

**TOWN OF SENECA**  
REGULAR MEETING MINUTES  
MARCH 16<sup>TH</sup>, 2021

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The Regular Meeting of the Seneca Town Board, County of Ontario, State of New York was held at 3675 Flint Road, Stanley, NY 14561 on the 16<sup>th</sup> day of March 2021 at 7:30 PM.

| <b>PRESENT</b>  |                                    |
|-----------------|------------------------------------|
| Drew Wickham    | Supervisor                         |
| Jason Mosher    | Deputy Supervisor/ Councilman      |
| Howard Keeney   | Councilman                         |
| Jim Malyj       | Councilman                         |
| Jesse Orbaker   | Councilman                         |
| Haley Eagley    | Town Clerk                         |
| Shana Jo Hilton | Bookkeeper/ Assessor               |
| Brian Prater    | Water Superintendent               |
| Kathy Mastellar | Town Historian                     |
| Brian Sanders   | Manager of Ontario County Landfill |

Supervisor Wickham called the regular Town Board Meeting to order at 7:30 PM and led the Pledge of Allegiance. Roll call was passed over as everyone in attendance was already acquainted. It was noted by Supervisor Wickham that Highway Superintendent Lawson and CEO Hoover were necessarily absent from this meeting.

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**APPROVAL OF AGENDA**

Supervisor Wickham looked for a motion to approve the agenda for tonight's meeting. The approval was motioned by Councilman Mosher and seconded by Councilman Orbaker. Motion carried. In addition to the approved agenda, Supervisor Wickham wanted to make an addition. Under New Business- add A. Property Discussion. Supervisor Wickham looked for a motion to approve the amended agenda. Motion was made by Councilman Keeney and seconded by Councilman Malyj.

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**PRIVILEGE OF THE FLOOR**

Supervisor Wickham gave privilege of the floor and nobody wished to speak at this time.

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**SUPERVISOR'S REPORT**

COVID-19 Update:

Supervisor Wickham stated that 27% of Ontario County has been vaccinated as of last week. He noted that there are two vaccines at the county highway garage- tomorrow (3/17/21) and Friday (3/18/21). Then a small one in Geneva at the Mt. Olive church on Saturday (3/19/21). They have not scheduled any yet, but Supervisor Wickham was told that there would be three larger vaccine clinics next week (the week of 3/21) to cover a large portion of individuals who wish to be vaccinated yet.

Supervisor Wickham stated that we had the opportunity to get all Town Employees vaccinated if they wished to, so the county is making great progress.

An update on the stimulus side of things. The Federal Government has passed a good-sized stimulus package. Congressman Reed sent Supervisor Wickham a spreadsheet of how much municipalities are expected to get with this package. The spreadsheet stated the Town of Seneca was getting around \$290,000. Again, this number is what is expected to come in, but has not been received yet. Once we receive that stimulus money, we will be having discussions on what that money can be used for.

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Memorial Day Planning:

In the past, we have had Memorial Day celebrations at our Veteran's Park. Due to COVID-19 we were unable to hold one last year. Supervisor Wickham feels that with this being an outside event, Social Distancing is available, and the vaccines are at play here- we should be able to hold a Memorial Day celebration this year. Supervisor Wickham wanted to have discussion about this with the board to see if anyone had any opposition to this. Nobody had any issues, so we will commence planning the Memorial Day celebration for 2021.

In the past, we have had someone who is in the military speak at this celebration- so, we would like to find someone who is willing to do that.

2020 AUD Report:

Supervisor Wickham reported that the Town's Annual Update Document (financial report) has been completed and filed with the state. Great Job Bookkeeper Hilton!

Supervisor Wickham looked for motion to approve the minutes from the February 16<sup>th</sup>, 2021 meeting. Motion was made by Councilman Maljy and seconded by councilman Orbaker. Motion carried.

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**COMMUNICATIONS**

The Communications were presented by Supervisor Wickham. No questions were asked regarding the communications; however, they are available to view in person, upon request, at the Town Hall.

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**REPORTS**

The Reports were reviewed by the board. No questions were asked regarding the department reports; however, they are available to view in person, upon request, at the Town Hall.

**Town Clerk:** Supervisor Wickham made mention that in the coming months, Bookkeeper Hilton will be slowly cross-training Clerk Eagley in some of her roles here at the Town. The purpose of this is to have someone as a backup that can function within the town if Mrs. Hilton is not present for any reason.

