



TOWN OF SENECA WATER DEPARTMENT

3649 Flint Road (East End), Stanley, NY 14561

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www.townofseneca.com

WATER DEACTIVATION REQUEST

Effective January 1, 2022, the following rate and procedure for customers requesting that their water be deactivated will be as follows:

1. There will be a fee of **\$50.00 per occurrence** to cover the cost of turning off the water at the curb-stop.
2. Quarterly billing charges will be prorated on all accounts from the time the water meters were last read to the time the curb-stop is shut off. You will not be charged for water in the time to which the curb-stop is turned off.
3. This form must be filled out, signed, dated, and the fee must be paid before any request can be fulfilled.

Location: _____ Account #: _____

Customer Name (Please Print): _____ Phone Number: _____

Signature of Property Owner: _____ Date: _____

OFFICE USE ONLY

RECEIVED BY: _____

CASH CHECK# _____ DATE PAID: _____

WATER EMPLOYEE'S NAME: _____

DATE OF DEACTIVATION: _____

*Please contact Water Superintendent, Jim Lawson, at the phone number above if you have any questions or concerns.

