

**TOWN OF SENECA**  
REGULAR MEETING MINUTES  
AUGUST 17<sup>th</sup>, 2021

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The Regular Meeting of the Seneca Town Board, County of Ontario, State of New York was held at 3675 Flint Road, Stanley, NY 14561 on the 17<sup>th</sup> day of August 2021 at 7:30 PM.

<b>PRESENT</b>	
Drew Wickham	Supervisor
Jason Mosher	Deputy Supervisor/ Councilman
Howard Keeney	Councilman
Jim Malyj	Councilman
Jesse Orbaker	Councilman
Haley Eagley	Town Clerk
Shana Jo Hilton	Assessor
Jim Lawson	Highway Superintendent
Kathy Mastellar	Town Historian
Brian Sanders	Manager of Ontario County Landfill

Supervisor Wickham called the regular meeting to order at 7:30 PM. The Supervisor led the pledge of allegiance. Roll call was passed over as all in attendance were acquainted. It was declared that CEO Hoover and Water Superintendent Prater were necessarily absent.

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**APPROVAL OF AGENDA**

Supervisor Wickham looked for a motion to approve the agenda for tonight's meeting. The approval was motioned by Councilman Mosher and seconded by Councilman Keeney. Motion carried. There were no additions to the agenda.

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**PRIVILEGE OF THE FLOOR**

Privilege of the floor was offered, and nobody wished to speak at this time.

Supervisor Wickham looked for a motion to approve the July 20<sup>th</sup>, 2021 regular meeting minutes. Motion was made by Councilman Keeney and seconded by Councilman Orbaker. Motion carried.

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**SUPERVISOR'S REPORT**

Supervisor Wickham briefly discussed our upcoming budget timeline. He pointed out that we are looking to have the budget workshop at 5:00 PM on September 30<sup>th</sup>, the Public Hearing will happen at the October meeting, then we will look to adopt the 2022 budget on November 16<sup>th</sup>.

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**COMMUNICATIONS**

All communications were reviewed and are available to view at the Town Hall upon Request.

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**DEPARTMENT REPORTS**

The reports were reviewed by the board and are available to view in person, upon request, at the Town Hall.

**HIGHWAY:** Supervisor Wickham pointed out that our Highway Department has been doing a great job. All agreed that the Highway Department has been working hard, doing a great job, and keeping up with everything well.

**WATER:** The Water Department has been servicing a lot of water hydrants to keep up with their needed maintenance schedule. They've been doing a great job with that. Supervisor Wickham also made mention

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that there have been several instances where the Highway Department received help from the Water Department.

**CODE ENFORCEMENT:** Supervisor Wickham made mention that a couple of houses in the town that have been called on by a few people for being aesthetically concerning might have a resolution to be taken care of soon.

**ASSESSOR:** Assessor Hilton added that she will be sending out data-mailers for town residents to review, add, and make any changes to their property inventory.

**TOWN CLERK:** Supervisor Wickham touched on the portion of Clerk Eagley's report that stated she continues to purge and scan documents that aren't a physical necessity. At this point he believes that our team could keep up with current scanning moving forward but touched on the point of how hard it can be to catch up all these years of scanning that we have in our storage rooms. While there are no set plans yet, there was mention of the possibility of hiring a part-time person to help catch us up with scanning and purging older documents. Supervisor Wickham explained that keeping things electronic (that are not permanent, physical records) is much more efficient to find and utilize when people are looking for things.

**LANDFILL:** Mr. Sanders stated that as of End of Day today (8/17/21) they had 15 wells put back online from the capping project. At this point, we still have 40 more to go. He explained that the 15 wells they've completed will make a positive impact. Mr. Sanders said that they hope to have a significantly higher number of wells back online within the next two weeks and that end of construction for gas was set for September 14, 2021. Mr. Sanders explained that they will continue to work diligently to keep everything moving forward and that perfection is his expectation.

With that, Supervisor Wickham looked for a motion to accept the Supervisor, CEO, and Town Clerk's financial report. Motion was made by Councilman Mosher and seconded by Councilman Malyj. Motion carried.

**RESOLUTIONS**

RES. NUMBER	TITLE	AYES	NAYS	ABSENT	MOTION	SECOND
#73-21	Authorization payment of 2021 Audited Vouchers	5	0	0	Councilman Malyj	Councilman Orbaker
#74-21	Identifying Supervisor Wickham as an Authorized Signer for Wayne Bank	5	0	0	Councilman Keeney	Councilman Malyj
#75-21	Recommending Joe McHale as the Town Representative for the Ontario County Planning Board	5	0	0	Councilman Mosher	Councilman Malyj
#76-21	Set Public Hearing for Local Law #1-2021-Real Property Tax Law §487 Exemption	5	0	0	Councilman Mosher	Councilman Malyj
#77-21	Award Bid for Water Materials	5	0	0	Councilman Keeney	Councilman Malyj

**\*\* PLEASE NOTE\*\*** With Resolution #76-21, the Town of Seneca set a Public Hearing regarding Local Law #1-2021. This Public Hearing will be held on September 21<sup>st</sup>, 2021, where at such hearing any persons may be heard in favor or against the proposed Local Law.

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**OLD BUSINESS**

Councilman Malyj made mention that he has heard a few complaints about people driving through Seneca Castle at an excessive speed. Constituents have been saying that drivers will turn onto Buffalo Street to go around and get in front of those going the speed limit on County Road 4. Supervisor Wickham made mention that Highway Superintendent Lawson is working on a speed bump solution in that area. Constituents have also mentioned that they would like sidewalks in the hamlets to be able to walk. At this point, we aren't seeking to start a project like that but may look for grant money in the future for a project like that.

Supervisor Wickham is confident that the Speed Bump solution will solve the problem.

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**PRIVILEGE OF THE FLOOR**

Town Resident, Ron Hutchinson, was present and wanted to state a concern. Mr. Hutchinson asked if there was any talk about installing a roundabout at the County Road 4 and County Road 20 intersection. Supervisor Wickham stated that there is talk of that. He mentioned that the county has a design engineer working on it. We might not see dirt moved in 2022, but more likely 2023.

Supervisor Wickham made mention that he is concerned with the large farm equipment and trucks that go through that intersection if there's a round about there. The design engineer has assured the committee at the county that they will be consulting with the local farms to get the mechanics on exactly what they're taking through there, and they will design accordingly.

Mr. Hutchinson wanted to mention that based on experience of another local intersection, he feels that the county should try a 4-way stop, first. Being that this intersection has already had so much money put into something that didn't help the problem and knowing that a 4-way stop completely cut out the fatalities at another intersection in the town, he feels it would be worth a try to put this in before going to the extreme. He also mentioned that as a truck driver, roundabouts can be extremely hard to navigate when you're trying to follow a GPS in an unfamiliar place and figure out which exit to get out of the roundabout.

Supervisor Wickham appreciated Mr. Hutchinson speaking on this matter and explained that this project is currently in the design engineer's hands and we will have to see what they come back with.

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**ADJOURNMENT**

With nothing left to be said, Councilman Mosher made motion to adjourn. The motion was seconded by Councilman Orbaker and was adjourned at 8:03 PM.

Respectfully,  
**Haley S. Eagley**  
Town Clerk  
Town of Seneca