

**TOWN OF SENECA**  
REGULAR MEETING MINUTES  
February 15<sup>th</sup>, 2022

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The Regular Meeting of the Seneca Town Board, County of Ontario, State of New York was held at 3675 Flint Road, Stanley, NY 14561 on the 15<sup>th</sup>, day of February, 2022 at 7:30 PM.

<b>PRESENT</b>	
Drew Wickham	Town Supervisor
Jason Mosher	Deputy Supervisor/ Councilman
Howard Keeney	Town Councilman
Haley Eagley	Town Clerk
Shana Jo Hilton	Town Assessor
Jerry Hoover	Code Enforcement Officer
Shaun Kunes	Deputy Highway Superintendent
Brian Prater	Water Superintendent

Supervisor Wickham called the regular meeting to order. The Supervisor led the pledge of allegiance. Roll Call was completed and all in attendance were acquainted. Supervisor Wickham noted that Councilman Orbaker and Highway Superintendent Lawson were necessarily absent. He thanked Deputy Highway Superintendent, Shaun Kunes for attending in place of Highway Superintendent Lawson.

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**APPROVAL OF AGENDA**

Supervisor Wickham looked for a motion to approve the agenda for tonight's meeting. The approval was motioned by Councilman Mosher and seconded by Councilman Keeney. Motion carried. The supervisor informed all that while the online version was corrected, there was a typo on the printed agenda. On **Resolution #48-22**- the agenda stated that we are purchasing a Loader and we are purchasing a Dump Truck. Two other additions for tonight's agenda were under New Business, add I. **Resolution #51-22- Purchase of Water Pickup Truck**. And under Privilege of the Floor, add 13A, **Executive Session**. Supervisor Wickham added in that it was necessary to add the resolution for the Water Department pickup truck as the quote was only good for 30 days and we have already set aside funds in the 2022 budget for this. The approval of the amended agenda was motioned by Councilman Mosher, Seconded by Councilman Keeney and carried unanimously.

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**PRIVILEGE OF THE FLOOR**

Supervisor Wickham offered privilege of the floor. Town Resident, Larry Townley, was in attendance and wanted to discuss some items he was curious about.

- His first concern was in Resolution #49-22 on tonight's agenda [regarding price changes in the water department]. He expressed that he knew in January we had our organizational meeting which included re-adopting our Water Fee Schedule, but he was curious as to what was going on and why we were changing this again. It was explained to him that cost of materials are fluctuating, but he's still curious as he did price research on water materials with a couple of local companies. Mr. Townley recommends that we are cautious with pricing on these things with an understanding that the town should stay fiscally sound.
- Another concern was of a resolution that we pass an annual organizational resolution that states Water Services are not being done between December 1 and April 1. Among other items, he explained that

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he knew of some other districts who allow the personal contractor to dig the water main, put the saddles on, and tap into the water system themselves.

- His third concern was that he's been in contact with Supervisor Wickham for over 4 years about the town hydrants being properly exercised. Mr. Townley acknowledges that he's seen them exercise the main valves in the town and do greasing to some hydrants, but that he doesn't think it is being completed in its entirety. He mentioned that he has a pamphlet for the hydrants that we use in the town. He explained that he'd just like to see every hydrant exercised at-least once per year. Mr. Townley is concerned that if the hydrants are not being exercised properly, then we may run into a problem.
- His final concern was that he went to the transfer station earlier in the day to dispose of some waste and that the dumpsters were still overflowing. He acknowledged that this is the first week of the schedule change at the dump and he understands that many people are still getting used to this change; however, the main reason for changing the schedule was for better timing to come in and empty the containers. He also explained that nothing was sanded or salted and there are elderly folks who dispose of their waste there. He fears for dangerous occurrences of the people utilizing the Town Transfer Station if the grounds are not safe.

Mr. Townley said he had nothing further at this time and thanked the Town Board for allowing him the time to speak.

Supervisor Wickham asked if anybody else would like privilege of the floor and nobody else wished to speak at this time.

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**SUPERVISOR'S REPORT**

**WATER UPDATE:**

Supervisor Wickham stated that we have a tentative approval from the Department of Health on the Kashong rehab. The Department of Health had a few questions before they gave the final approval- those questions have been responded to at this time. We're expecting to get approval anytime now for the new water tank on Olson Road. We are hoping that [all going smoothly] we can go out to bid soon with both of those projects.

**SWIO UPDATE:**

Supervisor Wickham asked if Councilman Malyj had any updates or items to add regarding the Seneca Watershed Intermunicipal Organization. Councilman Malyj said he attended the most recent meeting and that there were no updates that would affect our town at this time.

Supervisor Wickham looked for a motion to approve the minutes from the January 18<sup>th</sup> regular meeting Councilman Keeney offered the motion that was seconded by Councilman Mosher. Motion was carried.

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**COMMUNICATIONS**

All communications were reviewed and are available to view at the Town Hall upon request.

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**DEPARTMENT REPORTS**

**WATER**

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Supervisor Wickham added a point of clarity that he knows for fact that the hydrants in the town were all serviced last year. Councilman Mosher added that he remembers some being painted as well.

**ZONING**

CEO Hoover had a few things to add to his report. He updated the board on the status of 5299 Wilson Road with the unfortunate death of the tenant.

He also added that at the end of this month on the 25<sup>th</sup>, he will be providing a safety training with 4 local fire departments at North Side Fire Department. This training is regarding the fire code and fire service. CEO Hoover has also been asked to do a planning and zoning training with the Town of Benton and the Town of Torrey. CEO Hoover mentioned that he typically does not charge fees for these trainings and that he volunteers his time to do them. Supervisor Wickham stated that we [the board] appreciates the time he puts into these things.

