

TOWN OF SENECA
REGULAR MEETING
JUNE 19, 2018

The regular meeting of the Seneca Town Board, County of Ontario, State of New York was held on the 19th day of June, 2018 at the Seneca Town Hall, 3675 Flint Road, Stanley, NY 14561 at 7:30pm.

PRESENT:

Andrew Wickham, Supervisor	Howard Keeney, Councilman
Jim Malyj, Councilman	Charles Smith, Councilman
Kate Silverstrim, Town Clerk	Shana Jo Hilton, Assessor
Jim Lawson, Highway & Water Superintendent	

NECESSARILY ABSENT:

Jason Mosher, Councilman
Jerry Hoover, CEO

Supervisor Wickham called the regular meeting to order at 7:30pm. The supervisor led the pledge of allegiance. Roll call was passed over as all in attendance were acquainted.

Approval of Agenda

Supervisor Wickham requested an Executive Session be added to the agenda prior to adjournment for the purpose of discussing a personnel matter.

On motion made by Councilman Keeney, seconded by Councilman Smith, to approve the amended agenda for the June 19, 2018 meeting. Carried.

Privilege of the Floor

No one wished to speak at this time.

Supervisor's Report

Supervisor Wickham reported that the Memorial Day Service was awesome. It was a beautiful day, there was a good turn out, and everything went as planned. Thank you again to those who contributed and to all those who attended.

Supervisor Wickham then reported on the Water System Capital Project. HUNT Engineering is in the study phase. He spoke with the engineer who indicated that we will see their report early next week. Supervisor Wickham looks forward to moving quickly once the report is received.

Accept Minutes

On motion made by Councilman Malyj, seconded by Councilman Smith, to accept the minutes from the May 15, 2018 regular meeting. Carried.

Supervisor Wickham presented the communications.

Written reports were submitted by the Highway & Water Superintendent, CEO, Town Clerk and Assessor, and are on file in the Town Clerk's office.

In addition to the Highway Report, Supervisor Wickham asked Superintendent Lawson if he is all done chipping roads. Superintendent Lawson responded that he is just getting started and would like to chip approximately 10 more miles of town road before the end of the year. Supervisor Wickham then asked Superintendent Lawson to elaborate upon his report regarding the problem with Truck 8's radiator.

Superintendent Lawson reported that Truck 8 is only a few years old, however they had started experiencing problems with it overheating. Upon further examination, it was discovered that the cooling package was condensed into a very small space. The parts are packed so closely together that is extremely difficult to get to. Once the mechanic got in there he found that road salt had gotten in between the pieces and ate away at the metal radiator. Now that this has been discovered the drivers can keep an eye on it, especially during the winter months.

In addition to the Water Report, Superintendent Lawson reported that PWMA, Brian Prater, has been doing a great job keeping up with the schedule. This week they have paused the routine maintenance schedule to read meters for the July 1 billing cycle.

There were no additions to the CEO Report.

There were no additions to the Assessor Report.

From the Town Clerk Report, Councilman Keeney asked Town Clerk Silverstrim to elaborate regarding charitable donations and tax bills. Town Clerk Silverstrim reported that the NYS Governor had signed legislation earlier this year allowing the state and local governments to create Charitable Contribution Funds which would accept donations from taxpayers who could then receive real property tax credits. At the last meeting of the Ontario County Tax Collectors Association it was reported that this legislation was challenged in court and found to be outside of what is allowed under Federal Tax Law. She expressed gratitude that this determination was made as the property tax credits could have created major issues during the already busy tax season.

Mr. Rob Fadden, General Manager of the Ontario County Landfill, was necessarily absent. A written report was submitted to the Town Board and is on file in the Town Clerk's office.

Accept Supervisor, Town Clerk, and CEO Monthly Financial Reports

On motion made by Councilman Malyj, seconded by Councilman Keeney, to accept the financial reports of the Supervisor, Town Clerk, and CEO. Carried.

