

SUPERVISOR'S REPORT

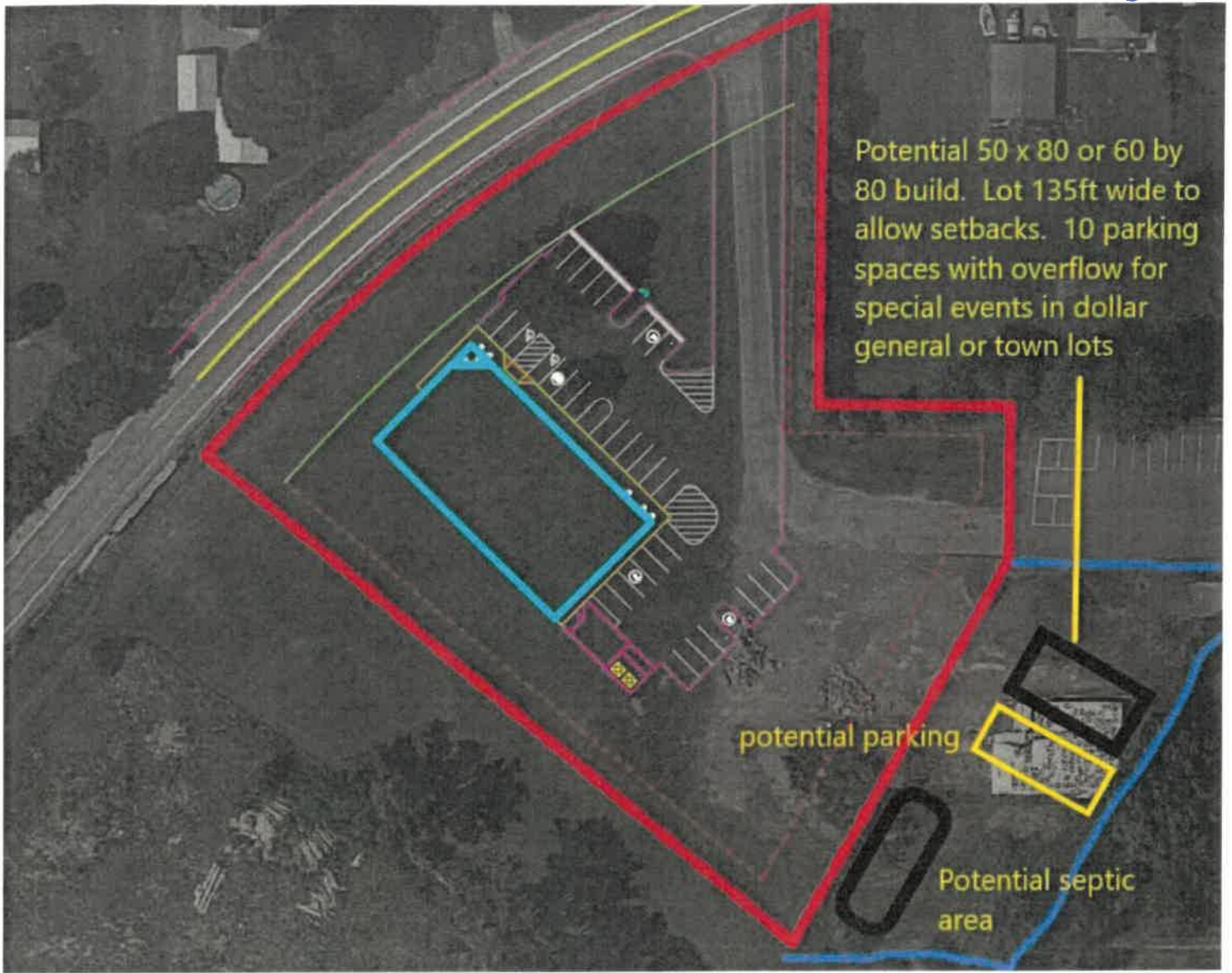
2024 Budget Time Line

- (As needed) Dept. Heads Meet with Budget Officer – Discussion of future needs
Discussion on where to obtain quotes, estimates – Note items noticed around town
(Keep eyes open if you see something needing attention put it on the list even if not in
your Dept. – example steps in need of repair, roofs, doors, broken this or that)
- 08-28-23 Budget worksheets to department heads
- 09-01-23 Budget proposals to bdgt officer/bkper with quotes, estimates & supporting documents.
- 09-08-23 Dept. Heads meet 2nd time with Budget Officer
- 09-21-23 Budget officer reviews
- 09-26-23 Tentative Budget filed with Town Clerk
- 09-28-23 Budget Workshop 5 PM -Presentation of Tentative Budget – Review Reserves
Approve Tentative Budget with any modifications.
- 10-06-23 Deliverables from workshop back to budget officer
- 10-03-23 Notice of Public Hearing Published
- 10-17-23 Public Hearing of Preliminary Budget prior to regular Town Board Meeting
Approve modification if any – Ready for final adoption at the Nov. Town Board Meeting
- 11-06-23 Fire District Budgets submitted to Town Clerk
- 11-21-23 Adoption of 2024 Budget at regular Town Board Meeting

**NO DOCUMENTATION TO
INCLUDE WITH KIDDER
ROAD BRIDGE, THIS
PORTION WAS SPOKEN**

**NO DOCUMENTATION TO
INCLUDE WITH STANLEY
PURCHASE OFFER, THIS
PORTION WAS SPOKEN**

D.



Driveway Right of Way?

RESOLUTION OPPOSING THE INCREASE OF THE PERMITTED LANDFILL HEIGHT AND EXTENDED LIFE OF SENECA MEADOWS, INC.

WHEREAS, Seneca Meadows, Inc. (SMI) is seeking to increase the life of its existing landfill (“Landfill”) located at 1786 Salcman Road in the Towns of Seneca Falls and Waterloo, Seneca County, New York, and

WHEREAS, the project would add approximately 47 million cubic yards of air space used for the disposal of non-hazardous residential, commercial, institutional, and industrial wastes in the proposed SMI Valley Infill Area (Valley Infill”), and

WHEREAS, The Valley Infill will involve the construction of approximately 47 acres of newly lined landfill area, as well as overfilling above approximately 191 acres of currently permitted landfill area, and

WHEREAS, an increase in the existing maximum permitted Landfill height by about 70 feet, and

