

**TOWN OF SENECA**  
REGULAR MEETING AGENDA  
DECEMBER 21<sup>ST</sup>, 2021

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7:30 Regular Meeting

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Privilege of the Floor
5. Supervisor's Report
  - a. COVID-19 County Stats
  - b. Transfer Station
6. Approve Minutes of November 16<sup>th</sup>, 2021 Regular Meeting
7. Communications:
  - a. Internet Survey
  - b. MEO Resignation
  - c. December 2021 Chronicles of the Ontario County Historical Society
  - d. Memo from Ontario County Treasurer
  - e. Cornell Cooperative Extension 2021 Annual Report
  - f. Watermain Approval of Completed Works
  - g. Town of Geneva Sewer Letter
8. Reports:

Highway
Water
CEO
Assessor
Town Clerk
Historian
Casella

9. Accept Supervisor, Town Clerk, and CEO Financial Reports
10. Warrants:
  - a. **Resolution #91-21:** 2021 Warrants
11. New Business
  - a. **Resolution #92-21:** Approve New Highway Employee Hire
  - b. **Resolution #93-21:** Approve New Highway Employee Hire
  - c. **Resolution #94-21:** Approve Part-Time Clerk Hire (Town Constable)
  - d. **Resolution #95-21:** Set Date for Organizational Board Meeting
  - e. **Resolution #96-21:** Authorize the Appraisal of Town Property
12. Old Business
  - a. Cannabis discussion
13. Privilege of the Floor
14. Adjournment

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**Resolution #91-21**

Authorization to Pay the 2021 Audited Vouchers

<b>Claim Category</b>	<b>Voucher Numbers</b>	<b>Claim Amount</b>
GENERAL		
HIGHWAY		
WATER		
SEWER		
HALL LIGHTING		
STANLEY LIGHTING		
SENECA CASTLE LIGHTING		
TRUST & AGENCY		
WATER CAPITAL SYSTEM		

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**Resolution #92-21**

Approve Highway Employee Hire

**WHEREAS**, the Town of Seneca Highway Department maintains over 75 miles of roadway with over 2,500 residents. This requires a full staff of skilled employees; and

**WHEREAS**, the Highway Department has had an MEO/ Mechanic vacancy to fill since November of 2021; and

**WHEREAS**, after reviewing applications and conducting interviews, Highway Superintendent Lawson hired Tim Marcellus to fill the vacancy which started on December 13<sup>th</sup>, 2021; and

**WHEREAS**, the position offers benefits and will be paid at a rate of \$25.50 per hour; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby stands with Superintendent Lawson's new Highway Hire.

AYES	NAYS	ABSTAIN	ABSENT	MOTION	SECONDED	CARRIED

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**Resolution #93-21**  
Approve Highway Employee Hire

**WHEREAS**, the Town of Seneca Highway Department maintains over 75 miles of roadway with over 2,500 residents. This requires a full staff of skilled employees; and

**WHEREAS**, the Highway Department had a MEO vacancy from an internal movement on December 12<sup>th</sup>, 2021; and

**WHEREAS**, after reviewing applications and conducting interviews, Highway Superintendent Lawson hired Shaun Kunes to fill the vacancy which started on December 13<sup>th</sup>, 2021; and

**WHEREAS**, the position offers benefits and will be paid at a rate of \$25.00 per hour; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Seneca hereby stands with Superintendent Lawson's new Highway Hire.

AYES	NAYS	ABSTAIN	ABSENT	MOTION	SECONDED	CARRIED

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---

**Resolution #94-21**

Approve Part-Time Clerk Hire (Administrative Court Officer)

**WHEREAS**, the Seneca Town Court had a vacancy for a Part-Time Clerk (Administrative Court Officer); and

**WHEREAS**, the Seneca Town Court conducted an interview and recommends Nicholas Schmitt for the position; and

**WHEREAS**, Nicholas Schmitt officially filled the vacancy on December 8, 2021; and

**WHEREAS**, the part-time position does not offer benefits and will be paid at a rate of \$75.00 per evening worked; and

**NOW, THEREFORE BE IT RESOLVED**, the Seneca Town Board hereby stands with the Seneca Town Court's decision in hiring Mr. Schmitt to fulfill the duty of Part-Time Clerk (Administrative Court Officer).

AYES	NAYS	ABSTAIN	ABSENT	MOTION	SECONDED	CARRIED

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**Resolution #95-20**

*Set Date for 2022 Organizational Board Meeting*

**WHEREAS**, the Organizational Meeting of the Town of Seneca Town Board for the year 2022 will be held at the Town of Seneca Town Hall of 3675 Flint Road, Stanley, NY 14561 on January 4<sup>th</sup>, 2022 at 4:00 PM, for the Organization of the Board and for such other business as may be presented to the Board at that meeting; and

**NOW, THEREFORE BE IT RESOLVED**, that the clerk of this board will forward the necessary, proper, and legal notice of the above meeting to all Supervisors, Department Heads, and designated newspapers.

AYES	NAYS	ABSTAIN	ABSENT	MOTION	SECONDED	CARRIED

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**Resolution #96-20**

*Authorize the Appraisal of Town Property*

**WHEREAS**, the Town of Seneca is aware of an interested buyer of 2 town parcels located in Stanley; and

**WHEREAS**, deemed excess property in 2015, the property that was previously owned by the railroad is two separate parcels totaling less than 2 acres; and

**WHEREAS**, both parcels boarder the Seneca Town Court; one parcel of 0.9722 acres is the railroad bed and the other parcel of 0.6887 acres is a building lot that fronts on Route 245; and

**WHEREAS**, Supervisor Wickham is seeking to get this property re-appraised to determine the current value of said property; and

**NOW, THEREFORE BE IT RESOLVED**, the Seneca Town Board hereby authorizes Supervisor Wickham to have this town property re-appraise.

AYES	NAYS	ABSTAIN	ABSENT	MOTION	SECONDED	CARRIED