

TOWN OF SENECA
Regular Meeting | March 18th, 2025

7:15 PM- Court Justice Audit- Justice Campbell

7:30 PM- Regular meeting to follow

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Privilege of the Floor
5. Supervisor's Report
 - a. Memorial Day Planning
6. Approve the Minutes
 - a. February 18th- Regular
7. Communications
 - a. Donation Letter: Embrace Your Sisters
 - b. Board of Elections: Election Locations & Schedule
 - c. Cornell Local Roads Program Information Packet
 - d. Tax Auction: Delinquent Tax Property List
 - e. Dog Control Officer Inspection Report
 - f. Municipal Shelter Inspection Report
 - g. Report of Payments Made by the County Treasurer to the Town Supervisor
 - h. Office for the Aging Newsletter
 - i. Mercy Flight Thank You Letter
 - j. DOH Letter Re: Realty Subdivisions
8. Department Reports
 - a. Casella
 - b. SHG Ambulance
 - c. Highway
 - d. Water
 - e. CEO
 - f. Assessor
 - g. Town Clerk
 - h. Historian
9. Accept Supervisor, Town Clerk, and CEO Financial Reports
10. Warrants
 - a. **Resolution #36-25:** 2025 Warrants
11. New Business
 - a. **Resolution #37-25:** Authorize Purchase of Leak Detector for Water Department
 - b. **Resolution #38-25:** Authorization to Purchase Budgeted Mack Truck
 - c. **Resolution #39-25:** Authorization to Reject Bid for Water Department Pickup Truck
 - d. **Resolution #40-25:** Authorization to Purchase Water Department Pickup Truck through Onondaga County Contract
 - e. **Resolution #41-25:** Authorization to Purchase Ton Truck
 - f. **Resolution #42-25:** Authorization to Accept Fuel Bid
12. Old Business
13. Privilege of the Floor
14. Adjournment

Resolution # 36-25

Authorization to Pay the 2025 Audited Vouchers

WHEREAS, the Town of Seneca Town Board must authorize payment of bills within the Town each month; and

WHEREAS, prior to authorizing, the Town Board will present claim numbers and the amount to be paid for each department; and now, therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes payment of the February 2025 bills as presented.

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Resolution #37-25

Authorize Purchase of Leak Detector for Water Department

WHEREAS, the Water Department recently had one of their Leak Detectors break; and

WHEREAS, they still have one working Leak Detector, but need an additional one so that multiple workers can use them at the same time; and

WHEREAS, Per the Town of Seneca Procurement Policy, Water Superintendent Lawson and Deputy Water Superintendent Rasmussen retrieved three written quotes- one from Core & Main for \$1,820.00; another from F.W. Webb Company for \$2,178.00; and the third from USA Blue Book for \$1,906.11; and

WHEREAS, it is the recommendation of the Water Superintendent and Deputy Water Superintendent to accept and utilize the quote from Core & Main in the amount of; and therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the Water Department to accept and utilize the lowest quote from Core & Main to purchase a new Water Leak Detector.

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Resolution # 38-25

Authorize Highway to Purchase Budgeted Mack Truck

WHEREAS, Highway Superintendent Lawson has funds set aside in the 2025 budget for the purchase of an unused 2026 Mack Granite 10-wheel dump truck; and

WHEREAS, said purchase will be secured under the Onondaga County Heavy Truck Class 8 Statewide Contract #10914 with Viking Snowplow equipment outlined in Quote #MG00000655; and

WHEREAS, as outlined in the proposal dated August 23, 2023, this purchase shall be in the amount of \$334,553.18; and now therefore

BE IT RESOLVED, that the Town Board of the Town of Seneca hereby authorizes the Highway Superintendent to purchase the truck and equipment outlined above with the 2025 budgeted funds.

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Resolution #39-25

Authorization to Reject Bid for Water Department Pickup

WHEREAS, the Town Board of the Town of Seneca authorized the Water Superintendent to Solicit Bids for a Pickup Truck in the Water Department; and

WHEREAS, the Bid Notice and Specifications were published in the Finger Lakes Times on March 4th, 2025 and, additionally, the information was given to multiple dealerships in the area; and

WHEREAS, the Bid-Opening took place on March 12, 2025, at 12:10 pm where there was one bid received; and

WHEREAS, it is the recommendation of the Water Superintendent to reject said bid as it did not meet the specifications outlined; and therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the Water Superintendent to reject the bid from Friendly Ford.

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Resolution #40-25
Authorize Water to Purchase Pickup Truck

WHEREAS, Resolution #39-25 rejected the bid received from Friendly Ford for the Water Department's Pickup Truck as it did not meet specifications; and

WHEREAS, Water Superintendent Lawson received two quotes from Van Bortel Dealerships under the Onondaga County Statewide Contract #0010808; one for a Ford F-150 Supercrew and another for a Chevrolet Silverado 1500 1WT Crew Cab; and

WHEREAS, it is the recommendation of Water Superintendent Lawson to utilize the quote for the 2025 Chevy Silverado which is \$148.10 less than the quote for the Ford F-150, while still meeting all of the outlined specifications; and therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes Water Superintendent Lawson to utilize quote #36787 from Van Bortel Chevrolet under Onondaga County Statewide Contract #0010808 in the amount of \$47,674.00.

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Resolution #41-25
Authorize Highway to Purchase a Ton Truck

WHEREAS, Highway Superintendent Lawson has funds set aside in the 2025 budget for the purchase of an unused ton truck; and

WHEREAS, Highway Superintendent Lawson received a quote from Van Bortel Ford under the Onondaga County Statewide Contract #0011171 for a Ford F-550 XLT Regular Cab 4x4 in the amount of \$103,189.62; and

WHEREAS, it is the recommendation of Highway Superintendent Lawson to utilize the quote from Van Bortel Ford as it meets all of the outlined specifications; and therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes Highway Superintendent Lawson to utilize quote #36753 from Van Bortel Ford under Onondaga County Statewide Contract #0011171 in the amount of \$103,189.62.

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Resolution # 42-25
Authorization to Accept Fuel Bid

WHEREAS, In March of 2019, New York State updated their fuel contract, and it no longer includes non-ethanol fuel; and

WHEREAS, in accordance with the Town of Seneca Procurement Policy, Highway Superintendent Lawson put the Town of Seneca Fuel Requirements out to bid on March 4th, 2025 with a bid opening day of March 12th, 2025 at 12:00 pm; and

WHEREAS, the Town of Seneca received three fuel bids from Hometowne Energy (OPIS Average + .30 cents), Morabito Energy (OPIS Average + .36 cents), and NOCO Energy (OPIS Average + .38 cents) which all met the specifications outlined in the bid-packet; and

WHEREAS, it is the recommendation of Highway Superintendent Lawson to accept the bid from Hometowne Energy for a 2-year contract of 90 Octane Conventional Gasoline with delivery twice per month at a cost of +.30 cents per gallon based on a cost over rack, day of delivery; and

WHEREAS, this bid came in the lowest at + .30 Cents (which is .06 cents lower than Morabito Energy and .08 cents lower than NOCO Energy); and therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the Highway Superintendent to accept the bid from Hometowne Energy and execute the purchase of non-ethanol fuel in accordance with the Town of Seneca Procurement Policy.