

TOWN OF SENECA
REGULAR MEETING MINUTES
November 21st, 2023

The Regular Meeting of the Seneca Town Board, County of Ontario, State of New York was held at 3675 Flint Road, Stanley, NY 14561 on the 21st day of November 2023 at 7:30 pm.

PRESENT	
Drew Wickham	Town Supervisor
Jason Mosher	Councilman/ Deputy Supervisor
Jim Malyj	Councilman
Jesse Orbaker	Councilman
Howard Keeney	Councilman
Shana Jo Hilton	Deputy Town Clerk/ Tax Collector/Assessor
Kathy Mastellar	Town Historian/Deputy Town Clerk/Tax Collector
Jerry Hoover	CEO
Randy Coolbaugh	Water Superintendent
Brian Sanders	Ontario County Landfill

Supervisor Wickham started with the Pledge of Allegiance and proceeded with Roll Call. Town Clerk/ Tax Collector Eagley and Highway Superintendent Lawson were deemed necessarily absent.

APPROVAL OF AGENDA

Supervisor Wickham looked for a motion to approve the agenda for tonight's meeting. The approval was motioned by Councilman Mosher and seconded by Councilman Orbaker. Motion carried. Supervisor Wickham made an amendment to tonight's agenda. He requested to add under Supervisor's report b. Highway Local Law. The approval for the Amended Agenda was motioned by Councilman Mosher and seconded by Councilman Orbaker. Motion carried.

PRIVILEGE OF THE FLOOR

Supervisor Wickham looked for anyone who wanted privilege of the floor, or any comments on the general meeting. Amanda Gibeau was in attendance to give an update on the ambulance building project, as building costs are extremely high, they are reviewing all their options, scaling back current plans, alternative sites, existing buildings. They continue to be engaged with the community by having a well-attended Halloween party at the Gorham Fire House and participating in the Canandaigua Parade of Lights. Upcoming events, Friday night pizza fundraising returns, Pizza with Santa, lighted EMS holiday convoy across the county. She noted the Governor signed the Ambulance Bill – so services will receive payment direct. This should help cash flow.

SUPERVISOR'S REPORT

Supervisor Wickham stated the board will conduct its annual audit of the Court Justice's records and docket at the January 16th, 2024, meeting at 7:15 PM.

Supervisor Wickham noted in the council's packet for their consideration Highway Local Law Providing for Written Notification of Defects and Obstructions, as part of the annual insurance coverage review our carrier has recommended adoption of said Local Law. This is for board consideration and review. If Supervisor Wickham does not hear anything in opposition, he will look to move forward with the adoption process.

Supervisor Wickham looked for a motion to approve the Supervisor, Town Clerk and CEO monthly report. Motion was made by Councilman Keeney and seconded by councilman Malyj and carried.

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COMMUNICATIONS

All communications were reviewed and are available to view during business hours at the Town Hall upon request.

DEPARTMENT REPORTS

HIGHWAY: Highway MEO Pat King was on hand representing the department. It was noted the crew was out doing a test run at 3am December 8th with senior team members riding with the new guys helping them learn their plow routes.

WATER: Randy noted the tank construction continues but will be winding down as the weather changes.

CEO: CEO Hoover stated the Planning Board is winding down the Short-Term Rental regulations and were looking for Town Board input/thoughts on noise and residency. Currently the Town does not have a noise ordinance, the board is not opposed to requesting a quiet time with these. Residency opens more questions as to if it's owned by an LLC, or Corporation? The main point is to have a local responsible contact. CEO Hoover will convey and continue to work with the board. CEO Hoover appreciated Larry Townley's input and participation with the Planning Board during this process.

CASELLA: Mr. Sanders went over the recent veneer failure/slide event. No one was hurt or injured. No danger to the public, stabilization/repair have begun. An independent engineering firm is reviewing/investigating to determine possible cause. Gas collection, cap installation continues.

Supervisor Wickham looked for a motion to approve the Supervisor, Town Clerk, and Code Enforcement Financial Reports. Motion was made by Councilman Mosher and Seconded by Councilman Keeney. Motion carried.

Moving into resolutions, the board had some discussion and reviewed the status of the Water Supt. Pickup truck in the 2024 budget. Water Supt. Coolbaugh and Supervisor Wickham met after the last board meeting and recommended not replacing his truck but keeping the \$60,000 in the budget "placeholder" for a replacement utility van. (Current is the aging 1986 bread truck purchased from the Stanley Fire Department), while it has served us well it has had several repairs and will not last forever, the thought is to keep an eye on a reasonable replacement vehicle. The board concurred reiterating a reasonable replacement and keeping them in the loop.

NEW BUSINESS

RES. NUMBER	TITLE	AYE	NAY	ABSENT	MOTION	SECOND
#85-23	Authorization to pay the 2023 Audited Vouchers	5	0	0	Councilman Keeney	Councilman Mosher
#86-23	Adopt 2024 Operating Budget	5	0	0	Councilman Orbaker	Councilman Malyj
#87-23	Authorize County Tax Buydown	5	0	0	Councilman Keeney	Councilman Mosher
#88-23	Authorize 2023 Water Relevy	5	0	0	Councilman Keeney	Councilman Orbaker
#89-23	Authorize Excess Property (Culverts)	5	0	0	Councilman Malyj	Councilman Mosher
#90-23	Authorize Engineer Proposal Soil/Foundation Plan Kidder Rd Bridge Replacement	5	0	0	Councilman Mosher	Councilman Orbaker

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#91-23	Authorize Dedication of Prospect Hill Rd	5	0	0	Councilman Malyj	Councilman Keeney
#92-23	Authorize Purchase of Pallet Racks for Cold Storage	5	0	0	Councilman Keeney	Councilman Orbaker
#93-23	Authorize NYSEG – Streetlight LED Conversion	5	0	0	Councilman Mosher	Councilman Malyj

OLD BUSINESS

2023 Holiday Party for all full-time staff/significant others to be held Friday December 15th, 2023 at Irish Mafia.

PRIVILEGE OF THE FLOOR

Privilege of the Floor was offered, and Mr. Townley spoke on the importance of having regulations in place for these Short-Term rentals and that the Town Board is over the Planning Board and ultimately will be the ones adopting the regulations. Neighboring areas are having issues, and we need to have solid regulations in place. Supervisor Wickham thanked him for his input and for taking the time to attend the Planning Board workshop meetings as his input was instrumental in the process.

ADJOURNMENT

With no other business at 8:45 pm Supervisor Wickham looked for a motion to go into executive session for discussion regarding proposed, pending or current litigation. A motion was made by Councilman Mosher and seconded by Councilman Orbaker.

Executive session was adjourned on a motion made by Councilman Orbaker and seconded by Councilman Mosher at 9:17 pm.

There was no new business following the executive session. The meeting was officially adjourned at 9:18 pm on a motion made by Councilman Keeney and seconded by Councilman Malyj.

Respectfully,
 Shana Jo Hilton, Deputy Town Clerk