

TOWN OF  
**SENECA**

3675 Flint Road, Stanley, New York 14561  
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## DISCONTINUATION OF WATER SERVICE REQUEST

Effective March 20, 2001, the following rate and procedure for customers requesting discontinuation of their water service will be as follows:

1. There will be a \$25.00 fee per occurrence each time the curb stop is operated whether it is to turn on or turn off the water at the curb stop.
2. The current bill MUST be paid. Quarterly billing charges will be prorated on all accounts from the time the water meters were actually read to the time the curb stop was shut off service was discontinued.
3. An appointment must be made with the Water Department to remove the water meter.
4. This form must be signed and dated on the appropriate lines below.

We, the undersigned, hereby agree to discontinue water service to the location described below:

OWNER'S NAME (PLEASE PRINT): \_\_\_\_\_

OWNER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

LOCATION: \_\_\_\_\_ ACCT #: \_\_\_\_\_

### TURN OFF

*(For Office Use Only)*

RECEIVED BY (NAME, TITLE, AND DATE FOR TOWN OF SENECA REPRESENTATIVE) \_\_\_\_\_ CASH CHECK# \_\_\_\_\_

WATER EMPLOYEE'S NAME (PLEASE PRINT) \_\_\_\_\_ DATE \_\_\_\_\_ PROPERTY OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

WATER EMPLOYEE'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ DATE SERVICE DISCONTINUED \_\_\_\_\_