

TOWN OF SENECA
LANDFILL STATUS REPORT

2

September 17, 2024

Gas Infrastructure

Installation of additional 12 gas header is ongoing. All of the connections have been made and we are burying the pipe.

Stormwater

We are seeding and matting several acres of of the landfill. All storm water controls are in place and functioning correctly.

Operations

The site is slope filling on the South and West slopes of the landfill. This will be ongoing as long as weather permits. Cell construction is on going. The contractor is placing clay and liner per design specifications.

3

Regulatory

Activities and events at the landfill (tours, collection events, etc.)

4

3

TOWN OF SENECA HIGHWAY DEPARTMENT SEPTEMBER 2024 MONTHLY REPORT

Town of Seneca Highway Department report from August 20, 2024 to September 16, 2024.

- Mixed 1,400 tons of salt, sand and Magic Minus Zero to fill the salt barn back up.
- We have finished the fourth round of mowing and have taken the mower off of the Case Tractor to put the boom mower back on before making the final run.
- Sent 1 truck to help the Town of Farmington pave Shortsville Road. Material was hauled out of Dolomite.
- Sent 3 trucks to the Town of Richmond for two days to help them with the oil & stoning of various roads.
- Kevin replaced the high-pressure fuel pump on the 2012 International.
- Sold 2020 Chevrolet pickup on Auctions International for \$27,000.
- Sent 2 trucks to the Town of Gorham to help oil and stone Middle Road.
- Wedged Prospect Hill, Johnson, Savage, Sand Hill, Mott, Old Mill, Kennedy Lane and Lehigh Street.
- Replaced rotted cross culvert on the Prospect Hill Road spur.
- Replaced some faded street name signs along 5&20 and Route 14A.
- I have been working with Pat on budget, road maintenance and equipment replacement planning.
- Shana Jo, Pat and I attended Chips funding training at the DOT building in Rochester with Lisa Coombs. Within a year we will be required do all submissions online. She also discussed the recent changes to the project eligibility guidelines.
- The new 2025 Mack truck the was ordered in August of 2023 is scheduled to be delivered 9/19 ??? I still do not have an update on the delivery of the International truck that was ordered in February of 2022.
- Sent 2 trucks to the Town of Phelps to help them with oil and stone.
- Kevin has started servicing and going through the trucks for inspections.
- Worked with Kevin and Cordell with issues that they are having running the water system while the Kashong Switch Road tank is offline. Also helped them located a couple of valves on Jones and Prospect Hill Road.
- Removed the speed bump on the East end of Buffalo Street.
- Replaced the right rear spring tower and tighten u-bolts on the axles on the 2014 International.
- I have sent the Ontario County 2024-2025 Snow Contract to our Attorney and Insurance Agent for review.

Jim

TOWN OF SENECA
WATER DEPARTMENT
SEPTEMBER 2024 MONTHLY REPORT

Town of Seneca Water District report from August 21st, 2024, to September 17th, 2024

- State Report for July has been completed and turned into the Health Department.
- Monthly samples taken and passed.
- Dig safe tickets as requested.
- Mowed and weed whacked where needed.
- Flushed dead end hydrants.
- Did three final reads.
- Installed eight new meters.
- Turned curb box off and back on at for a resident on Seneca Castle Rd. to change out angle meter valve.
- Started changing out hydrant bolts on Co Rd 20.
- Turned on the new Olsen Tank and put it in service.
- Worked up at Olsen Tank to get the new line fixed and pressure tested.
- Top soiled and grass seeded on Mott Rd. from water service break.
- Attended water class at Kings Catering.
- Cleaned out the basement of the courthouse so the floor can be painted.
- Went to the Town of Torrey to do some water pushes for the Town of Benton for the new water system.
- Talked to a resident on Gates Rd about putting a water service in for a new house that they are building.
- Talked to a resident on Route 245 about a service leak that is on his side of the Curb stop. He is having a contractor come in and fix it this week.

WATER PROJECT UPDATES

- **Kashong Switch Hot Box**

Concrete pad is poured, and the hot box is set on the pad. Wire is run and the electric is up and running.

Meter is installed wired up and connected to the SCADA system.

Tested the hot box with Geneva to make sure everything is working properly when the tank goes offline this week.

- **Olsen Tank Site**

The new tank is online now.

The new Transmission line going up to the tank has been fixed, pressure tested and chlorinated. Samples came back negative just waiting on the health department so we can put it online.

Decker is finishing up the site work in the next couple of weeks.

The new fence is supposed to be installed this week.

The Old Olsen Tank is just finalizing the contract so we can sign it for DN Tanks to come and rehab the outside of the tank.

- **Kashong Switch Pumphouse**

We are just waiting to hear back from the Health Department so we can get the pumphouse out to bid.

- **Kashong Switch Tank**

Had a meeting on 9/12 with the contractor about a timeline for the tank and they are saying 3 to 4 weeks to complete depending on weather.

The contractor started Monday 9/16 to start rehabbing the outside of the tank. The tank is going to be drained out by the end of this week.