**Landfill:** Brian Sanders with the Ontario County Landfill was present. Mr. Sanders made mention that one of the Operations Managers that relocated here wished to move back toward family. With that opening that was left, Mr. Sanders really wanted to promote within and found that he had a great candidate within the company, and he felt would be a great fit for the title. Mr. Dan Jones of the Town of Seneca is the gentleman that was promoted to this position and Mr. Sanders is happy that he could stay within the company to fill this position.

Mr. Sanders stated that they have moved the drilling schedule forward. The goal is to get the drillers in there in April so that they can speed the process up. Mr. Sanders states that they have 3 more horizontal wells to put in and 5 more dewatering pumps. He noted that they are not anywhere near where they want to be and that they continue to work hard and improve things to get there.

Mr. Sanders wanted to touch on the fact that they did receive a DEC Violation last week. He stated that the Gas Technician spotted a flanged gasket in a force main that had cracked, which sprayed a little leachate on the snow. They shut the main down and made the repair. There was quite a bit of snow, so they performed a storm water sample the next day and found that there was some leachate in Storm Pond #1 but that the leachate was not flowing. They have submitted a remediation plan to the state as well as a sampling plan. They did their first sampling on 3/15 and their waiting to see what the next step will be. Mr. Sanders wanted to explain this so people are aware of what is going on.

On another note, Mr. Sanders stated that cell construction has been awarded and that they will be doing 5.2 acres of final cap in the East Side and that they will be constructing a new perimeter road that goes up the East Side of the landfill, which will give access to the top of the Landfill.

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Supervisor Wickham looked for a motion to accept the Supervisor, Town Clerk, and CEO Financial Reports. Motion was made by Councilman Mosher and seconded by Councilman Keeney. All were in favor and the motion carried.

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**WARRANTS**

| RES. NUMBER | TITLE                                 | AYES | NAYS | ABSTAIN | MOTION            | SECOND            |
|-------------|---------------------------------------|------|------|---------|-------------------|-------------------|
| #58-21      | Approval of the 2021 Audited Vouchers | 5    | 0    | 0       | Councilman Keeney | Councilman Mosher |

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**NEW BUSINESS**

Property Sale: Supervisor Wickham passed out a map to help with this explanation. Supervisor Wickham stated that he and his Wife are planning to build a new home next to their current home soon. He stated that they would like to put it on the South side of their home. To have enough room to do this, they would need to add about 75 feet of road frontage to their existing lot- which equals out to about four-tenths of an acre. The property that is directly next to his is currently owned by the town. Supervisor Wickham encouraged the Town Board to look at this in the daylight to get a feel for this and stated that he was only bringing this up for conversation and so that it was on record.

This is currently nothing more than "for-your-information". He encourages questions if anyone has any and to let him know if they do not feel comfortable with this. Supervisor Wickham has spoken to the Town Attorney, Mike Roulan, on this to get the conversation started. Councilman Mosher thought that we might have to follow a protocol before this is done which will all get figured out if this moved forward.

Supervisor Wickham stated that he wanted this discussion to happen on record so that anybody in the town could contact him if they have an issue with this. He would love to talk about it with anybody who wishes to talk. He made it noticeably clear that if such idea moves forward, he will not be involved in the vote on this decision.

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**OLD BUSINESS**

Supervisor Wickham mentioned that since this resolution was already on an agenda and we tabled it, it would need to get brought back off the table by a motion. Motion was made by Councilman Malyj and was seconded by councilman Orbaker. Motion Carried.

| RES. NUMBER | TITLE                                   | AYES | NAYS | ABSTAIN | MOTION           | SECOND             |
|-------------|---|------|------|---------|------------------|--------------------|
| #47-21      | Authorization to Approve Fuel Bid- NOCO | 5    | 0    | 0       | Councilman Malyj | Councilman Orbaker |

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**PRIVILEGE OF THE FLOOR**

Supervisor Wickham gave privilege of the floor again and nobody wished to speak at this time.

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**ADJOURNMENT**

At 8:02 PM Councilman Keeney made motion to adjourn the regular board meeting. Motion was seconded by Councilman Mosher. Meeting Adjourned.

Respectfully,  
Haley S. Eagley