

TOWN OF SENECA
REGULAR MEETING MINUTES
May 17th, 2022

The Regular Meeting of the Seneca Town Board, County of Ontario, State of New York was held at 3675 Flint Road, Stanley, NY 14561 on the 17th, day of May 2022 at 7:30 PM.

PRESENT	
Drew Wickham	Town Supervisor
Jason Mosher	Deputy Supervisor/ Councilman
Howard Keeney	Town Councilman
Jim Malyj	Town Councilman
Jesse Orbaker	Town Councilman
Haley Eagley	Town Clerk
Shana Jo Hilton	Town Assessor
Jim Lawson	Highway Superintendent
Kathy Mastellar	Town Historian

Supervisor Wickham called the regular meeting to order at 7:30 PM. The Supervisor led the pledge of allegiance. Supervisor Wickham announced that CEO Hoover and Water Superintendent Prater were necessarily absent tonight. Roll Call was foregone as all in attendance were acquainted.

APPROVAL OF AGENDA

Supervisor Wickham looked for motion to approve tonight's agenda. Motion was made by Councilman Mosher and Seconded by Councilman Keeney.

Supervisor Wickham offered a few changes to tonight's agenda. Under Supervisor's Report part "A," Property Lease Report Discussion was removed as this will be dealt with later. Also, under Supervisor's Report add another line for discussion of Farm Housing Grant. Motion for the amended agenda was made by Councilman Malyj and seconded by Councilman Orbaker.

Supervisor Wickham offered privilege of the Floor, and nobody wished to speak at this time.

SUPERVISOR'S REPORT

STAMP OUT EXPLOITATION:

Supervisor Wickham mentioned that he attended a meeting at the county regarding child exploitation. Marsha Foote, who works with the youth in the county, gave a report on Child Exploitation which left Supervisor Wickham surprised with the information regarding the children in our area. No area is isolated from this issue, including ours. The papers that Supervisor Wickham provided the board help with recognition of these issues, and they are available to view at the Town Hall upon request.

2021 CASELLA HOST FEE REPORT:

The Town of Seneca received \$2,138,596.09 in 2021 which was the same amount that was computed in this audit. This means that the Town is square with Casella and there are no funds owed by either party. Supervisor Wickham looked for a motion to approve the 2021 Casella Host Fee Audit. The motion was made by Councilman Keeney and Seconded by Councilman Mosher. All were in favor to accept.

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FARM HOUSING GRANT:

Supervisor Wickham explained that there was money given to the State from the Federal Government in the CARES Act. There is currently \$10 Million in the fund, and it is primarily for a grant for farm housing. It cannot be used for NEW housing, but can be used towards additions, replacements, or renovations. The money can only be applied for through municipality or non-profit organization. This means that individual farmers cannot apply for this. It must be done through the town. At this point we are discussing who will be writing the grant and doing the legwork along with how we will manage this grant within our town. Each municipality that applies is eligible to received \$1 Million and we happen to have 4 farms in the Town of Seneca who would be interested in utilizing these funds. At his point, Cornell Cooperative Extension of Ontario County has offered to write the grant for us, and Ontario County would be the co-applicant. We are likely to move forward in this grant opportunity. We must have a public hearing (to be discussed later), we must have a fair housing policy in place, and we must have a Fair Housing Officer (which will be Supervisor Wickham). Updates on this matter will be provided, as necessary.

Supervisor Wickham looked for a motion to approve the minutes of the April 19th regular meeting. Councilman Orbaker made the motion that was seconded by Councilman Mosher.

COMMUNICATIONS

All communications were reviewed and are available to view at the Town Hall upon request.

DEPARTMENT REPORTS

ZONING:

Supervisor Wickham touched on the Wabash Road property that was recently cleaned and gave kudos to CEO Hoover for organizing the equipment, the group of volunteers and the time taken. They went on a Saturday in early May and completed that. The home looks much better.

Supervisor Wickham also recognized that the Seneca Castle park is looking nice as they recently wrapped up the Basketball Court project.

Councilman Keeney inquired about the property at 3022 Seneca Castle Rd. We had Town Attorney, Mike Roulan in attendance and he helped explain this matter. Attorney Roulan explained that CEO Hoover sent more than enough notices about this property to the owner. CEO Hoover was then informed that the property was foreclosed on, to which he started following up with the bank to get some answers. CEO Hoover was recently informed that the bank involved has removed it from their responsibility which means that the owner is now responsible for this property, again. While this is a complicated subject, Attorney Roulan and CEO Hoover have been in discussion about the next steps to get this property taken care of and cleaned up.

TOWN CLERK:

Clerk Eagley added to her report that there was an incident at the Town Pavilion on May 1. When the pavilion was checked, Highway Superintendent Lawson noticed that the window screen next to the North Entrance was damaged. The camera footage was reviewed from that weekend. It was observed that 3 young ladies (who appeared to be a part of one of the parties) hid around the corner until the last vehicle left for one of the parties. After the last vehicle left, they came out, tried to enter the pavilion through the window which resulted

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in a broken screen and then they proceeded to break the door open, go in for a brief period and exiting once a vehicle came to pick them up. There was no actual damage observed inside the building.

