

TOWN OF SENECA
REGULAR MEETING
SEPTEMBER 18, 2018

The regular meeting of the Seneca Town Board, County of Ontario, State of New York was held on the 18th day of September, 2018 at the Seneca Town Hall, 3675 Flint Road, Stanley, NY 14561 at 7:30pm.

PRESENT:

Andrew Wickham, Supervisor	Jason Mosher, Councilman
Jim Malyj, Councilman	Charles Smith, Councilman
Jerry Hoover, CEO	Kate Silverstrim, Town Clerk
Jim Lawson, Highway & Water Superintendent	Shana Jo Hilton, Assessor

NECESSARILY ABSENT:

Howard Keeney, Councilman

Supervisor Wickham called the regular meeting to order at 7:30pm. The supervisor led the pledge of allegiance. Roll call was passed over as all in attendance were acquainted.

Approval of Agenda

Supervisor Wickham requested two additions to the agenda; under Communications, add f. Approval of Plans for Gillette Road Watermain from Department of Health, and under Old Business, letter a. the Budget Workshop has been rescheduled for Friday, September 28 at 8:00AM.

On motion made by Councilman Mosher, seconded by Councilman Smith, to amend the agenda for the September 18, 2018 meeting. Carried.

On motion made by Councilman Malyj, seconded by Councilman Smith, to approve the amended agenda for the September 18, 2018 meeting. Carried.

Privilege of the Floor

Mr. Chip Damico gave kudos to Jerry Hoover and the Town of Seneca Highway & Water Departments for their work on the Stanley drainage project. Mr. Damico stated that we've have several rain events this summer that dumped 3" or more of rain at one time and the drainage all worked perfectly, there wasn't even standing water in the new outlet.

Supervisor's Report

Supervisor Wickham introduced Ruth Freier from the Gorham Free Library. Ms. Freier discussed the role of the library in our community – to engage, educate, provide resources and assistance, as well as to offer reading programs and partner with schools and non-profits. The Gorham Free Library offers all of this as well as adult based programs like cookbook club. In the past year the library has worked on updating their building and recently received a grant to increase their energy efficiency. The library is moving forward with the 5-year plan developed by the community and looks to the Town of Seneca for continued support.

Councilman Malyj asked Ruth how many employees the Library has.

Ruth stated that she is the only full-time employee and there are 3 part-time employees as well. Supervisor Wickham then reported that he has recently received a resignation from Town Historian, Jane Wolfe. Jane is living in Canandaigua now and feels it is best at this time to resign from her position. There will be a resolution later in the agenda accepting her resignation.

In regard to the Water Capital Project, Supervisor Wickham reported that the last time it was discussed, the project total would be \$4.2 million. That has increased to \$4.9 million after he and Jim met with Geneva and the engineers. In this meeting all parties focused on evaluating pump capacity with anticipated flow. The engineers ran the numbers and recommended upgrading Seneca's booster station, so the total project cost was increased to include this. The grant has been submitted. In the meantime, we are going to move forward with the tank rehabilitation project in Kashong. That has to happen regardless of being awarded the grant, and if awarded, the grant will reimburse us for the work.

Lastly, Supervisor Wickham announced that the Town of Seneca will host a Residential Tire Recycling event on Saturday, October 13th. We are working with Ontario County Soil and Water, who are handling registration. Town residents can register from October 1st through 5th and may dispose of up to 10 tires per household. On October 8th registration will open to county-wide residents, so town residents should get registered as soon as possible. Additionally, we will need a few helping hands on that day, so if anyone is available to assist, please let us know.

Accept Minutes

On motion made by Councilman Mosher, seconded by Councilman Smith, to accept the minutes from the August 21, 2018 regular meeting. Carried.

Supervisor Wickham presented the communications.

Written reports were submitted by the Highway & Water Superintendent, Assessor, and Town Clerk and are on file in the Town Clerk's office.

In addition to the Highway Report, Superintendent Lawson reported that the crew has finished paving Lake to Lake road from the Geneva townline to Route 14A.