RESOLUTION #66-18 – AUTHORIZATION TO PAY THE AUDITED VOUCHERS

BE IT RESOLVED, hereby authorizing the Supervisor to pay the following audited vouchers:

General, claim # 937-939, 941-980, 1003 & 1005 in the amount of \$ 54,578.42
Highway, claim # 954, 981-1005 in the amount of \$ 102,692.57
Sewer, claim # 939 in the amount of \$ 76.80
Hall Lighting, claim # 940 & 1006 in the amount of \$ 404.15
Stanley Lighting, claim # 940 & 1006 in the amount of \$ 374.31
Seneca Castle Lighting, claim # 940 & 1006 in the amount of \$ 315.54
Water, claim # 257-274 in the amount of \$ 10,131.41
Trust & Agency, claim # 51-70 in the amount of \$ 4,373.02

On motion made by Councilman Keeney, seconded by Councilman Malyj, this resolution was:

ADOPTED AYES 4
 NAYS 0
 ABSENT 1

New Business

RESOLUTION #67 -18: AUTHORIZE EXTENSION OF COUNTY MOWING CONTRACT

WHEREAS, the Commissioner of Public Works for Ontario County has submitted a request to the Town of Seneca to extend the Mowing Contract agreement for one-year, covering the 2018 mowing season; and

WHEREAS, the Ontario County Board of Supervisors has adopted a reimbursement schedule that includes rates for labor and hourly equipment use, detailed in Resolution No. 819-2017 adopted on December 21, 2017; and

WHEREAS, it is the recommendation of the Highway Superintendent to extend the Mowing Contract agreement with Ontario County for the 2018 mowing season; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the extension of the Ontario County Mowing Contract and directs the Highway Superintendent to sign the extension.

On motion made by Councilman Smith, seconded by Councilman Keeney, this resolution was:

ADOPTED AYES 4
 NAYS 0
 ABSENT 1

RESOLUTION #68 -18: ACCEPT SENECA CASTLE SCHOOL BELL DONATION

WHEREAS, the hamlet of Seneca Castle once had a school building that was taken down in 1963, at which time the school bell became the possession of the McFetridge family; and

WHEREAS, the McFetridge family wishes to donate the Seneca Castle School Bell to the Town of Seneca on the conditions that it cannot be sold, that it be placed as a monument within one-year of acceptance, and that there will be a plaque honoring Robert & Doris McFetridge; and

WHEREAS, the condition of the bell is very good and the Town of Seneca will take great pride in exhibiting this artifact at an appropriate location in the Town; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the donation of the Seneca Castle School Bell from the McFetridge Family; and

BE IT FURTHER RESOLVED, wishes to extend a sincere "Thank you" to the McFetridge Family for the selfless donation of this historical artifact.

On motion made by Councilman Malyj, seconded by Councilman Smith, this resolution was:

ADOPTED AYES 4
 NAYS 0
 ABSENT 1

Supervisor Wickham stated that in order to make sure this donation is handled within the accepted limits, he feels we should establish a committee. There was discussion regarding where and how the school bell could be memorialized. Councilman Malyj volunteered to lead the Seneca Castle School Bell Committee.

RESOLUTION #69 -18: ACCEPT QUOTE FOR COURT KITCHEN REMODEL

WHEREAS, the Town Board of the Town of Seneca approved Resolution #32-18 subject to permissive referendum on January 16, 2018 which authorized the expenditure of \$50,000.00 from the Building Capital Reserve; and

WHEREAS, the Town of Seneca Town Board received no public comment nor opposition to the expenditure of said Building Capital Reserve funds therefore the expenditure of these funds is an approved action; and

WHEREAS, the kitchen in the Town Courthouse located at 4224 South Street in Stanley has well exceeded its useful life expectancy; and

WHEREAS, remodeling the Courthouse kitchen is an allowable use of funds released from the Building Capital Reserve; and

WHEREAS, the Town of Seneca has received quotes in accordance with the Procurement Policy to demolish the existing kitchen, update mechanicals and install new materials to full completion; and

WHEREAS, the lowest responsible bid was received from Gianni Contracting, LLC for a total project cost of \$9,250.00; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the quote from Gianni Contracting, LLC to remodel the Courthouse kitchen for a total cost not to exceed \$9,250.00 to be paid from the 2018 Town Budget line A.1620.4R (Operations of Buildings; Contractual; From Reserve).

On motion made by Councilman Keeney, seconded by Councilman Smith, this resolution was:

ADOPTED AYES 4
 NAYS 0
 ABSENT 1

Old Business

Supervisor Wickham stated that there was nothing new to report regarding the Cornell certiorari.

Privilege of the Floor

No one wished to speak at this time.

Executive Session

At 7:49pm Councilman Smith made a motion to enter into executive session for the purpose of discussing a personnel matter and that Superintendent Lawson be invited to attend. Motion seconded by Councilman Keeney. Carried.

At 8:11pm Councilman Smith made a motion to end the executive session and return to the regular meeting. Motion seconded by Councilman Keeney. Carried.

With no further business, the meeting was adjourned at 8:12pm on motion of Councilman Keeney, seconded by Councilman Smith. Carried.

Kate Silverstrim, Clerk
Town of Seneca