WHEREAS, the type of waste being received at the facility (Municipal Solid Waste) and the approved design capacity of the Landfill, which is 6,000 tons per day (TPD), would not change, however, Landfill operation would be extended approximately 15 years, depending on the waste volume received in a given year; and

WHEREAS, the impacts of SMI are felt by ____ residents due to the [proximity of waste/ garbage truck traffic / PFAS-laden leachate being shipped to our community/ impact on our agri-tourism based community character/ negative climate impacts of methane emissions/ environmental impacts of SMI]; and

WHEREAS, the project sponsor must obtain the following project approvals from the New York State Department of Environmental Conservation (“NYSDEC”): modification of its existing Solid SMI Facility permit under NYCRR Parts 360 and 363 (“the Part 360/363 permit”); a Change-of-use approval for the Tantalio Landfill Class 4 Superfund Site; and coverage under the SPDES MultiSector General Permit for Stormwater Discharges from Industrial Activities (GP-0-17-004). SMI must also obtain approval from the Town Boards of Seneca Falls and Waterloo (“Town Boards”) for the Site Plan for the Valley Infill project Landfill. In addition, the Site will require Site Plan Approval from each Town’s Planning Board, and the Project will also require Special Use Permit approvals from Seneca Falls Zoning Board of Appeals and the Town of Waterloo. In addition, the project sponsor must also undergo an obstruction review by the Federal Aviation Authority (“FAA”); and

WHEREAS, traffic to and from the existing Landfill site impacts the Finger Lakes community beyond the Towns of Seneca Falls and Waterloo, presents visual blight upon entering the Finger Lakes area from the Thruway, thereby being incompatible with the community character of the region, together with unmitigated odors emanating therefrom, already negatively impacts

regional roads, and air quality and environmental conditions in the immediate area causing these neighborhoods adjacent thereto to be designated disadvantaged communities by the NYSDEC; and

WHEREAS, The County/City/Town/Village of _____ is not currently named as an interested party, however the residents of the County/ City/ Town/ Village will be directly affected by the award of approval or by failure for SMI to receive approval; and

