

TOWN OF SENECA
REGULAR MEETING MINUTES
APRIL 18TH, 2023

The Regular Meeting of the Seneca Town Board, County of Ontario, State of New York was held at 3675 Flint Road, Stanley, NY 14561 on the 18TH day of April 2023 at 7:30 pm.

PRESENT	
Drew Wickham	Town Supervisor
Howard Keeney	Councilman
Jim Malyj	Councilman
Haley Eagley	Town Clerk/ Tax Collector
Shana Jo Hilton	Assessor/ Bookkeeper
Jerry Hoover	Code Enforcement Officer
Kathy Mastellar	Town Historian
Jim Lawson	Highway Superintendent
Randy Coolbaugh	Water Superintendent
Brian Sanders	Manager of the Ontario County Landfill

Supervisor Wickham called the regular monthly meeting to order at 7:30 pm. Supervisor Wickham led the Pledge of Allegiance and Roll Call was dispensed with Councilman Mosher necessarily absent.

APPROVAL OF AGENDA

Supervisor Wickham looked for a motion to approve the agenda for tonight's meeting. The approval was motioned by Councilman Orbaker and seconded by Councilman Keeney. Motion carried.

PRIVILEGE OF THE FLOOR

Amanda Gibeau was in attendance to give an update on their funding and a few of their fundraising efforts in relation to their plans for the sought after Ambulance building. With no other comments from the public, the Board moved to the next item.

SUPERVISOR'S REPORT

MEMORIAL DAY SERVICE: Nothing to update at this point.

STANLEY PROPERTY/ DOLLAR GENERAL UPDATE: This project is on hold at this time. We don't have many details on this, and this could change at any time. Councilman Orbaker wanted to verify whether or not they've at-least purchased the land. At this time, the purchase offer is not executed.

Supervisor Wickham looked for a motion to approve the Minutes for the March 21st, 2023, Regular meeting Councilman Keeney made the motion and councilman Malyj seconded. Motion carried.

COMMUNICATIONS

All communications were reviewed and are available to view during business hours at the Town Hall upon request.

DEPARTMENT REPORTS

HIGHWAY: Highway Superintendent Lawson has hired two new people to work in the Highway Department. Supervisor Wickham also added that a resident complimented the highway department for taking care of the ruts that were left on the side of the road from plowing season. He said they did a really nice job with that.

Councilman Orbaker asked if there was still one position open in the Highway Department and Highway Superintendent Lawson confirmed that the MEO/Mechanic Position is still open at this time. Councilman Orbaker wanted to inquire about why people have been leaving if he was allowed to in a public session. Supervisor Wickham explained that they could discuss this in executive session after tonight's meeting.

TOWN OF SENECA
REGULAR MEETING MINUTES
APRIL 18TH, 2023

WATER: Councilman Keeney asked Water Superintendent Coolbaugh how many water hydrants there are in the town. There are 383 hydrants in the town, and they are trying to get this into a 3 year schedule and tackle it in 3 sections.

CEO: CEO Hoover explained that he's been in contact with the owner of a property on Little Church Road. There have been letters sent informing the owner that there are repairs that need to be done. He was supposed to have them done by the day of the board meeting, but he had just started them. CEO Hoover explained that all of the notices that have been sent outline the fines for the property not being up to standard. At this time there is a large number of fines that would be owed if this went to court. CEO Hoover will update us as he knows more.

TOWN CLERK: Supervisor Wickham noted that Clerk Eagley had done some research on the best ways to communicate with the public on certain things. Clerk Eagley found that a website called Constant Contact would be the most fitting to try and utilize. This website includes emailing and texting features which also allow people to opt out if they don't wish to receive communication from us.

CASELLA: Mr. Sanders reported that they have developed a \$5,000 scholarship for anyone who is going into an environmental school or occupation. The person who applies must be at least 17 years of age. This is due May 10th and the application is on the Town of Seneca's website.

Supervisor Wickham looked for a motion to accept the Supervisor, Town Clerk, and CEO Financial Reports. A motion was made by Councilman Orbaker and Seconded by Councilman Malyj.

NEW BUSINESS

RES. NUMBER	TITLE	AYE	NAY	ABSENT	MOTION	SECOND
#53-23	Authorization to pay the 2023 Audited Vouchers	4	0	1	Councilman Keeney	Councilman Orbaker
#54-23	Declare Excess Property	4	0	1	Councilman Orbaker	Councilman Malyj
#55-23	Accept Purchase of CEO Truck	4	0	1	Councilman Keeney	Councilman Malyj
#56-23	Accept Water Pipe and Appurtenance Bid	4	0	1	Councilman Malyj	Councilman Keeney
#57-23	Accept Two New Highway Hires	4	0	1	Councilman Malyj	Councilman Keeney
Supervisor Wickham Amended Resolution #57-23 as the information was not made available to the clerk at the time the agenda and resolutions were written. The new employees for the Town of Seneca Highway Department are John Hollowell (starting 4/24/2023) and Kevin Roloson (starting 5/1/2023) and they will both be starting at a rate of \$22.38 per hour.						

OLD BUSINESS

Councilman Orbaker inquired if there were any updates on the Water Tower and if it was on schedule. Highway Superintendent Lawson said that they should start staging soon. Supervisor Wickham explained that if he gets an updated schedule then he will share that with everyone.

Councilman Orbaker then asked if there were any updated regarding the landfill and if they've started any studies yet. Supervisor Wickham stated that there aren't any updates as of now.

TOWN OF SENECA
REGULAR MEETING MINUTES
APRIL 18TH, 2023

PRIVILEGE OF THE FLOOR

Mrs. Gibeau made a recommendation about sharing some of Marcus Whitman's information on our site to reach more people. She was suggesting that since we are working on the new email and texting service, maybe we can spread the word about school things on our platforms. Supervisor Wickham and Clerk Eagley will look into this.

ADJOURNMENT

At 8:07 pm, Supervisor Wickham looked for a motion to go into executive session regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. No new business will be discussed in the executive session.

At 8:38 pm a motion was made by Councilman Orbaker to exit executive session. That motion was seconded by Councilman Malyj.

At 8:39 pm a motion was made by Councilman Malyj to adjourn the regular monthly meeting of the Town Board and the motion was seconded by Councilman Keeney.

Respectfully,

Haley Eagley
Town Clerk