

**RESOLUTIONS**  
Regular Meeting  
November 17th, 2020

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**Resolution #86-20**  
Authorization to Pay the Audited Vouchers

CLAIM	CLAIM NUMBER	IN THE AMOUNT OF
GENERAL	575-577 585-609	\$ 559,127.05
HIGHWAY	610-631	\$ 67,731.60
WATER	191-209	\$ 33,911.88
SEWER	581 & 630	\$ 1,586.33
HALL LIGHTING	578 & 582	\$ 424.47
STANLEY LIGHTING	579 & 583	\$ 394.02
SENECA CASTLE LIGHTING	580 & 584	\$ 332.54
TRUST AND AGENCY	92-102	\$ 1,513
WATER CAPITAL SYSTEM		

Motion made by Councilman Keeney  
Seconded by Councilman Malyj  
5 Ayes, 0 Nays, motion carried

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**Resolution #87-20**  
*Adopting the 2021 Final Operating Budget*

**WHEREAS**, the Town Board of the Town of Seneca, having duly held a public hearing on October 20<sup>th</sup>, 2020 at 7:30PM on the preliminary budget filed with the Town Clerk for fiscal year 2021, including general town funds, highway, fire district, and lighting district funds, and elected officials salaries, having heard all persons desiring to be heard on the matter of the budget for the Town for fiscal year 2021, and having been fully discussed and considered; and

**NOW, THEREFORE BE IT RESOLVED**, that the preliminary budget is hereby adopted and approved by the Town Board of the Town of Seneca as the annual budget for the Town of Seneca for fiscal year 2021; and

**BE IT FINALLY RESOLVED**, the Town Clerk shall prepare and certify the 2021 annual budget as provided by law.

Motion made by Councilman Malyj  
Seconded by Councilman Orbaker  
5 Ayes, 0 Nays, motion carried

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**Resolution #88-20**  
2021 Ontario County Dog Control Contract.

**WHEREAS**, Ontario County has presented an agreement to the Town of Seneca to provide dog control services from January 1, 2021 through December 31, 2021; and

**WHEREAS**, per this agreement the Town of Seneca will be charged \$ 5,224.00 for the performance of this service; and

**WHEREAS**, funds for this service have been allocated in the 2021 Adopted Town Budget; and  
**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby accepts the agreement with Ontario County to employ Dog Control Services and authorizes the Supervisor to execute said agreement.

Motion made by Councilman Orbaker  
Seconded by Councilman Mosher  
5 Ayes, 0 Nays, motion carried

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**Resolution #89-20**  
*Appointing Micah Sprague as Town Constable*

**WHEREAS**, The Town of Seneca Town Court recognizes the need for a Town Constable to assist on court dates to assist as needed, most notably on high volume District Attorney nights; and

**WHEREAS**, the Constable would get a stipend of \$60.00 per night worked; and

**WHEREAS**, it is the recommendation of Justice Hood and Justice Campbell to appoint Mr. Micah Sprague to fill the vacant position, once held by Mr. James McCaig who passed away; and

**NOW THEREFORE IT BE RESOLVED**, that the Town of Seneca Town Board hereby approves the hiring of Mr. Micah Sprague as the Town of Seneca Town Constable.

Motion made by Councilman Malyj  
Seconded by Councilman Keeney  
5 Ayes, 0 Nays, motion carried

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**Resolution #90-20**  
Authorizing County Tax Buydown

**WHEREAS**, the 2020 Adopted Town Budget for the Town of Seneca includes monies in the General Fund for County Tax Reduction; and

**WHEREAS**, the amount budgeted is \$500,000.00; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby authorizes the payment of the budgeted amount to the County Treasurer for the 2021 County Tax Reduction.

Motion made by Councilman Mosher  
Seconded by Councilman Keeney  
5 Ayes, 0 Nays, motion carried

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**Resolution #91-20**  
Authorize Commercial Water Re-Levy

**WHEREAS**, the Town of Seneca Town Board has been notified by the Town of Seneca Water Department of unpaid Commercial Water Charges; and

**WHEREAS**, an Annual Statement has been compiled by the Town Clerk listing all commercial unpaid charges for the 2021 Tax Re-Levy for Seneca Water District #1 which total \$4,555.88; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca, acting through its water superintendent, shall transmit such Statement to the Ontario County Board of Supervisors which shall levy such sums against the property liable.

Motion made by Councilman Malyj  
Seconded by Councilman Mosher  
5 Ayes, 0 Nays, motion carried

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**Resolution #92-20**  
Authorize Inter-Municipal Agreement ("IMA") with Town of Benton

**WHEREAS**, the Town of Seneca received a letter from the Town of Benton requesting to receive 10,000 more gallons of water per day; and

**WHEREAS**, the Town of Seneca worked with Attorney Mike Roulan, to update the existing IMA with the Town of Benton to reflect the new agreed upon total of 54,000 gallons per day; and

**WHEREAS**, the new IMA between the Town of Seneca and the Town of Benton will take effect until December 31, 2021 and shall be automatically renewed on an annual basis until either party gives the other 90 days of its intent to renegotiate or terminate said agreement; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby authorizes Supervisor Wickham to sign the updated inter-municipal agreement with the Town of Benton.