WHEREAS, the impact of a landfill decreases the value of properties, increases greenhouse gases, violates New York's climate law and guidelines as proposed by the Climate Action Council, and provides the potential for additional toxins to impact the region;

NOW, THEREFORE BE IT RESOLVED, The County/ City/ Town Village of _____ does hereby oppose any increase in the existing maximum permitted Landfill height by about 70 feet, as well as the extension of the life of the landfill by approximately 15 years, without due consideration of its impact on adjacent communities; and

BE IT FURHTER RESOLVED, That the County/ City/Town/Village of _____ seeks to be named an interested party due to the impacts on our community and therefore requests an enhanced public participation process for this proposed expansion; and

BE IT FURTHER RESOLVED that the County/ City/ Town/ Village of _____ directs the clerk to forward a copy of this resolution to the NYSDEC, the Town Boards of Seneca Falls and Waterloo and the Seneca Falls Zoning Board of Appeals and the Town of Waterloo, and the Seneca County Board of Supervisors.

DRAFT COPY PENDING
TOWN ATTORNEY REVIEW

ENCROACHMENT AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 20__ by and between
THE TOWN OF BENECA, a municipal corporation of the State of New York having

an office and place of business at 3675 Flint Road, Stanley, New York 14561 (hereinafter referred to as the "Town")

and

Global Common Ventures, LLC, residing at, 20 Cedar Place,
Garden City, New York 11530 (hereinafter referred to as the "Owner").

WHEREAS, The Owner proposes to install a 4" to 6" Low Pressure Gas Main in the highway boundary of Rilands and Charlton Roads; and

WHEREAS, the Low Pressure Gas Main will encroach on the Road highway right-of-way of both roads; and

WHEREAS, The Owner seeks a right of encroachment over the Town's highway right-of-way for the Low Pressure Gas Main, as shown on the attached drawings; and

WHEREAS, The Owner agrees to maintain and repair the Low Pressure Gas Main within the highway right-of-way as shown on attached drawings; and

WHEREAS, If future Town highway maintenance, repair or reconstruction requires that the Low Pressure Gas Main or any adjacent section thereof needs to be removed or reconfigured, such movement or reconfiguration shall be at Owner's expense; and

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is acknowledged, Town agrees that the Low Pressure Gas Main, will be allowed to remain in the location shown on the attached drawings, unless and until required to move as a result of future highway maintenance, repair or reconstruction, and that Owner, its successors and assigns, shall maintain and repair the Low Pressure Gas Main within the highway right-of-way as shown on attached drawings;

FURTHER, should Owner propose a change, expansion or major rebuild of the Low Pressure Gas Main, Owner shall apply to the Town for a highway work permit, and Town shall make a determination on the permit following the appropriate review; and

FURTHER, if future highway maintenance, repair or reconstruction requires that the Low

Pressure Gas Main or any adjacent section thereof be moved or reconfigured, such movement or reconfiguration shall be at Owner's expense, and Town shall consent to the required movement or reconfiguration; and

PROVIDED, HOWEVER, that Owner agrees to protect, defend, indemnify and hold Town, its officers and employees, free and harmless from and against any and all losses, claims, liens, demands and causes of action of every kind and character, including but not limited to, the amount of judgment penalties, interest, court costs, legal fees incurred, liens, debts, personal injuries, death or damages to property and without limitation by enumeration all other claims or demands of every character occurring or in any way incident to, in connection with, or arising, directly or indirectly, out of this Agreement.

The terms of the **AGREEMENT**, including its attachments and exhibits, represent the final intent of the parties. This **AGREEMENT** is binding upon the Owner, successors, executors and assigns. This instrument shall become a permanent record in the Office of the Town Clerk. Any modification, rescission or waiver of the terms of this **AGREEMENT** shall be effective only if evidenced by a subsequent writing, which is executed and acknowledged by the parties with the same formalities accorded this basic **AGREEMENT**.

IN WITNESS WHEREOF, the Town and the Owner have executed this **AGREEMENT** in triplicate.

