 from this account and the balance from the Highway Equipment Account for the purposes listed below; and

2020- ½ Ton 4x4 pickup	\$ 40,000.00
2020 Tractor	\$ 95,000.00
2020- 4500 Series 4x4, 6 Wheel Dump	\$ 90,000.00

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby authorizes above purchase and expenditure from the Highway Equipment Reserve fund and Highway Equipment account; and

**BE IT FURTHER RESOLVED**, said resolution and expenditure be and the same hereby is subject to a permissive referendum, as required by law.

Ayes	Nays	Absent
4	0	1

**Resolution #49-20**

*Authorize Purchase & Expenditure from the Water Account*

**WHEREAS**, the Town of Seneca has previously budgeted the purchase of a 2020 ½ ton 4x4 pickup for the water department not to exceed \$ 38,000.00.

**WHEREAS**, The Town of Seneca now wishes to authorize the Water Superintendent to purchase and expend through OGS or Sourcewell not to exceed \$ 38,000.00 from account SW1-8340.2 (Water Account)

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby authorizes above purchase from the Water Equipment account.

Ayes	Nays	Absent
4	0	1

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**Resolution #50-20**

*Justice Court Annual Review*

**WHEREAS**, in accordance with Uniform Justice Court Act §2019-a, the justices of the Seneca Town Court have provided the Town Board of the Town of Seneca with their accounting records and dockets for the year; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby declared it has duly examined these records and determined that the fines therein collected have been distributed as required by law.

<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
4	0	1

