

RESOLUTION #97-18: AUTHORIZATION TO PAY THE AUDITED VOUCHERS

BE IT RESOLVED, hereby authorizing the Supervisor to pay the following audited vouchers:

General, claim # _____ in the amount of \$ _____
Highway, claim # _____ in the amount of \$ _____
Sewer, claim # _____ in the amount of \$ _____
Hall Lighting, claim # _____ in the amount of \$ _____
Stanley Lighting, claim # _____ in the amount of \$ _____
Seneca Castle Lighting, claim # _____ in the amount of \$ _____
Water, claim # _____ in the amount of \$ _____
Trust & Agency, claim # _____ in the amount of \$ _____

RESOLUTION #98-18: AUTHORIZE BUDGET AMENDMENT TO THE 2018 ADOPTED BUDGET

WHEREAS, the Town of Seneca has submitted an insurance claim regarding an accident that occurred in October 2018; and

WHEREAS, the Town Board of the Town of Seneca wishes to amend the 2018 adopted budget to account for and track the insurance recovery funds; and

WHEREAS, the Budget Officer and Bookkeeper recommend the following entries; and

Revenues

A2680	Insurance Recovery Funds	\$ 17,054.96
DA2680	Insurance Recovery Funds	\$ 20,749.08

Expenditures

A1620.45	Damage Repair Expense	\$ 17,054.96
DA5130.5	Damage Repair Expense	\$ 20,749.08

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the above recommended accounting entries.

RESOLUTION #99 -18: AUTHORIZE EXTENSION AGREEMENT WITH ONTARIO COUNTY FOR THE EXPENDITURE OF LOCAL SOLID WASTE MANAGEMENT FUNDS

WHEREAS, the Town Board of the Town of Seneca, through resolution #55-18, authorized a plan for the use of Local Solid Waste Management funds designated to the Town of Seneca; and

WHEREAS, the expenditure of said funds was required by Ontario County to be complete or to expire on December 31, 2018; and

WHEREAS, due to the scale and nature of these projects, Ontario County has submitted an extension to this agreement that will amend the expiration date to December 31, 2019; and

WHEREAS, the Town of Seneca has completed several plan items, however, other items are still in progress and will not be complete by December 31, 2018; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the Town Supervisor to execute the extension agreement with Ontario County to allow said funding to be used until December 31, 2019.

**RESOLUTION #100-18: APPROVE GENERAL CODE CONTRACT FOR LASERFICHE DOCUMENT
MANAGEMENT SYSTEM**

WHEREAS, the Town Board of the Town of Seneca recognizes the importance of maintaining an accessible recordkeeping system in an increasingly digital world and that currently there is limited space available for document storage; and

WHEREAS, in accordance with the Town of Seneca Procurement Policy, the departments have jointly requested and received two written quotes for electronic document management systems; and

WHEREAS, it is the unanimous recommendation of departments to contract with General Code for the Laserfiche Cloud document management system; and

WHEREAS, a contract from General Code for Laserfiche Cloud, presented for consideration, details a one-time set up cost of \$3,775.00 and annual service fee of \$2,880.00; and

WHEREAS, the funds for payment of the set-up cost of \$3,775.00 are present in the 2018 Adopted Town Budget line 1620.200 (General Building Equipment); and

WHEREAS, the funds for payment of the annual service fee of \$2,880.00 are present in the 2019 Adopted Town Budget line 1620.400 (General Building Contractual); and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby approves the contract with General Code to provide Laserfiche Cloud electronic document management system; and

BE IT FURTHER RESOLVED, the Code Enforcement Officer, Jerry Hoover, is hereby authorized to execute the contract with General Code for an amount not to exceed \$3,775.00 for set up and \$2,880.00 for annual service.

RESOLUTION #101-18: ADOPTION OF NATURAL HAZARD MITIGATION PLAN

WHEREAS, the Town of Seneca, with assistance from Ontario County and the Genesee Finger Lakes Regional Planning Council, has gathered information and prepared the Ontario County Multi-Jurisdictional All Hazard Mitigation Plan; and

WHEREAS, said plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Town Board of the Town of Seneca has reviewed said plan and affirms that it will be updated no less than every five years; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby adopts the Ontario County Multi-Jurisdictional All Hazard Mitigation Plan, last updated July of 2018, as this jurisdiction's Natural Hazard Mitigation Plan.