Clerk Eagley withheld the deposit from that specific person as it is their responsibility to account for all people on the property. When the person who rented received the letter, she made a call to Clerk Eagley to explain that those young ladies were not a part of their party and that they had tried to get them to leave the property multiple times. She explained that she had no idea where they came from. She was not aware that they were left on the property after she left.

Supervisor Wickham also pointed out the line in Clerk Eagley's report that discussed that we have COVID-19 tests at the Town Hall. These are available to pick up during business hours at your convenience and all the tests that we have in our possession have an extended expiration date of 3 months after the date that is printed on the box.

CASELLA:

Mr. Sanders stated that things are going in the right direction and that as the ground dries up, they continue to get more work done up there. They are gearing up to start a lot of projects that they have lined up.

All reports are stored at the Town Hall and available to view upon request.

Supervisor Wickham looked for a motion to approve the Supervisor, CEO, and Town Clerk's Financial Reports. Motion was made by Councilman Keeney and Seconded by Councilman Malyj.

WARRANTS

RES. NUMBER	TITLE	AYES	NAYS	ABSENT	MOTION	SECOND																														
#59-22	Authorization to pay the 2022 Audited Vouchers	5	0	0	Councilman Orbaker	Councilman Mosher																														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">FUND</th> <th style="text-align: center;">VOUCHER NUMBERS</th> <th style="text-align: center;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">General</td> <td style="text-align: center;">288-293, 298-305, 307-326, & 345</td> <td style="text-align: center;">28,717.78</td> </tr> <tr> <td style="text-align: center;">Highway</td> <td style="text-align: center;">294, 327-339</td> <td style="text-align: center;">27569.57</td> </tr> <tr> <td style="text-align: center;">Water</td> <td style="text-align: center;">71-89</td> <td style="text-align: center;">6739.60</td> </tr> <tr> <td style="text-align: center;">Sewer</td> <td style="text-align: center;">343 & 344</td> <td style="text-align: center;">2137.62</td> </tr> <tr> <td style="text-align: center;">Water Capital System</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">Hall Lighting</td> <td style="text-align: center;">295 & 340</td> <td style="text-align: center;">1279.14</td> </tr> <tr> <td style="text-align: center;">Stanley Lighting</td> <td style="text-align: center;">296 & 341</td> <td style="text-align: center;">443.09</td> </tr> <tr> <td style="text-align: center;">Seneca Castle Lighting</td> <td style="text-align: center;">297 & 342</td> <td style="text-align: center;">374.92</td> </tr> <tr> <td style="text-align: center;">Trust & Agency</td> <td></td> <td></td> </tr> </tbody> </table>							FUND	VOUCHER NUMBERS	AMOUNT	General	288-293, 298-305, 307-326, & 345	28,717.78	Highway	294, 327-339	27569.57	Water	71-89	6739.60	Sewer	343 & 344	2137.62	Water Capital System			Hall Lighting	295 & 340	1279.14	Stanley Lighting	296 & 341	443.09	Seneca Castle Lighting	297 & 342	374.92	Trust & Agency		
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NEW BUSINESS

DISCUSSION: Supervisor Wickham requested a motion to set the date for a Special Board Meeting on June 7th, 2022, at 7:00 PM. Motion was made by Councilman Mosher and seconded by Councilman Orbaker.

A non-profit organization called Causewave Community Partners will attend that meeting. Ontario County has been working with Causewave for several years on Solid Waste management and they do well in that area. Supervisor Wickham has been in discussion with Causewave as it is getting closer to the time that we should begin to consider the future and what is going to happen with the landfill. At this point in time, the Landfill Contract is set to expire somewhere around the 2028 or 2029 timeframe. When the footprint is full is when the contract expires.

Causewave will present to us how they would assist us in engaging the Town of Seneca residents in the discussion of the future of the Landfill. Supervisor Wickham will have a contract ready to be signed and voted on at that meeting if we should decide to move forward with Causewave.

**at 8:23 PM, Supervisor Wickham handed the meeting over to Councilman Mosher and proceeded to exit the meeting room to his office. The doors to the meeting room were shut and Supervisor Wickham officially abstained from Resolution #60-22.

RES. NUMBER	TITLE	AYES	NAYS	ABSTAIN	MOTION	SECOND
#60-22	Resolution Authorizing Lease with Pick'n Patch, LLC	4	0	1	Councilman Keeney	Councilman Malyj

**at 8:26 PM Highway Superintendent Lawson notified Supervisor Wickham that he could re-enter the meeting room for the remainder of the meeting.

OLD BUSINESS

Supervisor Wickham explained that we have the Memorial Day Service almost completely planned.

PRIVILEGE OF THE FLOOR

Roslyn Grammar was in attendance as the Town of Seneca Representative for the Ontario County Planning Board. She mentioned that the June meeting will not be happening as there will be too many absent representatives.

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ADJOURNMENT

With nothing left to be said Councilman Orbaker made a motion that was Seconded by Councilman Keeney to adjourn the regular monthly Town Board Meeting at 8:34 PM

Respectfully,

Haley S. Eagley
Town Clerk
Town of Seneca