

TOWN OF SENECA
REGULAR MEETING AGENDA
FEBRUARY 16TH, 2021

7:30 PM Regular Board Meeting

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Privilege of the Floor
5. Supervisor's Report
 - a. Sewer & Water Update
 - b. Cornell Solar Update
 - c. County Road 4 & County Road 20 Intersection
 - d. SWIO Update
6. Approve Minutes of January 19th, 2021 Regular Meeting
7. Communications
 - a. Report: 2020 County Monies Paid to Supervisor
 - b. Newsletter: The Inside Dirt- February 2021
 - c. Newsletter: In Session: Association Of Towns
 - d. Report: 4th Quarter 2020 Sales Tax Revenue
 - e. Newsletter: Ontario Pathways- Winter 2020-2021
 - f. Notice of Public Hearing: Consolidation of Districts
 - g. Report: Public Water Supply
8. Reports:

Highway
Water
CEO
Assessor
Town Clerk
Historian
Casella

9. Accept Supervisor, Town Clerk, and CEO Financial Reports
10. Warrants:
 - a. **Resolution #49-21:** 2021 Warrants
11. New Business
 - a. **Resolution #50-21-** Adopt Provisions of Executive Order 202.83 (RPTS)
 - b. **Resolution #51-21-** 2020 Budget Transfers
 - c. **Resolution #52-21-** Appointing Ashli Kunes to the Planning Board
 - d. **Resolution #53-21-** Appointing Marie-Ann Scala as Alternate to the Planning Board
 - e. **Resolution #54-21-** Authorize Audit of 2020 Casella Host Fee Payments
 - f. **Resolution #55-21-** Approve Water Main Extension on Route 245
 - g. **Resolution #56-21-** Authorize the Purchase of Water Pipe
 - h. **Resolution #57-21-** Authorize Petition for Speed Change on County Road 4
12. Old Business
13. Privilege of the Floor
14. Executive Session
15. Adjournment

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Resolution # 49-21

Authorization to Pay the 2021 Audited Vouchers

Claim Category	Claim Numbers	Claim Amount
GENERAL		
HIGHWAY		
WATER		
SEWER		
HALL		
STANLEY		
SENECA CASTLE		
TRUST & AGENCY		
WATER CAPITAL SYSTEM		

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Resolution #50-21

Adopt Provisions of Executive Order 202.83 (RPTS)

WHEREAS, the Governor of the State of New York by Executive Order No. 202 dated March 7th, 2020, declared the state disaster emergency for the entire State of New York; and

WHEREAS, both travel-related and community contact transmission of COVID-19 have been documented in New York State and are expected to continue; and

WHEREAS, pursuant to Section 29-a of Article 2-B of the Executive Law, New York State Governor Andrew Cuomo did issue Executive Order 202.83 dated December 18th, 2020, which authorized, by local option, the governing body, to adopt the provisions of that Executive Order 202.83, which temporarily suspends or modifies, subdivisions 7, 7-a. and 8 of section 459-c of the Real Property Tax Law. The COVID-19 Emergency Eviction and Foreclosure Prevention Act of 2020 (Chapter 381 of the laws of 2020) was signed into law by Governor Cuomo on December 28 mandating the provisions; and

NOW THEREFORE BE IT RESOLVED, that pursuant to Executive Order 202.83 issued by New York State Governor Andrew Cuomo and Chapter 381 of the Laws of 2020, the Town Board of the Town of Seneca hereby authorizes the Assessor to request an application where she has reason to believe that the applicant may have changed his or her primary residents, added an additional owner to the deed, transferred the property to a new owner, or died; and

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Resolution #51-21

Authorize 2020 Budget Transfers

WHEREAS the bookkeeper and Budget Officer of the Town of Seneca are requesting to make the following transfers to the 2020 budget; and

FUND	FROM	TO	AMOUNT
GENERAL	A4189.4	A3989.4	\$672.63
	A1410.4	A4020.4	\$112.00
	A8010.12	A8010.1	\$4,365.00
	A1910.4	A9055.8	\$101.55
HIGHWAY	DA5142.1	DA5110.1	\$31,407.09
WATER	SW1-8340.4	SW1-8320.4	\$7,948.27
	SW1-8340.4	SW1-8340.43	\$20,085.02
	SW1-8340.42	SW1-8340.43	\$11,750.00
	SW1-8340.41	SW1-9030.8	\$2,528.00
SEWER	Fund Bal	G8110.1	\$23.14
	A8130.41	G8130.4	\$9,184.97
	Fund Bal	G8130.4	\$3,709.65
	Fund Bal	G9030.8	\$15.18

NOW THEREFORE BE IT RESOLVED the Town Board of the Town of Seneca hereby authorizes the bookkeeper to make the above transfers to the 2020 budget.

