

# TOWN OF SENECA

## FIELD USE APPLICATION

ORGANIZATION: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ APPLICATION DATE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### DATES OF USE:

START DATE: \_\_\_\_\_

END DATE: \_\_\_\_\_

### TIMES OF USE:

MONDAY \_\_\_\_\_

WEDNESDAY \_\_\_\_\_

FRIDAY \_\_\_\_\_

SUNDAY \_\_\_\_\_

TUESDAY \_\_\_\_\_

THURSDAY \_\_\_\_\_

SATURDAY \_\_\_\_\_

### FIELDS REQUESTED:

**\*\*\*DRIVING ON THE LAWN, WALKING TRAILS, AND CONCRETE SIDEWALKS AND PATIOS IS PROHIBITED\*\*\***

## FIELD USE REGULATIONS

- ◇ A \$150.00 deposit is required to reserve the field. The deposit will be refunded to the organization at the address listed on the application after last date of use. Premises will be inspected by an authorized Town of Seneca representative after each use. Costs associated with any failure to adhere to rules, any damage, or for cleanup and disposal of trash will be subtracted from the deposit prior to being returned. In the event that the cost for the repair of damages or cleanup exceeds the deposit fee, the Town of Seneca reserves the right to seek any and all legal remedies and to collect the additional costs associated with that.
- ◇ The organization is responsible for marking the field **upon Town of Seneca approval**.
- ◇ The Town of Seneca will provide the listed contact person with a key code for the Athletics Restrooms. The contact person is responsible to provide access to the restrooms for attendees and to ensure that the restroom is clean and free of trash and damage after every use. In the rare event that the athletic restrooms are not available, it will be the organization's responsibility to provide an alternative restroom.
- ◇ The organization will inform participants of the parking areas that are designated for athletic groups.
- ◇ The organization shall provide the Town of Seneca with a Certificate of Liability Insurance listing the Town of Seneca as additionally insured. The Town of Seneca reserves the right to close a field as is deemed necessary, with or without prior notice.

I have read and understand the above statements and have reviewed and understand the Town of Seneca's Park and Pavilion Policies. I understand that use of the fields is a privilege which can be revoked if my organization or guests fail to adhere to all Town of Seneca Park & Pavilion Rules and Policies.

APPLICANT SIGNATURE: \_\_\_\_\_

## FOR OFFICE USE ONLY

SECURITY DEPOSIT: \$150.00    FORM OF PAYMENT:    Check #: \_\_\_\_\_    Credit Card Ending: \_\_\_\_\_    Cash

RETURN DEPOSIT TO:    APPLICANT \_\_\_\_\_    OTHER \_\_\_\_\_

APPROVED BY: \_\_\_\_\_    DATE: \_\_\_\_\_