In addition to the Water Report, Superintendent Lawson reported that the furnace has been installed so they are moving forward with construction of the office. Superintendent Lawson also reported that Randy is doing very well so far and Brian is in school this week for his water certification.

Supervisor Wickham asked if all the valves have been exercised?

Superintendent Lawson responded that about half were done and he plans to complete all by winter, as well as install some of the hydrants that weren't completed last year.

There were no additions to the CEO's report.

There were no additions to the Assessor's report.

From the Town Clerk's report, Councilman Smith asked Clerk Silverstrim-Jensen what Mailchimp is.

The clerk explained that Mailchimp is an online marketing platform that collects email addresses and allows her to send out notifications to everyone on the list for free. There is a cost if the list grows above a certain number, but we are not close to that volume.

Mr. Mark Clinker, General Manager of the Ontario County Landfill, was not in attendance. Supervisor Wickham offered a brief report. Mr. Robert Meath of County Road 20 recently brought in a couple of rocks that he witnessed fling into his yard from a truck going by. In addition, Supervisor Wickham recently picked up two large stones from Route 5 & 20 in front of the landfill. He plans to continue talking seriously with Mark about doing more to combat this issue. Right now, Supervisor Wickham is trying to work with all parties to get this resolved, but if something doesn't change, he's going to start pushing the issue. He has informed all of the top officials who deal with the landfill about this problem and everyone is watching very closely. It's unacceptable for Casella to go back to business as usual just weeks after a fatality. Something needs to change.

There was discussion among the board of responsibility and legal liability.

Councilman Smith added that he appreciates Casella hiring men to clean up the roadside, but it doesn't make a difference when the garbage bag gets left behind.

Accept Supervisor, Town Clerk, and CEO Monthly Financial Reports

On motion made by Councilman Malyj, seconded by Councilman Smith, to accept the financial reports of the Supervisor, Town Clerk, and CEO. Carried.

Warrants

RESOLUTION #77-18 – AUTHORIZATION TO PAY THE AUDITED VOUCHERS

BE IT RESOLVED, hereby authorizing the Supervisor to pay the following audited vouchers:

General, claim # 1068-1071, 1073-1100, & 1103 in the amount of \$ 41,742.10
Highway, claim # 1088, 1093, 1095, & 1104-1126 in the amount of \$ 32,205.62
Sewer, claim # 1072 in the amount of \$ 65.79
Hall Lighting, claim # 1101-1102 in the amount of \$ 412.43
Stanley Lighting, claim # 1101-1102 in the amount of \$ 382.33
Seneca Castle Lighting, claim # 1101-1102 in the amount of \$ 322.50
Water, claim # 296-308 in the amount of \$ 5,934.95
Trust & Agency, claim # 93-105 in the amount of \$ 3,223.58

On motion made by Councilman Mosher, seconded by Councilman Smith, this resolution was:

ADOPTED AYES 4
 NAYS 0
 ABSENT 1

New Business

RESOLUTION #78 -18: ACCEPT RESIGNATION OF TOWN HISTORIAN

WHEREAS, after serving the Town of Seneca for more than 17 years, Jane Wolfe, Town Historian, has tendered her resignation effective August 25, 2018; and

WHEREAS, a lifelong resident and dedicated public servant, Jane has served as Town Historian since 2001; and

WHEREAS, during Jane's tenure she contributed significantly to the Town's historical archives; she especially enjoyed researching requests for residents and descendants, and has stated that what she likes best about being Town Historian is discovering the answers; and

WHEREAS, Jane will be greatly missed by the volunteers from her office, fellow historians, co-workers, and the community she has loyally served; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the resignation of Jane Wolfe and extends sincere and heartfelt gratitude for her service to the community.

On motion made by Councilman Smith, seconded by Councilman Mosher, this resolution was:

ADOPTED AYES 4
 NAYS 0
 ABSENT 1

RESOLUTION #79 -18: ACCEPT AGREEMENT WITH ONTARIO COUNTY FOR SNOW AND ICE CONTROL

WHEREAS, Ontario County has presented an agreement to the Town of Seneca for the employment of snow and ice control services from October 1, 2018 through September 30, 2019; and

WHEREAS, per this agreement the Town of Seneca will be reimbursed at a rate of \$5,700.00 per mile, an increase of \$100.00 per mile from the previous agreement, for a total of 14.13 miles as outlined in Schedule A; and

WHEREAS, it is the recommendation of the Highway Superintendent to accept this agreement; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the agreement with Ontario County to provide snow and ice control services and authorizes the Supervisor to execute said agreement.

