

**TOWN OF SENECA**  
*Regular Town Board Meeting*  
 August 18, 2020

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The Regular Meeting of the Seneca Town Board, County of Ontario, State of New York was held at 3675 Flint Road, Stanley, NY 14561 on the 18<sup>th</sup> day of August 2020 at 7:30 PM.

| <b>PRESENT</b>  |                                  | <b>Others Present</b>     |                |
|-----------------|----------------------------------|---------------------------|----------------|
| Drew Wickham    | Town Supervisor                  |                           |                |
| Jason Mosher    | Deputy Supervisor/<br>Councilman |                           |                |
| Howard Keeney   | Councilman                       |                           |                |
| Jim Malyj       | Councilman                       |                           |                |
| Jesse Orbaker   | Councilman                       | <b>Necessarily Absent</b> |                |
| Haley Eagley    | Town Clerk/Tax Collector         | Kathy Mastellar           | Town Historian |
| Shana Jo Hilton | Assessor/ Bookkeeper             |                           |                |
| Jerry Hoover    | Code Enforcement Officer         |                           |                |
| Jim Lawson      | Highway Superintendent           |                           |                |
| Brian Prater    | Water Superintendent             |                           |                |

Supervisor Wickham called the regular meeting to order at 7:30 PM. The Supervisor led the Pledge of Allegiance. Roll call was passed over as everyone in attendance was acquainted.

Supervisor Wickham looked for a motion to approve the agenda for tonight's meeting. The approval was motioned by Councilman Mosher and seconded by Councilman Malyj. Motion carried.

Supervisor Wickham gave privilege of the floor and nobody wished to speak at this time.

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| <b>SUPERVISOR'S REPORT</b> |
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Under Supervisor's Report there were two topics- the Budget Timeline and a Water Project Update. Supervisor Wickham mentioned that there was no update on the Water project. He referred to Water Superintendent Prater for any updates if he knew. Water Superintendent Prater just said that the only update for this project was that the site boring was completed for the Olson Road water tank.

Supervisor Wickham made mention that the timeline for the 2021 budget preparation was ready and as of right now, we have our budget workshop scheduled for September 30<sup>th</sup>, 2020 at 5 PM. This is open to the public and subject to change at or before the September board meeting.

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Supervisor Wickham looked for a motion to approve the minutes from the July 21<sup>st</sup>, 2020 meeting. The approval was motioned by Councilman Keeney and seconded by Councilman Orbaker. Motion carried.

Councilman Mosher then remembered that he had one minor change at the end of the minutes from July. He was speaking about the interest rate environment and wanted to remind us to be mindful that the interest rates could temporarily drive property values up. The word "temporarily" mistakenly got switched to the word "artificially" in the minutes posted on July 30<sup>th</sup>, 2020. The mistake was noted and the minutes were fixed and re-posted within the same day on July 30<sup>th</sup>, 2020.

With that, Supervisor Wickham looked for a motion to approve the fixed minutes from the July meeting. A motion was made by Councilman Mosher and seconded by Councilman Keeney. Motion carried.

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| <b>COMMUNICATIONS</b> |
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Supervisor Wickham went over the Communications for this month which included:

1. Rural Futures- Summer 2020 Edition
2. 2<sup>nd</sup> Quarter Ontario County Tax Distribution Report
3. The Inside Dirt: August 2020
4. Resignation Letter: Cliff Kunes from the BAR
5. Social Distancing Material from Finger Lakes Tourism

These are all available to view at the Town Hall upon request.

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| <b>DEPARTMENT REPORTS</b> |
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Moving on to the department reports. Supervisor Wickham went through each of those and asked if the departments had anything to add.

**HIGHWAY:** Highway Superintendent Lawson stated that the culvert that they're finishing up is the last large project that they have to complete this year before things start to slow down. He also made mention that the "T" marking was going to start soon so the striping could be done on the portion of Lake to Lake road that they paved. He is hoping to see this finished by the end of September.

**WATER:** Water Superintendent Prater added that he is still waiting for a majority of the spray paint to get delivered for the hydrants. He stated that out of the 200 cans they ordered, about 17 have come in. They are working on more hydrants each time another part of their order comes in. Superintendent Wickham commented that the ones that they've done so far look great.

**CODE ENFORCEMENT OFFICER:** CEO Hoover started his coverage for the Town of Hopewell on August 10<sup>th</sup>. He stated that he's catching up there and getting himself up to speed with the open projects and messages from residents there. He stated things are going well. He's also been getting through the normal complaints related to COVID and Social Distancing.

**CASELLA:** Mr. Sanders, General Manager of the Ontario County Landfill, was unable to make it this evening. Supervisor Wickham stated that if anybody had questions on his report then he could probably give an answer. Nobody had any questions regarding the landfill.

Supervisor Wickham looked for a motion to approve the Supervisor, Town Clerk, and CEO financial reports. A motion was made by Councilman Keeney and seconded by Councilman Malyj. Motion carried.

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**NEW BUSINESS**

| <b>Resolution Number</b> | <b>Resolution Title</b>                     | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> | <b>Motioned</b>    | <b>Seconded</b>    | <b>Carried?</b> |
|--------------------------|---------------------------------------------|-------------|-------------|---------------|--------------------|--------------------|-----------------|
| # 71-20                  | 2020 Vouchers                               | 5           | 0           | 0             | Councilman Moshier | Councilman Orbaker | Yes             |
| # 72-20                  | Award Quote for Water Materials             | 5           | 0           | 0             | Councilman Malyj   | Councilman Keeney  | Yes             |
| # 73-20                  | Accept Cliff Kunes Resignation from the BAR | 5           | 0           | 0             | Councilman Orbaker | Councilman Moshier | Yes             |
| # 74-20                  | Appoint Shaun Kunes to the BAR              | 5           | 0           | 0             | Councilman Keeney  | Councilman Malyj   | Yes             |
| # 75-20                  | Reappoint John Nicholas to the BAR          | 5           | 0           | 0             | Councilman Orbaker | Councilman Malyj   | Yes             |
| # 76-20                  | Approve Quote for Sewer Rate Study          | 5           | 0           | 0             | Councilman Keeney  | Councilman Moshier | Yes             |

**OLD BUSINESS**

Councilman Malyj added an update about the sign for the Castle Bell. He stated that the sign that they picked would be engraved and came in at an estimation of about \$200.00. He said that hopefully that can get done soon.

Supervisor Wickham gave Privilege of the floor and again, nobody wished to speak at this time.

With that, Supervisor Wickham looked for a motion to adjourn at 7:59 PM. Motion was made by councilman Moshier and seconded by Councilman Malyj. Motion carried. Meeting was adjourned at 7:59 PM.

Respectfully,  
Haley Eagley  
Town Clerk