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Resolution #52-21

Appointing Ashli Kunes to the Planning Board

BE IT RESOLVED, the Town Board of the Town of Seneca hereby appoints Ashli Kunes to the Planning Board effective immediately for the term expiring on December 31, 2023.

Resolution #53-21

Appointing Marie-Ann Scala as Alternate to the Planning Board

BE IT RESOLVED, the Town Board of the Town of Seneca hereby appoints Marie-Ann Scala as an alternate member to the Planning Board effective immediately.

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Resolution #54-21

Authorize Audit of 2020 Casella Host Fee Payments

WHEREAS, the Town Board of the Town of Seneca wishes to perform an audit to verify that the quarterly payments made by Casella are in accordance with the Host Agreement for the Ontario County Landfill; and

WHEREAS, EnSol, Inc. has submitted a Proposal for Professional Services outlining a three-step Scope of Work to complete this audit for a total cost of \$2,000; and

WHEREAS, funds for this service have been allocated in the 2021 Adopted Town Budget line A1989.42 (Landfill Audit); and

WHEREAS, in accordance with General Municipal Law §104-b and the Town of Seneca Procurement Policy, the solicitation of alternative proposals is not required for professional services such as this; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the proposal from EnSol, Inc. and authorizes the Supervisor to execute this agreement for a total cost not to exceed \$2,000.00.

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Resolution #55-21

Approve Water Main Extension on Route 245

WHEREAS, the Town of Seneca has provided a safe and reliable water supply to its residents over many years; and

WHEREAS, the Town Water System has planned to extend to the town boundaries to provide all existing residents with public water; and

WHEREAS, there is a need to service two single-family homes on State Route 245 which will be an addition of approximately 1,732 linear feet of 8-inch water main, two- 1-inch water services, hydrant, two valves, and one valve pit; and

WHEREAS, CPL has provided engineering services for the Town of Seneca water system in the past and has a thorough understanding of system operations; and

WHEREAS, CPL has agreed to perform the required engineering services for the proposed extension at a total cost not to exceed \$ 35,000.00; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby approves the proposal from CPL and authorizes the Water Superintendent to execute this agreement for a total cost not to exceed \$35,000.00.

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Resolution #56-21

Authorize the Purchase of Water Pipe

WHEREAS, the 2021 Adopted Town Budget for the Town of Seneca includes monies in the Water Fund for Capital Improvements; and

WHEREAS, Resolution #55-21 adopted on February 16, 2021 authorized the expenditure of \$35,000 from the Water Repair Reserve Fund for Water Main Extensions on Route 245; and

WHEREAS, the Water Department will also be moving forward with the Water Main Extension on Washburn Avenue of a cost not to exceed \$35,000; and

WHEREAS, the Water Superintendent is requesting the authorization to purchase the pipe for these projects of an amount not to exceed \$17,500.00; and

WHEREAS, Water Superintendent Prater practiced good faith effort in receiving the quotes and retrieved two quotes for the proper pipe needed for these projects; and

WHEREAS, it is Water Superintendent Prater's recommendation that the Town of Seneca Town Board approve the quote given by Core & Main for a total of \$17,437.80; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the purchase of water main pipe from Core & Main for a total of \$17,438.80 to complete the State Route 245 & Washburn Avenue Water Main Extensions.

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Resolution #57-21

Authorize Ontario County to Advocate W/ NYS on County Road 4 Speed Limit Reduction

WHEREAS, many town residents of the Town of Seneca have seen the need to reduce the speed limit on County Road 4; and

WHEREAS, being a County Road, a Town Resident sought assistance from Ontario County, which resulted in a petition to be signed, specifically in the area between Prospect Hill Road and Melvin Hill Road; and

WHEREAS, said Town Resident has given a thorough background of the land in that area as well as received all of the necessary signatures for this petition, and

WHEREAS, before the county is able to request this speed reduction from the New York State Department of Transportation, there needs to be a resolution from the Town Board where the road is, and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes Ontario County to advocate with New York State on the matter of reducing the speed limit on County Road 4 between Prospect Hill Road and Melvin Hill Road.