

TOWN OF SENECA
REGULAR MEETING
DECEMBER 19TH, 2023

7:30 PM- Regular Meeting

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Privilege of the Floor
5. Supervisor's Report
 - a. Schedule Organizational Meeting – January 3, 2024 at 4:30 pm
 - b. Water Rate Discussion
6. Approve Minutes of the November 21st Regular Meeting
7. Communications
 - a. DOH – Water System Inspection
 - b. Ontario Pathways
 - c. Municipal Shelter Report
 - d. Justice Campbells records & docket are available for board audit review
 - e. Justice Hoods records & docket are available for board audit review
 - f. Empire State Safety Association Newsletter
 - g. Cornell Cooperative Extension Annual Report
8. Department Reports

Highway
Water
CEO
Assessor
Town Clerk
Historian
Casella

9. Accept Supervisor, Town Clerk, and CEO Reports
10. Warrants
 - a. **Resolution #94-23:** 2023 Warrants
11. New Business
 - a. **Resolution #95-23:** Approve 2024 Dog Control Contract
 - b. **Resolution #96-23:** Approve 2024 Excavation Permit for Gas Installation
 - c. **Resolution #97-23:** Approve 2023 Year End Budget Transfers
 - d. **Resolution #98-23:** Set Date for Organizational Meeting
 - e. **Resolution #99-23:** Set Public Hearing Local Law 1-2024 Providing for Written Notification of Defects and Obstructions
12. Privilege of the Floor
13. Adjournment

RESOLUTIONS & MOTIONS

TOWN OF SENECA

Regular Board Meeting

December 19th, 2023

Resolution # 94-23

Authorization to Pay the 2023 Audited Vouchers

Claim Category	Claim Numbers	Claim Amount
GENERAL		
HIGHWAY		
WATER		
SEWER		
HALL		
STANLEY		
SENECA CASTLE		
TRUST & AGENCY		
WATER CAPITAL SYSTEM		

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 95-23
Approve 2024 Dog Control Contract

WHEREAS, Ontario County has presented an agreement to the Town of Seneca to provide dog control services from January 1, 2024 through December 31, 2024; and

WHEREAS, per this agreement the Town of Seneca will be charged \$ 6,609.00 for the performance of this service; and

WHEREAS, funds for this service have been allocated in the 2024 Adopted Town Budget; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Seneca hereby accepts the agreement with Ontario County to employ Dog Control Services and authorizes.

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 96-23

Approve the 2024 Excavation Permit for Gas Installation

WHEREAS, New York State Electric and Gas corporation (NYSEG) has requested a blanket permit from the Town of Seneca to install gas services within the Right-Of-Way on all Town Highways from January 1, 2024 thru December 31, 2024; and

WHEREAS, it is the recommendation of the Highway Superintendent to authorize this permit; and, now therefore

BE IT RESOLVED, the Seneca Town Board hereby authorizes the 2024 excavation permit for NYSEG and directs the Highway Superintendent to sign and return said permit.

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 97-23
Approve Year End Budget Transfers

WHEREAS, the Bookkeeper of the Town of Seneca annually identifies the specifics of which budget transfers need to be made; and

WHEREAS, to keep the books consistent with the calendar year and maintain operations, the Budget Officer requests this board's approval to direct the bookkeeper to make necessary transfers in the 2023 budget; and

WHEREAS, upon identifying this information, the specific amounts and budget codes will be available for the board and any interested parties to review; and therefore

BE IT RESOLVED, the Seneca Town Board hereby allows the budget officer to instruct the bookkeeper to make any necessary transfers in the 2023 budget.

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 98-23

Set Date for Organizational Board Meeting

WHEREAS the Organizational Meeting of the Town of Seneca Town Board for the year 2024 will be held at the Town of Seneca Town Hall of 3675 Flint Road, Stanley, NY 14561 on January 3rd, 2024 at 4:30 PM, for the Organization of the Board and for such other business as may be presented to the Board at that meeting; therefore

BE IT RESOLVED, that the Clerk of this board will forward the necessary, proper, and legal notice of the above meeting to all Supervisors, Department Heads, and designated newspapers.

Ayes	Nays	Abst.	Absent	Motion	Second

Resolution # 99-23

Set And Call for Public Hearing date for Local Law #1-2024

Local Law Providing for Written Notification of Defects and Obstructions on Town Highways, Bridges, Streets, Sidewalks, Crosswalks, and Culverts in the Town of Seneca

WHEREAS, During the annual renewal process of The Town of Seneca's Insurance Coverage, (coverage starting January 1, 2024 thru December 31, 2024). It was identified by the Carrier and recommended by our Broker to adopt said local law Providing for Written Notification of Defects and Obstructions; and

WHEREAS, such recommendation was referred, reviewed and approved by Town Attorney Michael Roulan, and presented to the Town Board for consideration at the November 21st, 2023, board meeting; and

WHEREAS, The Town Board and Highway Superintendent after reviewing said document concur and wish to move forward in adopting said Local Law #1-2024; and, now therefore

BE IT RESOLVED, the Seneca Town Board hereby calls for a public hearing at the regularly scheduled meeting January 16th, 2024 at 7:30 pm and directs the Town Clerk to duly advertised in the official newspaper of the Town of Seneca and all other notices required by law be properly served, posted, or given; and all parties will be given the opportunity at said public hearing to speak on behalf of or in opposition to said Proposed Local Law.

Ayes	Nays	Abst.	Absent	Motion	Second