Motion made by Councilman Keeney  
Seconded by Councilman Orbaker  
5 Ayes, 0 Nays, motion carried

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**Resolution #93-20**  
2021 Ontario County Snow & Ice Removal Contract

**WHEREAS**, Ontario County has presented an agreement to the Town of Seneca for the employment of snow and ice control services from October 1, 2020 through September 30, 2021; and

**WHEREAS**, per this agreement the Town of Seneca will be reimbursed at a rate of \$5,800.00 per mile for a total of 14.13 miles as outlined in Schedule A; and

**WHEREAS**, it is the recommendation of the Highway Superintendent to accept this agreement; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby accepts the agreement with Ontario County to provide snow and ice control services and authorizes the Supervisor to execute said agreement.

Motion made by Councilman Mosher  
Seconded by Councilman Malyj  
5 Ayes, 0 Nays, motion carried

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**RESOLUTIONS**  
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**Resolution #94-20**  
Authorize Town Justice Audit

**WHEREAS**, the Town Board of the Town of Seneca wishes to perform an engagement of the 2019 accounting records and reports of the Justice Court, Justice Campbell and Justice Hood; and

**WHEREAS**, the engagement shall be made using the agreed upon procedures, which are based on criteria and procedures contained in "General Recordkeeping Requirements for Justice" contained in the publication entitled *Fiscal Oversight Responsibilities of the Governing Board* published by the Office of the State Comptroller; Pursuant to the Uniform Justice Court Act Section 2019-a; and

**WHEREAS**, the engagement shall be performed by Town Financial Consultant Carol A. Golden, CPA for a cost not to exceed \$3,000.00 to be paid from the 2020 adopted budget line A1110.4; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby takes responsibility for the sufficiency of the agreed upon procedures for the purpose of meeting the Board's oversight responsibilities as defined in Town Law section 123; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Seneca hereby authorizes Supervisor Wickham to execute the agreement with Carol A. Golden, CPA to perform the above described engagement.

Motion made by Councilman Mosher  
Seconded by Councilman Keeney  
5 Ayes, 0 Nays, motion carried

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**Resolution #95-20**  
Approve Yeagle Road Tie In to State Route 5 & 20

**WHEREAS**, the Town of Seneca has provided a safe and reliable water supply to its customers over many years; and

**WHEREAS**, the Town Water System has planned to extend to the town boundaries to provide all existing properties with public water, recently installing water line on Yeagle Road; and

**WHEREAS**, with the completion of Yeagle Road it is the Water Superintendent's recommendation to tie in the North end of Yeagle Road with Routes 5 & 20 connecting Yeagle Road to the water system. This tie in will provide a loop to the Town of Seneca Water System and ensure continual flow, avoiding the need to flush and maintain a dead end line; and

**WHEREAS**, the Water Superintendent has received quotes and a breakdown is listed below. The project will not exceed \$12,850.00; and

**WHEREAS**, The 2020 adopted Town Budget includes funds from budget code SW1- 8340.42 and SW1-8340.43; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby approves the proposal and authorizes the Water Superintendent to execute this plan for a total cost not to exceed \$12,850.

Piping Supplies	\$5,354.00	SW1-8340.43
Tap	\$900.00	SW1-8340.43
Boring	\$6,596.00	SW1-8340.42
<b>Total (not to exceed)</b>	<b>\$12,850.00</b>	

Motion made by Councilman Mosher  
Seconded by Councilman Malyj  
5 Ayes, 0 Nays, motion carried

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**Resolution #96-20**  
Town of Seneca Highway Department COVID-19 Emergency Response Plan

**WHEREAS**, the Town of Seneca Highway Superintendent Lawson is responsible to maintain 75 miles of roads in the Town of Seneca; and

**WHEREAS**, Highway Superintendent Lawson acknowledges the effect of COVID-19 during the current pandemic and has developed a contingency staffing plan to ensure the town's roads continue to be maintained especially during the winter plowing season; and

**WHEREAS**, Highway Superintendent Lawson also acknowledges that the effect of COVID-19 might impact our neighboring towns. This would impact our Inter-Municipal Agreement of responding to assist each other when needed; and

**WHEREAS**, Highway Superintendent Lawson recommends the following course of action:

- The Town of Seneca will adhere to State and Federal Guidelines and mandates pertaining to COVID-19
- The Town of Seneca will segregate departments and staff as much as possible.
- The Town of Seneca will utilize water department personnel if needed to plow and add Don Kinney, Todd Hoover, and Jerry Hoover to the plowing roster. Adding them to the plowing roster includes adding them into our random drug testing pool so they are able to fill in if and when the need arises; and

**NOW THEREFORE BE IT RESOLVED**, The Town Board of the Town of Seneca acknowledges the need to be prepared, appreciates Highway Superintendent Lawson's initiative, supports his recommendations and approves his plan of action.

Motion made by Councilman Keeney  
Seconded by Councilman Malyj  
5 Ayes, 0 Nays, motion carried

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