

# Ontario County Department of Human Resources

3019 County Complex Drive, Canandaigua, NY 14424

(585) 396-4465 ~ [www.co.ontario.ny.us](http://www.co.ontario.ny.us)

## CURRENT EXAM & VACANCY INFORMATION

### **Exams Scheduled by N.Y.S. Civil Service:**

<b><u>Exam Title</u></b>	<b><u>Last Filing Date</u></b>	<b><u>Exam Date</u></b>
Business Analyst	April 1, 2021	April 16, 2021
Clerk	April 14, 2021	May 15, 2021
Custodian	April 14, 2021	May 15, 2021
Library Clerk	April 14, 2021	May 15, 2021
Library Clerk (Spanish Speaking)	April 14, 2021	May 15, 2021
Library Clerk-Typist	April 14, 2021	May 15, 2021
Office Specialist II	April 14, 2021	May 15, 2021
Wastewater Treatment Plant Operator/Trainee	April 14, 2021	May 15, 2021
Water Treatment Plant Operator/Trainee	April 14, 2021	May 15, 2021

### **Current Vacancies** - Examination to be scheduled at a later date.

Assistant Wastewater Treatment Plant Supervisor (City of Canandaigua)  
Orientation and Mobility Specialist (WFL BOCES)  
Payroll Specialist (WFL BOCES)  
Project Manger  
Senior Account Clerk-Typist (WFL BCES)

**Continuous Recruitment Program:** The examinations for these positions are conducted on the third Wednesday of every month with the last day to file being the first Wednesday of that same month:

Account Clerk-Typist/Finance Clerk I

Typist/Office Specialist I

**Continuous Recruitment Training & Experience Exams:** Applications accepted continuously and will be rated monthly.

Community Mental Health Nurse  
Occupational Therapist  
Physical Therapy Assistant  
Application Support Services Assistant  
Network Technician  
Systems Analyst  
Nurse Practitioner  
Network Engineer I  
Software Developer I  
Information Technology Support Technician I  
Technical Specialist (Information Systems)

Public Health Nurse  
Physical Therapist  
Supervising Psychologist (Community Mental Health)  
Application Support Services Assistant II  
Senior Network Analyst  
Web Developer  
Nurse Practitioner- Psychiatric  
Network Engineer II  
Software Developer III  
Information Technology Support Technician II

Please check the Civil Service Employment Portal/Current Vacancies for the complete list of **Current Non-Exam Vacancies:**

<https://ontario-portal.mycivilservice.com/jobopps>

Additional information can be found:

On the Ontario County website, Human Resources webpage at: <https://www.co.ontario.ny.us/>

To receive email notification of examination announcements and job vacancy notices:

Sign up for **Email Notifications**, found in the **Civil Service Employment Portal** on the Human Resources page of the Ontario County web site. <https://ontario-portal.mycivilservice.com/emailnotification>

March 16, 2021