Randy

Town of Seneca Zoning Office

3675 Flint Rd
Stanley, NY 14561

September 17, 2024
To: Town Board Members
From: Jerry Hoover
Re: Monthly report

Enclosed is my monthly report for your review.
Included for your review are the following:

- Highlights of activities for the month.
- Overview of collected fees for the month (payment detail report).
- Copy of the monthly permits issued report.
- Various attachments

Respectfully submitted,



Jerry Hoover

Highlights of monthly activities – Zoning Office:

The Seedway project was given final approval in August. The neighbor to the south is not satisfied with the outcome of the approval. Seedway, in attempt to be mindful of neighbors is fully paving the entrance drive (approx. 800ft) and all parking and driving areas where daily traffic occurs. They are placing an earthen berm with vegetation to obscure the view of the building. They moved the building as far away from the neighbor as possible. They intend to maintain the tilled ground and plant for crops around and in front of the building. They moved the planned earthen berm away from the neighboring property line and plan to plant 4-5 planter widths of crop between the berm and the neighboring property. They were also asked if they would plant trees in the front of the building to help break up the visual line of the building from Wilson Road.

You will be conducting the SEQRA public hearings tonight for the Zoning and Map updates as well as the Comprehensive Plan update. Tonight will be for public comment relevant to SEQRA and the board will not take any action. You will need to review part 2 and fill out part 3 next month once anyone interested has had the opportunity to comment.

The RNG facility on Seneca Castle Rd and 5&20 will be reviewed by the Planning Board at their next meeting. It is potential that it can receive final approval.

I am working through an issue with property owners on Scoon and Kidder Roads. The Kidder Road resident has a business and there have been neighbor issues with noise, trash, burning and dumping of materials. I have spoken with the owner and the neighbors.. The owner is aware that he is not supposed to be burning materials associated with the business. He did address a scrap burn pile that was observed. As far as dumping, observation indicated it was scraps of granite from granite countertops that as far as I know is clean fill. Neighbors are alleging that I have not addressed their concerns. I have instructed them to call the County non-emergency dispatch number for nuisance burns. I have instructed them to call the NYS DEC for environmental issues regarding the granite scraps. The neighbor indicates sections of DEC regulations that prohibit dumping of commercial waste. However, stone is considered clean fill. It is similar to concrete, stone, or asphalt removed from projects that is routinely used as clean fill. I do not enforce environmental regulations and nuisance fires. I have also instructed the neighbors that I do not have the right to just enter the property at will. Under the 4th Amendment, I need to be allowed on the property by the owner or called in by emergency services. I have attempted to contact the DEC regarding dumping the granite scraps, however I have not received communication back from them.

Assessor's Report September 17, 2024

Reviewed sales for the State's August deadline for RAR calculations. I will begin to start to do analysis for next year and look for the State's analysis and findings. Sales continue to be high, again a lack of housing inventory in Ontario County.

School taxes went out which always creates a few assessment questions, address changes, along with STAR questions. The Geneva School district miscalculated last year's Town of Seneca residence school tax rate. The rate should have been \$1.25 more per thousand last year. This year's Geneva School district rate included that uncollected \$1.25 per thousand to recoup what was not collected last year.

The Geneva School district incorrectly stated that the Town of Seneca's equalization rate was 100% instead of 93%. This caused the Town of Seneca residents to have a lower tax rate for 23-24 than was correct and everyone else in Geneva School district had a higher tax rate than was correct. This is a one-year adjustment.

State reimbursed STAR saving checks have gone out to those that do not receive the STAR exemption directly on their School Tax Bill. (Folks that purchased after 2016 or requested a change to this program). The idea was property owners in this plan would get their check prior to the due date of School Taxes so they could in turn apply it to their School Tax payment. I have yet to hear of any folks receiving them in any of our 4 school districts. "The check is in the mail."

Residence that turned 65 this past year and did not apply for the Enhanced STAR and feel that they would have qualified are able to file with NYS Tax Department form RP-425-GC. Application for an Extension of The Enhanced STAR Deadline for 2024 due to good cause. Common reasons for good cause applications: many property owners do not understand they can turn 65 years of age any time during the year which they are seeking the Enhanced STAR exemption. For example, many think they must be 65 by the application due date, which was the requirement at first. Now they must turn 65 by December 31 to qualify for that year's exemption. The deadline for submission of this is on or before the last day that school taxes are due. I have mailed a few of these applications out.

Ontario County Board of Supervisors recognized the need and value in investing in the creation of a Countywide database of complex and industrial appraisals that all towns could use as a reference. The BOS adopted Resolution No. 364-2024 (see attached) that sets guidelines to assist Towns with Advisory Appraisals, preference given to Towns that are doing a revaluation project. I requested and received approval for 3 parcels (2 Auto Dealerships and & Sensenig Mulch/Trucking property) saving the town \$4,600. I will be working with Rachel from Bruckner, Tillett, Rossi, Cahill & Associates (BTRCA). I commend Real Property Director Dennine Leeson for the work she did in getting this approval and thank the BOS for their forward thinking and continued work on behalf of all the taxpayers in the county.

Please feel free to contact me at any time for any questions or concerns.

