

TOWN OF SENECA
REGULAR MEETING
FEBRUARY 21ST, 2023

7:30 PM Regular Meeting

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Privilege of the Floor
5. Supervisor's Report
 - a. Water Update
 - b. **CHRIS DAY, ONTARIO COUNTY:** Co Rd 4 & Co Rd 20 Project Update
6. Approve Minutes
 - a. January 17th- Regular
7. Communications
 - a. Highway Letter of Resignation
 - b. Notice of Public Hearing- Town of Geneva
 - c. Unifirst Price Increase Notice
 - d. Ontario County Board of Elections- Annual Vacancy Form
 - e. Ontario Pathways Letter
 - f. Department of Health- Water Supply Letter
 - g. Hunt Engineers- Newsletter
 - h. Bristol Hills 4H Camp
 - i. Notice of On-Premises Alcoholic Beverage Application- Silos of Seneca
 - j. Municipal Shelter Inspection Report
 - k. The Inside Dirt Newsletter
 - l. Ontario County Payment Report
8. Department Reports

Highway
Water
CEO
Assessor
Town Clerk
Historian
Casella

9. Accept Supervisor, Town Clerk, and CEO Reports
10. Warrants
 - a. **Resolution #45-23:** 2023 Warrants
11. New Business
 - a. **Resolution #46-23:** Approve Signers on LNB General Credit Card
 - a. **Resolution #47-23:** Authorize Highway Superintendent to Solicit Fuel Bids
 - b. **Resolution #48-23:** Authorize Audit of 2022 Casella Host Fee Payments
 - c. **MOTION #1:** Set Public Hearing for Local Law #1-2023
 - d. **MOTION #2:** Set Public Hearing for Charter Comm. Franchise Agreement
12. Old Business
13. Privilege of the Floor
14. Adjournment

RESOLUTIONS & MOTIONS

TOWN OF SENECA

Regular Board Meeting

February 21st, 2023

Resolution # 45-23

Authorization to Pay the 2023 Audited Vouchers

Claim Category	Claim Numbers	Claim Amount
GENERAL	20-51, 74-77	\$55,373.92
HIGHWAY	52-67	\$11,956.96
WATER	7-21	\$33,191.13
SEWER	33-36	\$1,782.24
HALL	68 & 69	\$614.46
STANLEY	70 & 71	\$571.44
SENECA CASTLE	71 & 73	\$487.09
TRUST & AGENCY	13-15	\$434,125.00
WATER CAPITAL SYSTEM	37	\$7,177.14

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 46-23

Identifying Authorized Signers for General-Use LNB Credit Card

WHEREAS, the Town of Seneca had discussion at the October 2022 board meeting regarding a general-use credit card for the town; and

WHEREAS, the Town has decided to move forward with a credit card through Lyons National Bank in which process includes naming authorized signers; and

WHEREAS, the 3 authorize signers that the Town would like to name are

- Drew Wickham, Town Supervisor
- Shana Jo Hilton, Town Bookkeeper, and
- Haley Eagley, Town Clerk ; and now

THEREFORE, BE IT RESOLVED, that the above-listed individuals are authorized to sign for a Lyons National Bank General-Use credit card for the Town of Seneca.

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 47-23

Authorize Highway Superintendent to Solicit Fuel Bids

WHEREAS, the 2023 Town of Seneca Budget includes monies for a fuel contract; and

WHEREAS, Highway Superintendent Lawson is requesting to solicit bids for a 2-year fuel contract based on cost over rack, day of delivery; and

WHEREAS, this contract will include bi-monthly delivery to the Town of Seneca’s customer-owned, 1,000 gallon tank; and

WHEREAS, bids will be opened on March 14th, 2023, at 12:00 PM; and now

BE IT RESOLVED, that the Town Board of the Town of Seneca hereby authorizes the bidding of the fuel contract and directs the Town Clerk to advertise this bid as is required under General Municipal Law.

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 48-23
Authorization of 2022 Casella Host Fee Audit

WHEREAS, the Town Board of the Town of Seneca wishes to perform an audit to verify that the quarterly payments made by Casella are in accordance with the Host Agreement for the Ontario County Landfill; and

WHEREAS, EnSol, Inc. has submitted a Proposal for Professional Services outlining a three step Scope of Work to complete this audit for a total cost of \$2,000; and

WHEREAS, funds for this service have been allocated in the 2023 Adopted Town Budget line A1989.42 (Landfill Audit); and

WHEREAS, in accordance with General Municipal Law §104-b and the Town of Seneca Procurement Policy, the solicitation of alternative proposals is not required for professional services such as this; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the proposal from EnSol, Inc. and authorizes the Supervisor to execute this agreement for a total cost not to exceed \$2,000.00.

Ayes	Nays	Abst.	Absent	Motion	Second

MOTION #1

Set Public Hearing for Local Law #1-2023

Supervisor Wickham looks for a motion to set a date for a Public Hearing on March 21, 2023, at 7:30 PM located at the Town of Seneca Town Hall, 3675 Flint Road, Stanley, NY 14561. This Public Hearing will be to hear all public comments regarding Local Law #1-2023: Tax Cap Override.

Ayes	Nays	Abst.	Absent	Motion	Second

MOTION #2

Set Public Hearing for Charter Communications Franchise Agreement

Supervisor Wickham looks for a motion to set a date for a Public Hearing on March 21, 2023, immediately following another Public Hearing which is scheduled for 7:30 PM located at the Town of Seneca Town Hall, 3675 Flint Road, Stanley, NY 14561. This Public Hearing will be to hear all public comments regarding the Charter Communications Franchise Agreement.

Ayes	Nays	Abst.	Absent	Motion	Second