Town of Seneca

By: _____
(Andrew Wickham, Town of Seneca Supervisor)

Owners

By: _____
(Owner)

By: _____
(Owner)

STATE OF NEW YORK)
COUNTY OF ONTARIO) SS.:

On the ____ day of _____, in the year 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared , personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

STATE OF NEW YORK)

COUNTY OF ONTARIO) SS.:

On the ____ day of _____, in the year 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared _____ **Owner** _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

**END OF
SUPERVISOR'S
REPORT**

TOWN OF SENECA
HIGHWAY DEPARTMENT
AUGUST 2023 MONTHLY REPORT

Town of Seneca Highway Department report from July 18, 2023 to August 15, 2023.

- Helped the Town of Geneva for two days hauling asphalt for the Reed Road paving in their town.
- Sent trucks to the Town of Phelps for chip sealing and paving various roads.
- Seneca Pavement Marking has completed the second round of striping in our town.
- Finished cleaning up the shoulder and ditch from the Fort Hill Road water project. Starting the week of the 20th, we will start replacing cross culverts in preparation for the road widening.
- We have been mowing roadsides when we are able to do so.
- Cleaned ditches on the North end of Tileyard Road between 2757 & 2795 and also between 2277 & 2309 Ferguson Road.
- After talking to our sales representatives from both International and Viking have told me that the International ten-wheel dump truck that I had ordered in February 2022 will probably not arrive in Seneca much before March of 2024. We budgeted money in the 2023 highway budget to purchase another ten-wheel dump truck to replace our 2012 International. With the still ongoing manufacturing delays with International, I will be purchasing a 2025 Mack Granite truck under the Onondaga County Heavy Truck Statewide Contract. My reasons for going with the Mack truck are quicker delivery time (1 year vs 2 year), higher resale, more fuel efficient, less down time due to parts availability and the cab is designed to be comfortable and driver friendly. The only down sides which offset with the above reasons are higher upfront purchase cost and further travel for warranty work
- I have completed the draft copy of the Right of Way Encroachment Agreement for a company who is looking to run a gas main within the highway right of way on Rilands and Charlton Roads. Supervisor Wickham gave it to the Town's attorney who gave it his blessing. The town can also use it as a template for future endeavors as they see fit.
- I have ordered and started receiving 1200 tons of salt which will fulfill our 2022-2023 contract with NYSOGS.

Jim

Kevin PD.

**TOWN OF SENECA
WATER DEPARTMENT
AUGUST 2023 MONTHLY REPORT**

Town of Seneca Water District report from July 19, 2023, to August 15, 2023

- State Report for June has been completed and turned in to the Health Department.
- Monthly samples taken and passed.
- Dig safe tickets as requested.
- Flushed dead end hydrants.
- Mowed and weed whacked where needed.
- Checking more Lead and Copper services.
- Continue Painting Fire Hydrants Throughout the Town. Residents have been complimenting them on how good they look.
- Pulled Sample Taps out of Fort Hill Rd. Main is up and running. The fire departments have been notified that the hydrants on the road are up and running.
- Installed New Service on Fort Hill Rd.
- Installed two new meters and readers on Seneca Castle Rd.
- Assisted two homeowners on Mott Rd. with water issues and changed out a meter and reader.
- Decker Excavating and Ontario Water Tap, cut and tied in a new 12-inch T and Valves for the Gorham Rd. Tank upgrades. We turned the valves off and back on when needed. Decker has installed the 12-inch water main up to the tank site. They have been prepping the site for the new tank.
- Changed a meter and reader out on Whitney Rd.
- Fixed two Curb boxes one on Orleans Rd. and one on Buffalo St.
- Talked with homeowner about his lawn, when we put water through his property the grass didn't grow properly. Went out and reseeded and topsoiled where it needed.
- Replaced angle meter valve and installed new meter on Route 245.
- Discontinued the old water service at Friendly Dodge.
- Took THM and HAA5 water samples and took them to the Lab.
- Attended Waterworks Conference in Seneca Falls.
- Did a final read on Short Rd.
- Attended meeting for the 4 & 20 Round a bout.
- Drafted up a letter for the Water residents about the water rate increase starting 10/1/23. Attached is the letter and I would like the board to read and approve it so we can mail them out before we start reading meters in September.



