

TOWN OF SENECA
REGULAR MEETING MINUTES
APRIL 16TH, 2024

The Regular Meeting of the Seneca Town Board, County of Ontario, State of New York was held at 3675 Flint Road, Stanley, NY 14561 on the 16th day of April 2024 at 7:30 pm.

PRESENT	
Drew Wickham	Town Supervisor
Jason Mosher	Deputy Town Supervisor/ Councilman
Howard Keeney	Councilman
Jim Malyj	Councilman
Jesse Orbaker	Councilman
Haley Eagley	Town Clerk/ Tax Collector
Shana Jo Hilton	Assessor/ Bookkeeper
Jerry Hoover	Code Enforcement Officer
Kathy Mastellar	Town Historian
Jim Lawson	Highway Superintendent
Randy Coolbaugh	Water Superintendent
Brian Sanders	Ontario County Landfill
Zach Gibeau	Stanley, Hall, Gorham Ambulance

Supervisor Wickham called the regular monthly meeting to order at 7:30 pm, he led the Pledge of Allegiance and Roll Call was executed as we had a few new faces in the audience.

APPROVAL OF AGENDA

Supervisor Wickham looked for a motion to approve the agenda for tonight’s meeting. The approval was motioned by Councilman Mosher and seconded by Councilman Keeney. Motion carried. Supervisor Wickham announced one amendment to the agenda and that was to add 12A. Executive Session. Councilman Orbaker made a motion to approve the amendment and Councilman Malyj seconded it. Motion carried.

SUPERVISOR’S REPORT

MEMORIAL DAY PLANNING: Supervisor Wickham stated that this is moving according to plan. He has reached out to a few people to speak at the Memorial Day Service and will update accordingly.

DISTRACTED DRIVING: April is National Distracted Driving Month. Supervisor Wickham would like to remind all to please pay attention to what you are doing. This includes messing with the radio; eating and driving; messing with children; lap dogs; and, of course, using your cell phone.

Supervisor Wickham looked for the motion to approve the Minutes from the March 19th, 2024 regular meeting. Motion was made by Councilman Orbaker and seconded by Councilman Malyj.

COMMUNICATIONS

All communications were reviewed and are available to view during business hours at the Town Hall upon request.

DEPARTMENT REPORTS

CASELLA: Mr. Sanders gave updates on their cell construction, installations, and repairs that are happening at the Landfill. He also announced that they will be installing 42” safety railing at the transfer station in front of the dumpsters. This will be anchored in and will withstand 200 lbs. This will help prevent the possibility of anyone falling into the dumpsters, or dump trailers from being able to dump over there and also prevent individuals from trying to take things out of the dumpsters. Mr. Sanders also made mention that Mr. Wilson is not currently working at the Transfer Station, so you may see a new face over there from time to time. Mr. Sanders also presented a \$5,000 donation on behalf of Casella to the Stanley Hall Gorham ambulance.

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HIGHWAY: Highway Superintendent Lawson added that Fort Hill Rd. will be closed to all traffic for the week of April 22. The project is slated to take 1 day; however, for weather accountability and delays please plan to find an alternate route for the entire week.

Highway Superintendent Lawson also reminded all that we are having a tire recycling event here at the Town Highway Department on May 4th from 8:00 am until 11:00 am. Pre-registration is required and will run until 4/18/2024.

WATER: Water Superintendent Coolbaugh added that he gave Supervisor Wickham a folder with information regarding our yellow Water Van/Truck. That vehicle is becoming very old and worn out; causing us to put money and man-hours into it that may not be necessary. Supervisor Wickham let the board know to keep this on their radar as we are not making any decisions about it at this time, but it may be something in the future.

CEO: CEO Hoover introduced two of the Owners of Silos of Seneca. Steve Hullings Sr. and Steve Hullings Jr. were in attendance and came to meet the board so that the board knew who they were and vice versa. Supervisor Wickham stated that the Comprehensive Plans and Zoning Update are nearing completion. There may be a special board meeting that will take place with this committee to present their completed plans.

ASSESSOR: Assessor Hilton explained that there weren't as many changes as last year with respect to new construction and demo.

STANLEY HALL GORHAM AMBULANCE: Zach Gibeau was in attendance again this evening in place of Amanda. They completed their drainage project and the water in the basement is dried up. The parking lot project should be started within the next week. Zach also announced that their letter that they mailed out has brought in about \$15,000 in donations and they appreciate everyone who has and will donate.

Supervisor Wickham looked for a motion to accept the Supervisor, Town Clerk, and CEO Financial Reports. A motion was made by Councilman Mosher and Seconded by Councilman Malyj.

NEW BUSINESS

RES. NUMBER	TITLE	AYE	NAY	ABSENT	MOTION	SECOND
#41-24	Authorization to pay the 2024 Audited Vouchers	5	0	0	Councilman Orbaker	Councilman Keeney
#42-24	Authorize Water Department to Solicit Bids	5	0	0	Councilman Keeney	Councilman Mosher
#43-24	Award Project for Pavilion Remodel	5	0	0	Councilman Mosher	Councilman Malyj
#44-24	Authorize ARPA Funds to be used	5	0	0	Councilman Mosher	Councilman Keeney
#45-24	Award Justice Audit Project	5	0	0	Councilman Keeney	Councilman Malyj
#46-24	Approve 2024 Mowing Project	5	0	0	Councilman Orbaker	Councilman Mosher
#47-24	Invasive Insect Survey	5	0	0	Councilman Keeney	Councilman Malyj

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OLD BUSINESS

There was no old business to be conducted.

PRIVILEGE OF THE FLOOR

Privilege of the floor was offered, and nobody wished to speak at this time.

ADJOURNMENT

At 7:56 pm, Supervisor Wickham looked for a motion to go into executive session to discuss proposed, pending, or current litigation. The motion was made by Councilman Keeney and Seconded by Councilman Mosher. Supervisor Wickham said that there would be no business coming out of this executive session and that it was solely for discussion. At 8:43 pm a motion was made by Councilman Orbaker and Seconded by Councilman Keeney to exit executive session and immediately following at 8:44 pm a motion was made by Councilman Mosher and Seconded by Councilman Malyj to adjourn the April Board meeting.

Respectfully,

Haley Eagley
Town Clerk