

**TOWN OF SENECA**  
REGULAR MEETING MINUTES  
December 19<sup>th</sup>, 2023

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The Regular Meeting of the Seneca Town Board, County of Ontario, State of New York was held at 3675 Flint Road, Stanley, NY 14561 on the 19<sup>th</sup> day of December 2023 at 7:30 pm.

<b>PRESENT</b>	
Drew Wickham	Town Supervisor
Jason Mosher	Councilman/ Deputy Supervisor
Jim Malyj	Councilman
Jesse Orbaker	Councilman
Howard Keeney	Councilman
Shana Jo Hilton	Deputy Town Clerk/ Tax Collector/Assessor
Kathy Mastellar	Town Historian/Deputy Town Clerk/Tax Collector
Jim Lawson	Highway Superintendent
Randy Coolbaugh	Water Superintendent
Brian Sanders	Ontario County Landfill

Supervisor Wickham started with the Pledge of Allegiance and proceeded with no roll call as everyone in attendance was acquainted. Town Clerk/ Tax Collector Eagley and CEO Jerry Hoover were deemed necessarily absent.

**APPROVAL OF AGENDA**

Supervisor Wickham looked for a motion to approve the agenda for tonight's meeting. The approval was motioned by Councilman Mosher and seconded by Councilman Orbaker. Motion carried.

**PRIVILEGE OF THE FLOOR**

Supervisor Wickham looked for anyone who wanted privilege of the floor, or any comments on the general meeting. Amanda Gibeau was in attendance to give an update on the ambulance building project, as building costs are extremely high, they are reviewing all their options, scaling back current plans, looking at alternative sites, and or existing buildings. They continue to be engaged with the community by having and being in local events. They are excited to be doing training with our local fire departments and have more scheduled for 2024.

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**SUPERVISOR'S REPORT**

Supervisor Wickham requested the board set the time and date to conduct its annual organizational meeting as Wednesday January 3, 2024 at 4:30 pm. Motion to schedule was offered by Councilman Keeney and seconded by Councilman Orbaker. Motion carried.

Will look to audit the Court Justice's records and docket at the regular board meeting January 16<sup>th</sup>, 2024, meeting at 7:15 PM.

Supervisor Wickham also reminded folks that we are in the slip, trip, and fall season and to be careful.

Supervisor Wickham noted there have been a few inquiries and constitutes feedback on the water rate increase. The board had a brief discussion, and all agreed to stay the course.

**COMMUNICATIONS**

All communications were reviewed and are available to view during business hours at the Town Hall upon request.

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**DEPARTMENT REPORTS**

**HIGHWAY:** Highway Superintendent Lawson noted they were scheduled to bore Kidder Rd tomorrow. Men are stock piling stone.

**WATER:** Randy noted the tank construction is suspended till warmer weather. DOH completed a whole systems inspection with Randy and found the system appears to be in excellent operating condition.

**HISTORIAN:** Kathy noted they were working on Church records.

**CASELLA:** Mr. Sanders stated they are still reviewing the recent veneer failure/slide event. Completed a recent fly over and noted 0 admissions. Cap repair work, and completion of gas work. Dealing with the wet weather. Power outage, Supervisor Wickham noted that Brian notifies him when these events happen and is appreciative. This last one had to do with a transfer station in Dresden.

Supervisor Wickham looked for a motion to approve the Supervisor, Town Clerk, and Code Enforcement Financial Reports. Motion was made by Councilman Keeney and Seconded by Councilman Malyj. Motion carried.

Moving into resolutions:

**NEW BUSINESS**

RES. NUMBER	TITLE	AYE	NAY	ABSENT	MOTION	SECOND
#94-23	Authorization to pay the 2023 Audited Vouchers	5	0	0	Councilman Orbaker	Councilman Malyj
#95-23	Authorize Adoption of 2024 Dog Control Contract	5	0	0	Councilman Malyj	Councilman Mosher
#96-23	Authorize 2024 Excavation Permit for Gas Installation	5	0	0	Councilman Keeney	Councilman Mosher
#97-23	Authorize 2023 Year end Budget Transfers	5	0	0	Councilman Mosher	Councilman Orbaker
#98-23	Authorize Jan 3, 2024 4:30pm as the Date of Organizational Meeting	5	0	0	Councilman Keeney	Councilman Orbaker
#99-23	Authorize setting a Public Hearing for LL#1 – 24 Providing for Written Notification of Defects and Obstructions	5	0	0	Councilman Keeney	Councilman Malyj

**PRIVILEGE OF THE FLOOR**

No one wished to speak.

**ADJOURNMENT**

With no other business at 8:00 pm Supervisor Wickham looked for a motion to adjourn. A motion made by Councilman Orbaker and seconded by Councilman Mosher.

Respectfully,  
 Shana Jo Hilton, Deputy Town Clerk