

RESOLUTION #35-18: AUTHORIZE TOWN CLERK AUDIT

WHEREAS, the Town Board of the Town of Seneca wishes to perform an engagement of the 2017 accounting records and reports of former Town Clerk, Terri Quartaro; and

WHEREAS, the engagement shall be made using the agreed upon procedures, which are based on criteria and procedures contained in “Appendix D – General Recordkeeping Requirements for Town Clerks” contained in the publication entitled *Fiscal Oversight Responsibilities of the Governing Board* published by the Office of the State Comptroller; and

WHEREAS, the engagement shall be performed by Town Financial Consultant, Carol A. Golden, CPA for a cost not to exceed \$2,300.00 plus travel and out-of-pocket costs estimated at \$100.00, to be paid from the 2018 adopted budget line A.1320.4; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby takes responsibility for the sufficiency of the agreed upon procedures for the purpose of meeting the Board’s oversight responsibilities as defined in Town Law section 123; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Seneca hereby authorizes Supervisor Wickham to execute the agreement with Carol A. Golden, CPA to perform the above described engagement.

Attachment 1

RESOLUTION #36-18: AUTHORIZE PURCHASE OF CEO VEHICLE

WHEREAS, Quote #26294 from Van Bortel Ford is presented for consideration; and

WHEREAS, it is the recommendation of the Code Enforcement Officer that the Town of Seneca purchase the 2018 Ford F-150 XLT, the cost of which is calculated using Onondaga County Bid 8771-2018; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby approves the purchase detailed in Quote #26294 and authorizes the Code Enforcement Officer to carry out this purchase.

Attachment 2

**RESOLUTION #37-18: AUTHORIZE PURCHASE OF WATER DEPARTMENT
VEHICLE**

WHEREAS, Quote #26396 from Van Bortel Ford is presented for consideration; and

WHEREAS, it is the recommendation of the Water Superintendent that the Town of Seneca purchase the 2018 Ford F-150 XL, the cost of which is calculated using Onondaga County Bid 8771-2018; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby approves the purchase detailed in Quote #26396 and authorizes the Water Superintendent to carry out this purchase.

Attachment 3

RESOLUTION #38-18: ADOPTION OF LOCAL LAW NO. 1 OF 2018

WHEREAS, the Town Board of the Town of Seneca is considering the adoption of a Local Law opting out of tax exemption for certain energy systems; and

WHEREAS, the Town Board of the Town of Seneca held a public hearing on the proposed local law on February 20, 2018; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca, after due deliberation, finds it in the best interest of the Town of Seneca and the community to adopt said Local Law; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Seneca hereby adopts Local Law No. 1 of 2018.

**RESOLUTION #39-18: ACCEPT AGREEMENT
FOR THE EXPENDITURE OF HIGHWAY MONEYS**

WHEREAS, the Seneca Town Highway Superintendent presents the 2018 Agreement for the Expenditure of Highway Moneys pursuant to the provisions of Section 284 of the Highway Law; and

WHEREAS, this agreement proposes the expenditure of \$462,470.00 for general and permanent repairs on 75.81 miles of town highways; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the 2018 Agreement for the Expenditure of Highway Moneys as presented.

Attachment 4

RESOLUTION #40-18: AUTHORIZE PURCHASE OF LAWN MOWER

WHEREAS, Estimate #206299 from Martin's Outdoor Power Equipment is presented for consideration; and

WHEREAS, it is the recommendation of the Highway Superintendent that the Town of Seneca trade-in the 2015 John Deere 960R mower and purchase one Ferris IS3200Z mower with seat suspension and bar tread tires for a net cost of \$2,885.00; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby approves the trade-in and purchase detailed in Estimate #206299 and authorizes the Highway Superintendent to execute this transaction for a total cost not to exceed \$2,885.00.

Attachment 5

RESOLUTION #41-18: AUTHORIZE PURCHASE OF HIGHWAY LOADER

WHEREAS, Quote ID: 16518159 from Five Star Equipment is presented for consideration; and

WHEREAS, it is the recommendation of the Highway Superintendent that the Town of Seneca trade-in the 2014 John Deere 644K Loader and purchase one 2018 John Deere 644K Loader for a net cost of \$64,977.00; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby approves the trade-in and purchase detailed in Quote ID: 16518159 and authorizes the Highway Superintendent to execute this transaction for a total cost not to exceed \$64,977.00.

Attachment 6

RESOLUTION #42-18: HIRE PUBLIC WORKS MAINTENANCE ASSISTANCE

WHEREAS, the Town of Seneca has a job opening for a full-time Public Works Maintenance Assistant; and

WHEREAS, the Town of Seneca has advertised for this position, accepted applications, and interviewed multiple candidates approved by the Ontario County Department of Human Resources; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby approves the hiring of Brian Prater to fill the full-time Public Works Maintenance Assistant position at an hourly rate of \$20.00 to be charged to the budget line SW1-8340.1 (Transmission & Distribution Personal Services) and effective March 5, 2018.