

Stanley Fire District Minutes

4-19-2023

Regular Meeting – Board of Commissioners

The April 19, 2023 rescheduled regular meeting of the board of commissioners for the Stanley Fire District was called to order at 7:00 PM by Commissioner Brian Wickham. Present were Commissioners Amanda Fleig, Alan Fairbrother, Brian Wickham, and Rick Jantzen; Treasurer Kate Silverstrim-Jensen, Chief Jerry Herman, 1st Assistant Robert Herman, and President Ron Hutchinson. Commissioner Bob Lehman was necessarily absent.

We were led in the pledge of allegiance by Commissioner Brian Wickham.

Minutes of the previous meetings were read by Kate Silverstrim-Jensen.

Treasurer’s report was presented by Kate Silverstrim-Jensen.

Treasurer's Report

Bank accounts have been reconciled through 3/31/23/2023

<u>Banking Transfers:</u>	3/14/23	\$	35,000.00	NYCLASS to Checking #1
	3/14/23	\$	1,135.37	Savings #1 to Checking #1
	3/14/23	\$	500.48	Savings #2 to Checking #1
	3/20/23	\$	136,256.16	Checking #1 to NYCLASS
	3/20/23	\$	14,464.41	Checking #1 to Savings #1

<u>Cash Account Balances as of:</u>			3/31/23	
LNB General Checking	\$		2,000.00	
LNB Savings #1	\$		16,465.25	
LNB Savings #2	\$		2,000.59	
NYCLASS - Investment	\$		150,301.22	
NYCLASS - Reserve	\$		50,204.09	
TOTAL CASH:		\$	220,971.15	

<u>Pre-paid bills:</u>	Empire Natural Gas	\$		110.07
	NYSEG (electric)	\$		163.79
	NYSEG (natural gas)	\$		387.00
	Energy Cooperative of America	\$		411.79
	Spectrum	\$		167.96
	Total Prepays:	\$		1,240.61

<u>Bills presented at meeting:</u>				
Seneca Water District #1		\$		40.00
Geneva Electrical Supply		\$		4.80
Finger Lakes Communications		\$		161.80
Staples (Jerry Herman)		\$		89.99
	TOTAL BILLS:	\$		296.59

Commissioner Fairbrother made a motion to pay the bills presented, Commissioner Wickham seconded the motion. All approved, motion carried.

Old Business:

Commissioner Wickham spoke with Jim Earl who offered to mow this year at the same rate as last year, \$90.00 per occurrence. He offered the following resolution:

Resolution #13 of 2023: Authorizing 2023 Lawn Mowing Contract

WHEREAS, the Stanley Fire District Board of Commissioner annually contracts for lawn mowing services; and

WHEREAS, the Board of Commissioners has been very satisfied with the quality of work provided by Jim Earl, who has proposed a rate of \$90.00 per occurrence for the 2023 season; and

NOW THEREFORE BE IT RESOLVED, the Stanley Fire District Board of Commissioners hereby approves the 2023 lawn mowing service to be completed by Jim Earl.

Commissioner Jantzen made a motion to accept Resolution #13 of 2023. Commissioner Fairbrother seconded. All approved, motion carried.

Commissioner Fleig reached out to Elderlee and is awaiting a response. She will speak with them about signs with numbers instead of stickers as they may not be as durable. We are hoping they will offer a lower rate if we purchase in quantity.

Resident Ron Hutchinson suggested we reach out to Eastern Metal out of Elmira. They make signs for the company he works with.

Commissioners Lehman and Wickham will continue to work on a draft of the letter regarding the fire district's enrollment.

Kate has not yet reached out to Municipal Solutions but will in the coming weeks.

New Business:

Commissioner Wickham received the paperwork from BOCES for the natural gas cooperative bid that we've participated in for the last several years. The fee to participate this year is \$138.00.

Resolution #14 of 2023: Authorization to Participate in Natural Gas Cooperative Bid Coordinated by the Wayne-Finger Lakes Board of Cooperative Education

WHEREAS, the Stanley Fire District of New York State desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase for supply of natural gas; and

WHEREAS, the Stanley Fire District of New York State is desirous of participating with the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates counties in the joint bid of

commodities and/or services mentioned below as authorized by General Municipal Law Section 119-o; and

WHEREAS, the Stanley Fire District of New York State has appointed the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Stanley Fire District of New York State and making recommendations thereon; and

NOW THEREFORE BE IT RESOLVED, the Stanley Fire District of New York State and the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates counties hereby accepts the appointment of the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates counties to represent it in all matter related above; and

BE IT FURTHER RESOLVED, the Stanley Fire District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services; and

BE IT FURTHER RESOLVED, that the Stanley Fire District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding; and

BE IT FINALLY RESOLVED, that the Stanley Fire District on behalf of the Town of Seneca of New York State hereby is authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates counties for supply of natural gas and if requested to furnish the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates counties and estimated minimum number of units that will be purchased by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Commissioner Fairbrother made a motion to accept Resolution #14 of 2023. Commissioner Jantzen seconded. All approved, motion carried.

Commissioner Wickham reviewed the report of the Ontario County Emergency Management Office. He felt that it did not ultimately say much but in summary it says that volunteer numbers are declining in the county and doesn't specifically propose how to address the issue. There are increasing conversations at the state level on the issue so there may be opportunities coming in the future.

Kate has identified that the air packs lease payment was not included in the budget. She suggested an increase to the expense line "Service Agreements" and corresponding increase in the revenue "transfer from savings."

Commissioner Wickham made a motion to increase the 2023 budget for Transfer from Savings and Service Agreements by \$14,941.00 to cover the air packs lease payment. Commissioner Fleig seconded. All approved, motion carried.

Chief's Report:

Jerry reported that open house is this coming weekend from 9am to Noon. They'll serve refreshments sponsored by the auxiliary. Robbie, Chandler, and Serena are scheduled to attend training in the coming weeks. Jerry recently attended a training himself. He received a report on the Lawnhurst Farms gas operations. He has a question about the fueling process and will discuss with the Highway Superintendent.

Jerry has quotes from Churchville for box lights that he would like to purchase. It's \$442 for two box lights and two chargers. They have a couple of lights currently that do not have chargers.

Commissioner Jantzen made a motion to authorize the purchase of two box lights and two chargers for \$442. Commissioner Wickham seconded. All approved, motion carried.

Commissioner Wickham wondered if the county has provided any training or information on electric vehicle batteries. Jerry and Robert said that information has been limited. Commissioner Wickham will follow up with the Town Supervisor to see if there is any information available.

Commissioner Jantzen wondered about the report on Lawnhurst Farms. Jerry explained that the equipment is owned by a private company. In case of an emergency they have shut-offs and the expectation of the fire department is to keep the equipment cool. Jerry would like to have department members from Stanley and other departments tour the facility to understand how the equipment is operating.

Commissioner Wickham mentioned that Friendly's is building a new building and it would be beneficial to review the layout as it is in our district.

Minutes were read aloud. Commissioner Fairbrother made a motion to approve the minutes, Commissioner Fleig seconded the motion. All approved, motion carried.

With no further business, the meeting was adjourned at 7:45pm on motion of Commissioner Jantzen, seconded by Commissioner Wickham. All approved.

Minutes respectfully submitted by:



Kate Silverstrim-Jensen