

TOWN OF SENECA
REGULAR MEETING
April 16, 2024

7:30 PM- Regular Board Meeting

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Privilege of the Floor
5. Supervisor's Report
 - a. Memorial Day Planning
 - b. Distracted Driving
6. Approve Minutes
 - a. February 20th- Regular
7. Communications
 - a. Casella Letter
 - b. Town of Geneva Water Rate Letter
 - c. The Inside Dirt
 - d. Survey of Occupational Injuries for 2023 (submitted)

Casella
Highway
Water
CEO
Assessor
Town Clerk
Historian

8. Accept Supervisor, Town Clerk, and CEO Reports
9. Warrants
 - a. **Resolution #41-24:** 2024 Warrants
10. New Business
 - a. **Resolution #42-24:** Authorize Water Department to Solicit Bids
 - b. **Resolution #43-24:** Award Project for Pavilion Remodel
 - a. **Resolution #44-24:** Authorize ARPA Funds to be Used
 - b. **Resolution #45-24:** Award Justice Audit Project
 - c. **Resolution #46-24:** Approve 2024 Mowing Contract
 - d. **Resolution #47-24:** Invasive Insect Survey
11. Old Business
12. Privilege of the Floor
13. Adjournment

Resolution # 41-24

Authorization to Pay the 2024 Audited Vouchers

WHEREAS, the Town of Seneca Town Board must authorize payment of bills within the Town each month; and

WHEREAS, prior to authorizing, the Town Board will present claim numbers and amount to be paid for each department; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes payment of the March monthly bills as presented.

Wickham _____

Mosher _____

Keeney _____

Malyj _____

Orbaker _____

Motion _____

Second _____

Resolution # 42-24
Authorize Water Department to Solicit Bids

WHEREAS the 2024 Town of Seneca Budget includes monies to refurbish the Olson Road Water Tank; and

WHEREAS Water Superintendent Coolbaugh is requesting to solicit bids to complete this project; and

WHEREAS, this project will include an exterior Shot Crete restoration, an exterior tank cleaning, and an architectural coating of paint; and

WHEREAS, bids will be opened on May 14th, 2024, at 12:00 pm; and now

BE IT RESOLVED that the Town Board of the Town of Seneca hereby Authorizes the bidding of the Olson Road Tank Project and directs the Town Clerk to advertise this bid as is required under General Municipal Law.

Wickham _____

Mosher _____

Keeney _____

Malyj _____

Orbaker _____

Motion _____

Second _____

Resolution # 43-24
Award Project for Pavilion Remodel

WHEREAS, the Town of Seneca 2024 adopted budget includes funds for the remodel of the Town Pavilion; and

WHEREAS, the project will include the removal of the center fireplaces and overhead doors that split the room and also the installation of a utility room to house the heating source; and

WHEREAS, per the Town of Seneca procurement policy CEO Hoover secured two written quotes for this project and it his recommendation to the board to award the project to Gianni Contracting which quoted us \$8,720.00; now therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the quote from Gianni Contracting to complete the Pavilion remodel.

Wickham _____

Mosher _____

Keeney _____

Malyj _____

Orbaker _____

Motion _____

Second _____

Resolution # 44-24
Approval to Utilize ARPA Funds

WHEREAS, on March 11, 2021, President Biden signed the American Rescue Plan Act into law, which included \$774 million from the federal Coronavirus Local Fiscal Recovery Fund for certain cities, towns, and villages in upstate New York; and

WHEREAS, The Town of Seneca received \$273,845.33 in total; and

WHEREAS, after reviewing eligible funding options, it is Supervisor Wickham's recommendation to utilize these funds for the shared Water Improvement Project; and now therefore

BE IT RESOLVED, the Town Board of the Town of Seneca believes that this is a good use of these funds and hereby directs the bookkeeper to complete all necessary accounting transactions to utilize these funds.

Wickham _____

Mosher _____

Keeney _____

Malyj _____

Orbaker _____

Motion _____

Second _____

Resolution # 45-24
Award Justice Audit Project

WHEREAS, the Town of Seneca routinely hires independent audits to review various department's accounting and record keeping practices; and

WHEREAS, the Town Justices have been chosen to be reviewed for the calendar year of 2023; and

WHEREAS, per the Town of Seneca Procurement Policy, the Supervisor secured two quotes to complete this project; and

WHEREAS, it is the recommendation of Supervisor Wickham to award the quote to Allied CPAs, PC out of Rochester, NY in the amount of \$2,500.00; and therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the recommended quotes and awards the project to Allied CPAs, PC.

Wickham _____

Mosher _____

Keeney _____

Malyj _____

Orbaker _____

Motion _____

Second _____

Resolution # 46-24
Authorize County Mowing Contract

WHEREAS, the Commissioner of Public Works for Ontario County has submitted a request to the Town of Seneca to extend the Mowing Contract Agreement for one-year, covering the 2024 mowing season; and

WHEREAS, the reimbursement schedule for labor and hourly equipment is \$40.36 per hour for a single mower, \$42.89 for a double mower, and \$50.90 for a boom-style mower; and

WHEREAS, it is the recommendation of the Highway Superintendent to extend the Mowing Contract Agreement with Ontario County for the 2024 Mowing Season; and therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the extension of the Ontario County Mowing Contract and directs the Highway Superintendent to sign the extension.

Wickham _____

Mosher _____

Keeney _____

Malyj _____

Orbaker _____

Motion _____

Second _____

Resolution # 47-24
Approve Invasive Insect Survey

WHEREAS, the USDA contacted the Town of Seneca regarding an Invasive Insect Survey; and

WHEREAS, the survey entails the placement of traps on the roadside in the right of way and various town-owned properties; and

WHEREAS, this survey will specifically be looking at the Box Tree Moth and the European Cherry Fruit Fly and the Town will be notified upon each trap-service that is completed; and therefore

BE IT RESOLVED, the Town Board of the Town of Seneca hereby authorizes the property access request for the USDA to complete their Insect Survey for 2024.

Wickham _____

Mosher _____

Keeney _____

Malyj _____

Orbaker _____

Motion _____

Second _____