On motion made by Councilman Smith, seconded by Councilman Malyj, this resolution was:

ADOPTED AYES 4
 NAYS 0
 ABSENT 1

RESOLUTION #80 -18: AUTHORIZE TRADE-IN OF PLOW EQUIPMENT

WHEREAS, estimate #210690 from Martin’s Outdoor Power Equipment is presented for consideration; and

WHEREAS, it is the recommendation of the Highway Superintendent that the Town of Seneca Highway Department trade-in the wide-out plow and purchase a 10-foot HD plow for a net cost of \$ 4,755.00; and

WHEREAS, funds for this purchase have been allocated in the 2018 adopted budget line DA5130.2; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the purchase detailed in estimate #210690; and

BE IT FURTHER RESOLVED, the Highway Superintendent is hereby authorized to complete this transaction for a total cost not to exceed \$4,755.00.

On motion made by Councilman Malyj, seconded by Councilman Mosher, this resolution was:

ADOPTED AYES 4
 NAYS 0
 ABSENT 1

RESOLUTION # 81-18: ACCEPT DEDICATION OF TOWN ROADS

WHEREAS, the New York State Department of Transportation maintains a Highway Inventory of all public roads in New York State; and

WHEREAS, the Highway Superintendent, upon examination of the Town of Seneca Highway Inventory, has noted that there are two public town roads that need to be corrected; and

WHEREAS, the roads known as “Buffalo Street” and “Wickham Lane” are located within the Town of Seneca jurisdiction; and

WHEREAS, Buffalo Street is 0.59 miles and runs from County Road 4 to County Road 4, a map of which is attached hereto; and

WHEREAS, Wickham Lane is 0.3 miles and runs from dead end to Old Mill Road, a map of which is attached hereto; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts all legal, maintenance and repair responsibility for Buffalo Street and Wickham Lane in the Town of Seneca, hereby certifying that these roads shall be added to the 2019 Highway Inventory of the Town of Seneca.

On motion made by Councilman Smith, seconded by Councilman Malyj, this resolution was:

ADOPTED AYES 4
 NAYS 0
 ABSENT 1

Old Business

The Town Board will hold a special meeting to conduct a budget workshop for the 2019 budget. The meeting had to be rescheduled and will now be held on Friday, September 28 at 8:00AM at Town Hall.

Councilman Malyj, chair of the Seneca Castle School Bell Committee, reported that the committee is continuing to work on the details. He received a quote to powder-coat the bell for \$480.00. The contractor did not recommend doing the underside of the bell, and the committee agreed. One item that is still undecided is the location. He will work with Jerry on location as well as talking with FL BOCES about helping with the project. Lastly, the bell will need to be secured because as it stands it could easily be moved from the cradle. Before they decide to fabricate or alter the bell, he would like to get the owner's approval.

Supervisor Wickham agreed that we should speak with the owners. He also added that he and Jerry spoke recently about the state of the basketball court at the park. The court needs to be fixed, but is it worthwhile to invest?

The board discussed sending out a survey to Seneca Castle residents regarding the park. It would include questions like, do you use the basketball court, and what would you like to see at the park. Councilman Smith noted that the population in Seneca Castle tends to go in cycles where there will be a large group of kids in town and then no kids for a few years, and so on.

Supervisor Wickham will continue with this conversation into the winter and plan ahead for the 2019 budget, so that next spring we will be ready to move forward with the agreed upon plan.

Supervisor Wickham, lastly, reported that there is nothing new to report regarding the Cornell certiorari.

Privilege of the Floor

No one wished to speak at this time.

With no further business, the meeting was adjourned at 8:07pm on motion of Councilman Malyj, seconded by Councilman Smith. Carried.

Kate Silverstrim-Jensen, Clerk
Town of Seneca