Councilman Keeney inquired to CEO Hoover about a property at 3022 Seneca Castle Road. CEO Hoover updated the board on this matter and will be continuing attempting to contact the owners.

**CASELLA**

Mr. Sanders was not able to be at the meeting; however, he did submit a report and has been in contact with Supervisor Wickham. He offered the news that they were approved for the new cell. They're hoping to be in it by the first of March or shortly thereafter. Supervisor Wickham also shared that they did put up a temporary sign at the Transfer Station, noting the schedule change. They are working on a permanent one.

Supervisor Wickham looked for a motion to approve the Supervisor, Town Clerk, and CEO Financial Reports. Motion was made by Councilman Mosher and seconded by Councilman Malyj.

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**NEW BUSINESS**

RES. NUMBER	TITLE	AYES	NAYS	ABSENT	MOTION	SECOND																											
#44-22	Authorization to pay the 2022 Audited Vouchers	4	0	1	Councilman Keeney	Councilman Malyj																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">FUND</th> <th style="text-align: center;">VOUCHER NUMBERS</th> <th style="text-align: center;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">General</td> <td style="text-align: center;">69-74, 80-105, 122-123</td> <td style="text-align: right;">\$38,749.19</td> </tr> <tr> <td style="text-align: center;">Highway</td> <td style="text-align: center;">75-76, 106-121</td> <td style="text-align: right;">\$12,863.05</td> </tr> <tr> <td style="text-align: center;">Water</td> <td style="text-align: center;">16-33</td> <td style="text-align: right;">\$17,376.27</td> </tr> <tr> <td style="text-align: center;">Sewer</td> <td style="text-align: center;">77-79 &amp; 124</td> <td style="text-align: right;">\$2,349.03</td> </tr> <tr> <td style="text-align: center;">Hall Lighting</td> <td style="text-align: center;">125 &amp; 126</td> <td style="text-align: right;">\$645.39</td> </tr> <tr> <td style="text-align: center;">Stanley Lighting</td> <td style="text-align: center;">127 &amp; 128</td> <td style="text-align: right;">\$601.10</td> </tr> <tr> <td style="text-align: center;">Seneca Castle Lighting</td> <td style="text-align: center;">129 &amp; 130</td> <td style="text-align: right;">\$513.45</td> </tr> <tr> <td style="text-align: center;">Trust &amp; Agency</td> <td style="text-align: center;">130</td> <td style="text-align: right;">\$1,575.00</td> </tr> </tbody> </table>							FUND	VOUCHER NUMBERS	AMOUNT	General	69-74, 80-105, 122-123	\$38,749.19	Highway	75-76, 106-121	\$12,863.05	Water	16-33	\$17,376.27	Sewer	77-79 & 124	\$2,349.03	Hall Lighting	125 & 126	\$645.39	Stanley Lighting	127 & 128	\$601.10	Seneca Castle Lighting	129 & 130	\$513.45	Trust & Agency	130	\$1,575.00
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<p>Motion to bring resolution #42-22 off the table was made by Councilman Mosher and seconded by Councilman Keeney</p>																																	
#42-22	2021 Budget Transfers	4	0	1	Councilman Mosher	Councilman Keeney																											

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#45-22	Authorize Audit of 2021 Casella Host Fee Payments	4	0	1	Councilman Keeney	Councilman Malyj
#46-22	Recommend Roslyn Grammar for the Town of Seneca Representative of Ontario County Planning Board	4	0	1	Councilman Malyj	Councilman Mosher
#47-22	Authorize Water Department to Purchase a New Mower	4	0	1	Councilman Malyj	Councilman Keeney
#48-22	Authorize Highway Department to Purchase a New 2024 Dump Truck	4	0	1	Councilman Mosher	Councilman Keeney
#49-22	Authorize Price Changes in Water Department Fee Schedule	4	0	1	Councilman Mosher	Councilman Keeney
#50-22	Final Adoption of Local Law #2-21	4	0	1	Councilman Mosher	Councilman Malyj
#51-22	Authorize Water Department to Purchase a New 2022 Pickup Truck	4	0	1	Councilman Mosher	Councilman Malyj

***Included with Resolution #49-22 was a breakdown of each part used in the creation of a new Water Service. The Break down showed price comparison between August and December 2021 and how much it is costing the town currently. Water Superintendent Prater made mention that he acknowledges that there are other parts out there that are less expensive than what we are currently purchasing; however, it is written in the Town Code that we only use Mueller parts for our water services.***

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**PRIVILEGE OF THE FLOOR**

Privilege of the floor was offered, and Mr. Townley wished to speak once more. Mr. Townley inquired about the maintenance of the hydrants and what our standard is. Supervisor Wickham offered to set up a meeting with Mr. Townley to discuss these matters further. Mr. Townley also inquired about the place that we purchase our water parts through. Supervisor Wickham offered to meet with him to discuss at another time.

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**ADJOURNMENT**

With nothing left to be said for the regular meeting, Councilman Mosher made motion which was seconded by Councilman Keeney at 8:05 PM to move into Executive Session constituted by the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Wickham confirmed that no action would be taken after executive session, but that all were welcome to hang around if they wished.

Executive Session was exited at 8:42 PM on a motion made by Councilman Mosher and seconded by Councilman Keeney. A motion was made by Councilman Malyj at 8:43 PM to officially adjourn the regular monthly Town Board Meeting. Motion was seconded by Councilman Keeney.

Respectfully,

**Haley S. Eagley**  
Town Clerk  
Town of Seneca