

TOWN OF SENECA

3675 Flint Road
Stanley, NY 14561
Phone: 585-526-5251
Fax: 585-526-6981

APPLICATION FOR SUBDIVISION, BUILDING LOT APPROVAL, AND PARCEL LINE ADJUSTMENT

I. APPLICATION INFORMATION						
For Official Use Only:	Total Fee: \$	Date Fee Received:		Received by:		
Project #						
Project Title <i>Include Phase # if applicable:</i>				Application Date:		
Type of Application:	Subdivision: Major <input type="checkbox"/> Minor <input type="checkbox"/>	Building Lot Approval <input type="checkbox"/>		Parcel Line Adjustment <input type="checkbox"/>		
For Subdivision Applications:	Layout Type: Standard <input type="checkbox"/> Sec. 278 Cluster <input type="checkbox"/>	Sketch <input type="checkbox"/>	Preliminary <input type="checkbox"/>	Preliminary and Final <input type="checkbox"/>	Final Plat <input type="checkbox"/>	
Is this part of a phased subdivision: Yes <input type="checkbox"/> No <input type="checkbox"/>		If yes, list phase number of this application:				
II. APPLICANT INFORMATION						
1. Landowner Name:			Phone : ()			
Mailing Address:			Town/City:		State/ZIP:	
			Email:			
2. Applicant or Agent: (If different from Landowner):			Phone: ()			
Mailing Address:			Town/City:		State/ZIP:	
			Email:			
Owner has granted consent to apply: Yes <input type="checkbox"/> No <input type="checkbox"/>		Proof of Consent to Apply Provided: Yes <input type="checkbox"/> No <input type="checkbox"/> <small>Proof of consent must be included with the application.</small>				
3. Attorney:			Phone: ()			
Mailing Address:			Town/City:		State/ZIP	
			Email:			
4. Design Professional : (Engineer/surveyor/architect)			Phone: ()			
Mailing Address:			Town/City:		State/Zip	
			Email:			
CORRESPONDENCE TO BE SENT TO: <i>Circle one</i> 1 2 3 4						

III. PROPERTY INFORMATION
FILL OUT A SEPARATE SECTION III FOR EACH PARCEL THAT IS PART OF THE APPLICATION

Ontario County Tax Map Number:

Street Address

Zoning District:

Water District:

Fire District:

Are there any encumbrances on the property, particularly right-of-way easements, deed restrictions, or covenants?

Yes No If yes, please attach copies of the easements or covenants.

Does the applicant own the property subject to the application? Yes No

If **NO**, provide written permission of the property owner to allow the application to proceed.

Does the applicant or landowner or predecessor in title own adjacent property? Yes No

If **YES**, please give description and state when this parcel came into separate ownership:

IV. PROJECT INFORMATION

Description of project (state purpose and give description):

Total Area of Project Site:

Acres:

Sq. Ft.

Lot area

before subdivision: Acres:

Sq. Ft.

Proposed number of lots:

Lot area calculations for the proposed lots: (Add additional sheets as necessary.)

Lot ID #	Sq. Ft.	Lot ID #	Sq. Ft.	Lot ID #	Sq. Ft.	Lot ID #	Sq. Ft.

Reserved Area: Acres:

Sq. Ft.

Purpose of reserved area:

State Environmental Quality Review Act (SEQR) Compliance

Check which is applicable:

(Attach any required forms)

SEQR Short Environmental Assessment Form

SEQR Long Environmental Assessment Form

Project not subject to SEQR

V. Application Signature for Projects Submitted by Landowner

I certify that all statements made in this application and are true to the best of my knowledge and belief; and that I have read the notices contained in this application and understand the same and agree to abide thereby; and that the project which is subject of this application, if approved, will be carried out in accordance with the terms and conditions set forth by the Planning Board of Town of Seneca, NY in its decision and in accordance with all applicable laws. I have received a copy of Subdivision Regulations of the Town.

I further certify that I have made, if needed, any Disclosure of Interest required under § 809 of New York General Municipal Law. As needed, I have attached to this application, the name, residence and the nature and extent of the interest of any state officer or any officer or employee of the town in the person, partnership or association making this application. I have received a copy of § 809 New York General Municipal Law.

Landowner Signature:

Date:

Signature of Other Authorized Applicant or Agent:

Date: