

TOWN OF SENECA
HIGHWAY DEPARTMENT
AUGUST 2024 MONTHLY REPORT

Town of Seneca Highway Department report from July 16, 2024 to August 20, 2024.

- Bella Paving removed two dead deer this past month on Old Mill Road.
- Sent four trucks to Hopewell to haul Nova Chip out of Dolomite for Archer Road on the 15th of July, three trucks to finish Archer and Chambers Roads on the 17th and three trucks to do Freshour Road on the 18th.
- Three trucks hauled #2 Crusher Run from Dolomite to new Stanley Hall Gorham Ambulance Building on Gorham Road. The Town of Gorham also hauled materials for their parking lot.
- Took the 2017 International to Regional International to fix a DEF issue. The repair was done under warranty.
- Cleaned up trees on Johnson and Number Nine Roads after the storm on the 15th.
- Did PM's on all Trucks and made repairs as needed.
- Hauled 300 tons of ice control sand out of Dolomite in Palmyra.
- Put shoulder material down on Fort Hill Road. The Town of Phelps sent 3 trucks to help with the hauling from our shop. We then sent 3 trucks to Phelp's to help them with the hauling of material from their pit to do the shoulders on Toll Road.
- Replaced the directional control switch on the John Deere 624K loader.
- Installed driveway culvert on Orleans Road at Hemdale Farms for the Fun on the Farm event being held there in September.
- Sent three trucks to the Town of Benton to haul Type 7 top out of Dolomite to wedge Loree Road.
- Attended a pre-construction meeting at the Geneva Townhall for the painting of the Kashong Switch water storage tank.
- Sent four trucks to the Town of Phelp's to haul Cold Mix paving from their pit on White Road to Maryland Street.
- Went with Kevin and Cordell to investigate possible leakage at the new Olsen Road tank while Randy was out of town.
- Auctions International sold our other 2017 Bush Hog mower for \$8,100 and the 2020 Chevrolet Pickup for \$27,000 on their online auction.
- We have finished the 3rd round of roadside mowing and have started the 4th round.
- Four trucks hauled 1A's from Seneca Stone to the Gorham Town Barns and also hauled cold mix paving from their town barns to Middle Road.
- Geneva Glass replaced the windshield on the 2012 International.
- Turner AB&S rebuilt the alternator on the 2014 International.
- Replaced damaged PTO shield on the new Bush Hog mower and removed the three-point arms from the Case Tractor to prevent further damage.
- Attended the annual Finger Lakes Water Conference vendor display luncheon at Dewey's Party house in Seneca Falls on the 8th of August.

- Helped Kevin and Cordell to try and figure out why the transfer switch at the EFI pump station is not transferring the power from normal to emergency.
- Tropical storm Debby past thru our area on the 9th of August causing minor damage in the Town. We had some areas that are prone to flooding in large rain events and will be working on ways to alleviate some of the flooding in these areas if possible.
- Milton Cat replaced the parking brake switch on the 2022 Cat 950M loader. This was covered under the warranty.
- Sent two trucks to the Town of Benton to help oil and stone Carroll, Thistle and Townline Roads.
- Kevin helped water department with replacing a water service under Mott Road.
- Pat King and Kevin Stape have both made it through their probationary period and I am very proud to welcome both of them as permanent members of the highway department team.
- Put shoulders down on Whitney and Gates Road. Phelps sent one truck to help.
- The Kidder Road culvert plans have been finalized and the culvert can now be made. Delivery would be late October which would push installation into next year.



Jim

**TOWN OF SENECA
WATER DEPARTMENT
August 2024 MONTHLY REPORT**

Town of Seneca Water District report from July 17th, 2024, to August 20th, 2024

- State Report for June has been completed and turned into the Health Department.
- Monthly samples taken and passed.
- Dig safe tickets as requested.
- Mowed and weed whacked where needed.
- Flushed dead end hydrants.
- Continue to paint hydrants.
- Installed 26 Water meters.
- We verified another 30 services for Lead and Copper. There are still 81 services left to verify.
- Changed Oil and Filter in 2020 Chevy Pick up
- Changed rear brakes and rotors on the 2021 F-150
- Changed out angle meter valve fixed curb box and rod on Wabash Rd.
- Changed out Curb box and rod on Route 245.
- Changed out Curb box and rod on Mott Rd.
- Had meeting with Pre-Load, Decker, and Hunt up at Olsen Rd. Tank site to talk about the final stages of the project.
- Dropped off Lead and Copper sample bottles to customer and picked them up to take to the lab and took TTHM and HHA5 sample to the lab.
- Fixed Service leak on Mott Rd.
- Penn Power came out and fixed the EFI and Highway Generators.
- Shut Curb box off and deactivated account at a house on Flint Rd.
- Assisted homeowner on South St. for a water issue.
- Located water line for homeowner on Ferguson Rd.
- Primed Turnbull Rd. PRV Pit.
- Ontario Water Tap came out and hooked up the piping for the Hot Box.

WATER PROJECT UPDATES

- **Kashong Switch Hot Box**

- Ontario Water Tap Installed the rest of the pipe for the hotbox.
- Electricians are installing the wire and conduit for the heater and meter this week.
- Plans to pour concrete pad and set hot box next week.

- **Olsen Tank Site**

- The leak test for the tank came back with no issues.
- Decker put the under drain around the tank and started back filling around the tank.
- Installed the new main line coming up the hill to the existing mainline and installed a hydrant.
- Ontario Water Tap is pressure testing and will be chlorinating once the line passes.
- Decker is installing the rest of the overflow drain line this week.
- Decker is starting site clean up for the next couple of weeks.
- We are going to overflow the new tank this week to get a higher chlorine residual and to get some fresh water back in so we can get the tank up online.

- **Kashong Switch Pumphouse**

- Engineers are just finishing some minor details in the drawings and once they are done then everything can go out to bid for the pumphouse.

- **Kashong Switch Tank**

- Rehabbing Kashong Tank is set to start after Labor Day.
- Contractor hoping to have the tank down for only three weeks depending on weather other situations

Randy

Town of Seneca Zoning Office
3675 Flint Rd
Stanley, NY 14561

August 19, 2024
To: Town Board Members
From: Jerry Hoover
Re: Monthly report

Enclosed is my monthly report for your review.
Included for your review are the following:

- Highlights of activities for the month.
- Overview of collected fees for the month (payment detail report).
- Copy of the monthly permits issued report.
- Various attachments

Respectfully submitted,



Jerry Hoover

Highlights of monthly activities – Zoning Office:

The RNG project on 5&20 received two area variances from the Zoning Board in July. The just forwarded copies of the site plan to my office yesterday. These will be forwarded to the Ontario County Planning Board by August 29th. The Planning board will have opportunity to approve at their September meeting if all questions are answered to their satisfaction.

The Seedway application was discussed at the August County Planning Board meeting. The county sent comments back to our planning board in favor of approving the application. Our planning board will be considering the application next week.

As discussed last month, Ivy Lakes and Lawnhurst Farms received grant approval for their farmworker housing. Both projects have commenced. Lawnhurst is remodeling a two car garage into bedroom space and Ivy Lakes is constructing a new 5 bedroom home.

You have in front of you tonight two SEQRA documents for updating the zoning and Comprehensive plans. You will need to announce lead agency for the review and review the documents to ensure that everything discussed at the last workshop meeting is included in the plans.

Assessor's Report

August 20, 2024

Prepared roll and received updates to the system and turned over a file so that the county can start working on merging files for the upcoming School Tax billing season. Final address updates and changes have been sent. This includes any changes to the STAR exemption directed by the state.

Valid property sales continue to prove that our market continues to be strong. Supply and demand play a big part. Our rural yet readily accessible to nearby cities, along with having great school districts in our town, and low taxes makes us a highly desirable place to live.

Malcuria's Estate (Gates Road Solar) filed Article 7 certiorari again this year as we just received the notification. They are the owners of the property behind Regional on Gates Rd that houses the solar system for Hobart. We did not receive any other filings.

Resolution before the board tonight to support the 2025 Townwide Reassessment. Our last townwide reassessment was in 2022. Our plan filed with the state for Cyclical Reassessment started in 2022 with a townwide reassessment and ends in 2025 with a townwide reassessment. I have completed the necessary paperwork and requested utility advisory appraisals from the state.

Working on reviewing our file as the pending required state cutoff of reviewing sales placing splits, and merger on the file is coming up and is part of the groundwork as I prepare to work on the 2025 assessment roll.

Please feel free to contact me at any time for any questions or concerns.

Shana Jo

Town Clerk's Report

August 2024

→ In the month of July, the office processed the following:

New Dog Licenses	1
Dog License Renewals	39
Dogs with changed status <i>(deceased, moved, lost, etc.)</i>	11
Unrenewed Dogs handed over to Dog Control	
Marriage Licenses	2
DEC Licenses	2
DEC Lic. Commission to the Town	5.56
Certified Copies	7
Other: Held two Rec. Deposits. 1. Bathrooms not cleaned at all 2. Setup 3 days early (causing a family to sit and wait for the person to get there and take all of their decorations down) & non-resident booking under a resident	2

→ Assessed late fees for Water Bills

→ Started working on 2025 pavilion files (calendar and folders on the shared drive) so they are ready for when we need them.

→ Sent dog licenses and renewals as needed.

→ Received notification that the American Legion now has their Tavern License and welcomes any and all parties to enjoy food and beverage with or without a member.

→ Returned Pavilion Deposits as needed for renters.

→ The DEC has changed hunting license issuance.

- They used to provide synthetic paper and a special printer for DEC Licenses. They've changed to plain copy paper and/or emailing licenses, and the supplies (printer & paper) are now the town's responsibility. They have not approved us to charge customers for the print yet and I'm not sure if I would even start to charge for the copies if allowed, but I will continue to offer for convenience purposes.
- They also no longer require hunters to wear a backtag and hunters are now able to purchase their own licenses online and store them on their phone.
- I continue to get emails each year stating that they don't have me on file and that they still have our previous clerk listed as the vendor; however, I continue to fill their form out annually.

Respectfully,
Haley S. Eagley