TOWN OF SENECA

Water Department

Randy Coolbaugh, Water Superintendent

3649 Flint Road (East End), Stanley, NY 14561

P: (585) 526-5251 Ext. 2035 | C: (607) 343-7307 | E: water@townofseneca.com

www.townofseneca.com

TDD: (800) 622-1220

* PROPOSE LETTER *

Tuesday, August 08, 2023

Dear Water Customer,

As everyone is aware, our nation has been faced with an increase in costs on nearly everything since COVID-19, including higher rates for Labor and Materials. As a town, we have done our very best to absorb those increases, so not to disturb our residents with higher town-related costs such as supplying water and installing new water mains, hydrants, and valves.

To continue to provide you with high quality service and maintenance for our water system, the Town of Seneca has made the difficult decision to increase the water billing rates. This water rate increase will take effect on your January 1, 2024, water bill (for the usage period of October 1 through December 31). See the chart below for the increase you will see in the water rates:

CURRENT WATER RATE	WATER RATE AS OF 1/1/24	DIFFERENCE
\$40.00 Minimum <i>(0 - 6,000 Gallons)</i>	\$50.00 Minimum <i>(0 - 6,000 Gallons)</i>	Increase of \$10.00
\$2.90 <i>(per 1,000 gallons above the minimum)</i>	\$4.75 <i>(per 1,000 gallons above the minimum)</i>	Increase of \$1.85

We apologize for any inconvenience this may cause and promise to continue to supply high quality service, materials, and maintenance to our valued water customers. If you have any questions or concerns, please feel free to contact our office at (585) 526-5251 Ext. 2035.

Sincerely,

Randy Coolbaugh
Seneca Water Superintendent



Town of Seneca Zoning Office

3675 Flint Rd
Stanley, NY 14561

August 14, 2023

To: Town Board Members

From: Jerry Hoover

Re: Monthly report

Enclosed is my monthly report for your review.

Included for your review are the following:

- Highlights of activities for the month.
- Overview of collected fees for the month (payment detail report).
- Copy of the monthly permits issued report.
- Various attachments

Respectfully submitted,



Jerry Hoover

Highlights of monthly activities – Zoning Office:

I will likely not be at the meeting tonight as I am out of the area after 5pm and do not think I will make it back.

Mike Roulan is still trying to complete all of the legal issues with getting the house at 3022 Seneca Castle Road torn down. He is proceeding to County Supreme Court to get a court order to allow us to raze the structure. I have signed and notarized affidavits for him in preparation for this.

Mike Roulan and I appeared in Court on July 19th regarding the house on Little Church Road. The owners are now under a court order to clean up the property, maintain the yard, fix the siding, Replace the roof, and close all window openings. I completed an interior inspection on July 31st. There is a substantial amount of work needed, however the house appears to be structurally sound. There is no justification to have the house torn down. I have spoken with the neighbors to help them understand what we can and cannot require the owners to do. We are due back in court for a follow up on August 30th.

I am working with an issue in Seneca Castle with a property whose previous owners apparently placed a leach system and the lines were placed over the property line onto a vacant residential property next door. I have been in contact with the property owners and will be meeting with them this week or next to look at their options for moving the system.

I met with the ZBA last month to discuss the violations with the Silos venue and Douglas Air bnb. The board adopted the minutes from the night of approval listing the conditions for both. The board was instructed that I will meet with them any time that a violation is identified. They issued the Special Use Permit and they will be the entity that would suspend or revoke the permit. I will meet with them to ensure the public record is up to date with violations. They can use this information to determine a course of action based on the number or severity of violations.

This year continues a struggle with property maintenance. I have addressed several properties and I believe many are now in compliance. We still have some that are being worked on.

Drew has asked that I and the Planning Board work on regulations for Air BnBs in parallel with the committees working on Zoning and comp plan updates. I will begin to work with them. I am meeting with a constituent next week who has some ideas from experience with other areas and will take notes of his information to share with the board.

Assessor's Report August 15, 2023

Prepared roll and received updates to the system and turned over a file so that the county can start working on merging files for the upcoming School Tax billing season. Final address updates and changes have been sent. This includes any changes to the STAR exemption directed by the state.

Valid property sales continue to prove that our market continues to be strong. Supply and demand play a big part. Our rural yet readily accessible to nearby cities, along with having great school districts in our town, and low taxes makes us a highly desirable place to live.