Shana Jo

Ontario County
Board of Supervisors
Canandaigua, New York 14424

Supervisor Peter Ingalsbe offered the following resolution and moved for its adoption, seconded by Supervisor Daryl Marshall. Passed. Yes 17, No 0, Abstained 0, Necessarily Absent 4.

RESOLUTION NO. 364-2024
SETTING STANDARDS FOR REAL PROPERTY TAX ASSISTANCE PROGRAM
FOR COMPLEX AND INDUSTRIAL APPRAISALS

WHEREAS, Real Property Tax Law 1532 (b) states that the Office of Real Property Tax Services is to provide advisory appraisals to Cities and Towns as required by section 1536 of Real Property Tax Law; and

WHEREAS, Ontario County Real Property Tax Services has contracted with outside Appraisal Companies to perform Advisory Appraisals for the Cities and Towns in said County; now, therefore, be it

RESOLVED, That in order for the Ontario County to participate in Appraisal Advisories, the following guidelines are established:

1. The maximum number of reviews per calendar year per individual municipality will be limited to two (2) for County financial participation.
2. Municipalities that are scheduled for a town-wide revaluation project will have priority over non-revaluation municipalities. All revaluation municipality requests should be submitted on or before August 1 in the year preceding the revaluation year.
3. Any requests received after the August 1 deadline will be considered on a first come, first served basis with remaining budgeted funds.
4. Requests for participation must be in writing to the Ontario County Real Property Tax Director prior to contacting the consultant.
5. The Ontario County Real Property Tax Director will review the request and, if approved, will notify the municipality and the consultant in writing of said approval.
6. The Real Property Tax Director will notify the Government Operations and Insurance Committee of the number of new approvals by municipality.
7. The program will be administered by the Ontario County Real Property Tax Services Office and the funds for County participation shall be budgeted annually in AA1355 54270 Contractual Services; and be it further

RESOLVED, The Clerk to the Board of Supervisors will forward a copy of this resolution to all City and Town Supervisors, Assessors and the Director of Real Property Tax Services.



State of New York)
County of Ontario)

I do hereby certify that I have compared the preceding with the original thereof, on file in the Office of the Clerk of the Board of Supervisors at Canandaigua, New York, and that the same is a correct transcript therefrom and of the whole of said original; and that said original was duly adopted at a meeting of the Board of Supervisors of Ontario County held at Canandaigua, New York on June 20, 2024.

Given under my hand and official seal June 21, 2024.

Kristin A. Voss

Kristin A. Voss, Clerk of the Board of Supervisors of Ontario County, NYS

Town Clerk's Report

September 2024

→ In the month of August, the office processed the following:

New Dog Licenses	0
Dog License Renewals	25
Dogs with changed status <i>(deceased, moved, lost, etc.)</i>	1
Unrenewed Dogs handed over to Dog Control	
Marriage Licenses	3
DEC Licenses	1
DEC Lic. Commission to the Town	\$1.76
Certified Copies	13
Other:	0

- Worked on entering new meters and activating/deactivating services where needed for the upcoming water billing.
- Sent out water repair bills and final bills where needed.
- Returned Pavilion Deposits where needed.
- Sent dog licenses and renewals as needed.
- Received a letter (in Communications) from Senator Helming regarding the DEC Licensing changes.
- Cancelled Impact Earth composting service (attached).
- Worked on the website as much as I could.
- Worked on the Contract from DN Tanks with Shana Jo and our Insurance Broker, Frank. We hopefully have it in a position where we can sign it.
- Received confirmation from the state that Local Law #3-2024- Short Term Rentals was filed.
- Scanned minutes in from 1996-2003
 - I was initially looking for something from the early 2000s and just scanned & organized the whole book while I was searching through it.
- Received and entered payments as necessary.
- Retrieved Board/Committee Interest letters from a couple of people who have been interested in serving the Town. Those will be given to Supervisor Wickham when he is ready.
- Requested but did not receive Insurance documents from a Bike Tour that was planned to come through our Town this month. Our insurance broker was involved and agreed that the importance was to have communication on file of our unanswered requests. Our insurance broker requested that they find a different route if they couldn't provide a COI.
- Assisted the County in straightening out terms for our BAR. Somewhere along the lines a typo happened. With Shana Jo's help, we corrected the issue.

Respectfully,
Haley S. Eagley

Town of Seneca - Historian's Report

September 17, 2024

The Town of Seneca Historical Society has a CD that will mature 9-30-24. On behalf of the Historical Society, I have contacted Generations Bank and have it set to renew for 9 months @ 5% interest, when it expires.

The Finger Lakes Visitors Connection is hosting a website test of the upcoming Virtual Museum website. This will involve clicking through the website (as a traveler or resident) with QR codes to see how it works. I have signed up for 2:30 pm on Friday, September 20th.

If you have any questions, please let me know.

I had not submitted a July report, however here are the hours:

July Hours: Volunteer hours were: Lisa 6 $\frac{3}{4}$

My hours were: 15 $\frac{1}{2}$

August Hours: Volunteer hours were: Lisa 6 $\frac{1}{4}$

My hours were: 15 $\frac{1}{2}$

*Kathy Mastellar
Town Historian*