

AGENDA
TOWN OF SENECA REGULAR BOARD MEETING
SEPTEMBER 15TH, 2020

<p>Resolution #77-20 <i>Authorization to Pay the Audited Vouchers</i></p>

CLAIM	CLAIM NUMBER	IN THE AMOUNT OF
GENERAL	447-472	\$ 10,409.83
HIGHWAY	473-489, 498	\$ 109, 646.00
WATER	154-168	\$ 35,519.69
SEWER	490 & 491	\$ 55.40
HALL LIGHTING	492 & 495	\$ 406.45
STANLEY LIGHTING	493 & 496	\$ 376.52
SENECA CASTLE LIGHTING	494 & 497	\$317.44
TRUST AND AGENCY	73-82	\$ 1,363.00
WATER CAPITAL SYSTEM	-	\$ 0.00

Ayes	Nays	Absent	Motion	Seconded	Carried?
5	0	0	Councilman Orbaker	Councilman Keeney	Yes

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Resolution #78-20 <i>Adopt Records Retention Schedule</i>

WHEREAS, The NYS Archives has announced a change in the retention schedules that will consolidate the county’s, town’s, and school’s individual schedules into one comprehensive schedule; and

WHEREAS, the new schedule is now available and staff at RAIMS will be contacting departments to notify them if there has been any changes or revisions particular to their records; and

WHEREAS, this new retention schedule will be effective January 1, 2021 and we will continue using the current schedule until then, and

NOW THEREFORE IT BE RESOLVED, the Town Board of the Town of Seneca hereby adopts the new retention schedule for record keeping.

Ayes	Nays	Absent	Motion	Seconded	Carried?
5	0	0	Councilman Malyj	Councilman Orbaker	Yes

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Resolution #79-20 <i>Re-Levy Property Maintenance Bill to Town/County Taxes</i>

WHEREAS, The Town of Seneca Town Board, did adopt Local Law # 2-2004 to authorize the Code Enforcement Officer to take necessary actions to gain compliance for violations to the Uniform Code.

WHEREAS, Local Law # 2-2004 authorizes the Town Clerk to record a lien against the real property for the costs incurred to gain compliance to the Uniform Code.

WHEREAS, the Town of Seneca Code Enforcement Officer duly notified the owner of property located at 3851 Savage Road, being Tax Map #118.00-1-28.100, that their property was in violation of the Uniform Code Title 19NYCRR; Chapter XXXIII; Subchapter A; Part 1226; Section 302.4 of the NYS Property Maintenance Code.

WHEREAS, the owner of property located at 3851 Savage Road was allotted reasonable time to eliminate the violations to the Uniform Code

WHEREAS, the Town Board has reviewed all records provided by the Town of Seneca Code Enforcement Officer.

WHEREAS, the Town of Seneca Code Enforcement Officer has taken the action of having the exterior area around the structure and front yard mowed.

NOW, THEREFORE BE IT RESOLVED that the Town Board authorizes the Town Clerk to place a lien against the real property in the amount of 305.00 for mowing and administrative costs incurred for the elimination of violations to the Uniform Code, located at 3675 Flint Road, Stanley, NY 14561.

Ayes	Nays	Absent	Motion	Seconded	Carried?
5	0	0	Councilman Keeney	Councilman Mosher	Yes

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Resolution #80-20 Retirement of Don Kinney
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WHEREAS, the Town of Seneca has received a retirement letter from Mechanical Equipment Operator, Don Kinney, effective at end of day on September 17th, 2020; and

WHEREAS, Mr. Kinney was hired to the Highway Department by Highway Superintendent Melvin Sloth in November 2004, and has served in this capacity ever since; and

WHEREAS, Mr. Kinney has contributed significantly to the Highway Department and the people of this town, as well as his willingness to assist when needed; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the resignation of Mr. Don Kinney, extending sincere gratitude for his service of over 15 years to this community.

Ayes	Nays	Absent	Motion	Seconded	Carried?
5	0	0	Councilman Mosher	Councilman Orbaker	Yes

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Resolution #81-20 Abolish MEO position and Adopt MEO/Mechanic Position
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WHEREAS, the Town of Seneca Highway Department maintains over 75 miles of roadway with over 2,500 residents. This requires the daily usage, maintenance, and repair of many pieces of equipment; and

WHEREAS, it is the recommendation of the Highway and Water Superintendent to abolish the current Motor Equipment Operator position and adopt a new Motor Equipment Operator/ Mechanic position to allow for purpose of cross training; and

WHEREAS, such position’s range of pay is to be determined.

NOW, THEREFORE BE IT RESOLVED the Town Board of the Town of Seneca hereby creates the position of Motor Equipment Operator/ Mechanic; and

BE IT FURTHER RESOLVED, a copy of this resolution shall be presented to Ontario County Human Resources; and

Ayes	Nays	Absent	Motion	Seconded	Carried?
5	0	0	Councilman Orbaker	Councilman Malyj	Yes