Malcuria's Estate (Gates Road Solar) filed Article 7 certiorari again this year as we just received the notification. They are the owners of the property behind Regional on Gates Rd that houses the solar system for Hobart. We did not receive any other filings.

Attended a class August 7th, 2023, on Valuation of Unique Properties, which was interesting and had lots of discussion. One interesting fact that came up which I did not know or had even given any thought to is – Walmart.com offers and sells burial caskets. Who knew? Right? Never thought of purchasing this online. For sure a sign of the times.

I have signed up and will attend another class at the end of the month as I work towards my required continuing education requirements for 2023.

Working on the pending required state cutoff of reviewing sales placing splits, and merger on the file as I prepare to work on the 2024 assessment roll.

Please feel free to contact me at any time for any questions or concerns.

Shana Jo

Town Clerk's Report

August 2023

→ In the month of July, the office processed the following:

New Dog Licenses	4
Dog License Renewals	17
Dogs with changed status	5
Marriage Licenses	2
DEC Licenses- Gross	0.00
DEC Lic. Commission to the Town	0.00
Certified Copies	6
Pavilion Warnings- <i>explanation below</i>	8
Unique Website Visitors- ONE TIME	942 (up 12%)
Website Views- TOTAL VIEWS	2,032 (up 11%)

- **Pavilion Warnings:** Moving forward we will start with a warning and keep a list. Anyone renting the pavilion will get a warning for their first rule(s) broken, the second time would be half deposit kept, third time would be full deposit kept and fourth time would be full deposit and lost privilege. We have seen a little uptick in a few rules being broken and the pavilion not being left the way it was found by patrons. We've decided to try this process to see if it helps patrons stay on top of things. We also plan to work on a "cleaning checklist" to remind renters of what we look for. In the month of July, we had:
- **7 First Warnings-** to let people know that a rule was broken, or waste was left behind.
 - **1 Second Warning-** Warning + Half Deposit kept due to trash left and unsecured facilities
- Sent out Dog License renewals and delinquents as needed.
- Prepared and sent out water balance reminders. This is a feature that I've never tried with our billing system. My hope is that I can get the re-levy balance lower than I have before as I've never tried any "extra" reminders outside of the regular bills.
- Assisted Randy in writing a water rate change letter.
- Continue preparing items for my maternity leave in November. Kathy has said that she would be interested in helping out with payment entry while I'm on maternity leave. Shana Jo plans to take care of all other duties.
- I will be preparing board documents the best that I can for those months that I will be off- they will (obviously) have to be edited as things come up closer to those meetings, but I intend to leave Shana Jo in a state of just having to add new items to the reoccurring items- instead of completely working all board documents up herself.
 - I will be in touch with Kathy about coming in to watch us do our October 1 Water bill so that she has an eye on what it looks like for the January billing that she will be here for.
 - I will also attempt to explain tax collection to her. This may be tricky as this will only be the second year with this collection system. I plan to do the best I can and just stay available to her if she ever has any questions. Luckily, I'm just around the corner and will be available if anyone needs me.

Respectfully,
Haley S. Eagley

Town of Seneca - Historian's Report

August 15, 2023

Lisa Snyder's father-in-law Kenneth Snyder passed away last night (August 14th). He worked for the highway department and was superintendant his last 4 years before he retired.

We continue reviewing the items in the storage closet and John is removing pictures from their frames for scanning/photocopying purposes and ease of storing.

July Hours:

Volunteer hours were: John Gordner 5
Lisa Snyder 5

My hours were: 11

Kathy Mastellar
Town Historian

TOWN OF SENECA
LANDFILL STATUS REPORT

August 15, 2023

Gas Infrastructure

Gas construction will begin in the next few weeks. We will be adding 27 new gas collectors to the site. We will also evaluate the new wells for dewatering needs once they are installed.

Stormwater

Overall, with the rains the site and infrastructure has held up very well. We continue to do routine maintenance and repairs as needed.

Operations

The site continues to seed and grade slopes as necessary. Capping and construction is slightly behind schedule but no concerns with completion of the project. They have began putting the temporary liner over waste excavation areas and will be hooking up gas collection to these areas once covered.

Regulatory

Activities and events at the landfill (tours, collection events, etc.)

Site Liner Construction ? 2024